

Municipal Innovation Council Minutes

February 26, 2025, 1:00 p.m.

Virtual

Members

Kara Van Myall, CAO, Town of Saugeen Shores Chair
Jodi MacArthur, CAO, Township of Huron-Kinloss
Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine – absent
Jayne Jagelewski, Director, Community Services
Roxanna Baumann, Director, Corporate Services
Leanne Martin, CAO, Municipality of South Bruce
Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula
Emily Dance, CAO, Municipality of Arran-Elderslie -absent
Christine MacDonald, CAO, Bruce County

1. Call to Order

The meeting was called to order at 11:25 a.m.

The MIC by concurrence appointed Leanne Martin to be the recording secretary for the meeting.

2. Adoption of the Minutes

Adoption of the February 12, 2025, Meeting Minutes

Motion: MIC 2025-11

Moved by: Christine MacDonald

Seconded by: Peggy Van Mierlo-West

That the MIC hereby adopts the February 12, 2025, Municipal Innovation Council Meeting Minutes as presented.

Carried

3. MIC Next Steps

3.1 Meeting Schedule - Arran-Elderslie

- Wednesday, March 12, 2025 1:00 pm virtual
- Wednesday March 26, 2025 1:00 pm virtual

3.2 Resource Reallocation – Saugeen Shores

Once all 2025 invoices are received account will be reconciled with any surplus funds to be returned to partner municipalities.

3.3 Documentation and Reporting – Northern Bruce Peninsula

All documents and reporting were reviewed with minimal changes.

3.4 **Wind Down of Projects - Northern Bruce Peninsula** (attached)

The MIC by concurrence added items 3.4.1 and 3.4.2 to the meeting agenda.

3.4.1 **County Agreement with MITACS for Smart Beach Phase 1**

Discussion occurred around the agreement with MITACS and the County of Bruce, as the holder of the funds, related to Smart Beach 1.

Moved by: Peggy Van Mierlo-West

Seconded by: Jodi MacArthur

That the County of Bruce formally end the agreement with MITACS for the “Smart Beaches” Phase 1 Project.

Motion: Carried

3.4.2 **Winddown of project with Smart Beach 1**

The Smart Beach Phase 1 project was discussed related to the winddown, funding and next steps. Kincardine requested that the report from the Chair regarding the 2024 projects be amended to remove the reference to “implementation will transition to the Municipality of Kincardine”. There was further discussion on the remaining funds transfer from the County to Kincardine and it was acknowledged that a recommendation and further discussion on this matter will be discussed at the March 12, 2025, meeting

3.5 **Legal and Administrative Closure** *County of Bruce*

Nothing to report

3.6 **Formal Communications** *County of Bruce*

	Task	Lead	Tentative Timeline
1	Update to Councils: Final MIC report(s) and covering letter sent to all Councils involved in MIC. Package to include: Cover Letter Glossy Report – 5 year Staff Report – 2024 year end and close out	Bruce County Comms to Draft Covering Letter Kara to send to Clerks (who will share with	Report and Cover Letter attached to agenda 2024 Year End Report attached to agenda Final Approval by MIC - 26Feb25

		Councils during their last meeting in March) as MIC host	Sent to Members by 28-Feb-2025
2	<p>Letter to Partners: Send letter to key MIC partners (i.e. NII, Smart Beach partners, etc.) regarding the Winddown of MIC, providing an overview of the information provided to Council, including highlighting success. This will also thank partners for their support.</p> <p>Note: Smart Beach Phase 1 - Letter will have specific verbiage of outstanding/incomplete outcomes (coordinate language with MOK, Jillene)</p>	<p>CAOs to provide feedback on list of Key Partners.</p> <p>Tony Communicated with MIC Partners</p>	<p>Attached to agenda package</p> <p>Draft 26-Feb-2025</p> <p>Send 28-Feb-2025</p>
	Public Communications: a press releases created for the winddown of MIC that mirrors that partner communication but updated for a broader audience. Highlights successes and key partnership.	To be discussed and decided, if necessary, at March 12th meeting.	<p>10-March-2025</p> <p>14-March 2025</p>
	Official MIC Winddown	Kara	28-March-2025

Peggy Van Mierlo-West left the meeting at 12:00 pm

4. Closed Session

Not required

5. Adjournment

Motion: MIC 2025-13

Moved by: Christine MacDonald

Seconded by: Jodi MacArthur

That the MIC hereby adjourns at 12:04 pm

Chair

Recording Secretary