



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Municipal By-Law Enforcement Status Report January 2025

Date: Feb. 3, 2025

Report Number: BLE-2025-03

Department: By-Law Enforcement

File Number: C11 BLE 25

Prepared By: Heather Falconer, Municipal By-law Enforcement Officer

Attachments: N/A

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE-2025-03, as prepared by Heather Falconer, Municipal By-Law Enforcement Officer.

Background:

To update Council on January occurrences involving Municipal By-Law Enforcement.

Discussion/Analysis/Overview:

December 2025 Data Chart		
Complaints	Number of Calls for Service	Calls To Date
Animal Control	3	3
Property Maintenance	4	4
Parking Violations	1	1
Beach Violations	0	0
Zoning	1	1
By-Laws Not Listed Above	0	0
Total Complaints	9	9

Year to Date Issuance of Administrative Monetary Penalties, Property Maintenance Orders & Provincial Offence Certificates

2025	Issued	Pending Resolution	Resolved
Administrative Monetary Penalties	0	0	0
Property Maintenance Order	0	0	0
Provincial Offence Certificate	0	0	0

Animal Control

One dog was found running at large and was taken to the Township Pound to be claimed by owner. Another dog was reported running at large in a separate incident.

A report was made regarding a dog owner who had not registered their dogs with the Township. The owner was verbally educated on the requirement that all dogs in Huron-Kinloss must be registered and wear their Township issued dog tag. A written notice was also issued that incorporated a date to register by.

Property Maintenance

Four concerns were raised during January regarding property maintenance violations. Those violations were:

- trees or limbs thereof, which are dead or damaged and pose a risk,
- trees/hedge planted on a property that modified a subdivision drainage area,
- refuse and debris being left on a property, and
- a property that was recently under an Order being in violation again for storing derelict vehicles and refuse.

Two of the above violations have been confirmed through inspection and the property owners have been notified. Compliance will be monitored.

Parking Violations

One warning was issued to a vehicle owner after the vehicle was parked on a road during winter road maintenance hours.

Zoning Violations

A concern came forward from a resident related to a trailer being used for habitation. This is on land where the use of a trailer for habitation is prohibited. The investigation continues to determine all the facts of the alleged infraction.

Financial Impacts:

There is no financial impact currently.

Strategic Area:

- Embrace a thriving rural lifestyle
- Enhance Municipal Service Delivery
- Prepare for Inclusive Growth
- Ensure Financial Stability

Strategic Goal: Facilitate Community Well Being

Respectfully Submitted By:

Heather Falconer, Municipal By-law Enforcement Officer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer