



## The Corporation of the Township of Huron-Kinloss

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### Staff Report

**Report Title: Emergency Management and Health & Safety April 2025**

**Date: May. 5, 2025**

**Report Number: FIR-2025-10**

**Department: Fire & Emergency Services**

**File Number: C11 FIR 25**

**Prepared By:** Mel Moulton, Emergency Services and Health & Safety Coordinator-CEMC

**Attachments: none**

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#### **Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIRE-2025-10 prepared by Mel Moulton, Emergency Services/Health & Safety Coordinator-CEMC.

AND FURTHER authorizes the Community Emergency Management Coordinator (CEMC) to issue the Special Events Permit for Dungannon Super Pull and Demo Derby when permit conditions are met.

#### **Background:**

In 2016 the Township of Huron-Kinloss Council implemented a Special Events By-Law regulating all special events within the Township of Huron-Kinloss which meet certain criteria.

This Special Events By-law requires that all organizers of special events complete an application and an Operational Emergency Response plan to be reviewed by impacted Township Departments and Staff and to be approved by the CEMC.

The Special Events By-law stipulates Special Events where more than 5,000 people are planned or anticipated to be in attendance only council has the authority to issue or refuse the permit.

This report also provides an update on emergency management and health and safety activities.

#### **Discussion/Analysis/Overview:**

##### **Emergency Management**

##### **Special Event Permit Applications**

The Dungannon Super Pull and Demo Derby organizers expect 6,500 spectators during the event.

Since moving the event to 'Graceland' the event has exceeded the organizers expectations and many improvements have been made including changes to site layout to allow for more on-site parking therefore improving traffic flow, engagement with additional community groups to ensure a greater number of volunteers are available to help.

Organizers have submitted the necessary applications, noise by-law exemptions, and emergency planning documentation. Senior Staff have reviewed the initial draft. Some details are still being finalized, insurance documents and special occasion permit have not yet been received however Staff are confident that the required information will be provided prior to the event. Staff have also requested security and safety planning meetings with the organizers and other relevant agencies in addition to a site visit when the grounds are prepared for the event.

Staff have received two Special Event Permit Applications and are currently reviewing the application and documentation.

- Point Clark Fire Works Hosted by Ripley & District Lions Club
- Ripley Reunion

#### Community Emergency Preparedness Grant

The Township of Huron-Kinloss was not selected to receive funding from the 2024-25 Community Emergency Preparedness Grant. Staff had submitted the grant application in fall 2024 for funding to purchase and install a natural gas generator for the Point Clark well on Tuscarora rd which provides water to Point Clark and Amberley areas.

#### **Health & Safety**

##### Training

Joint Health and Safety Committee training was offered locally in April. Five committee members representing all three committees attended.

Annual workplace violence and harassment training was completed in April for all staff and fire departments.

##### Ministry of Labour, Immigration, Training and Skills Development

Inspectors attended the Municipal Office as a follow up from a visit at the Huron Landfill in November 2024. The Joint Health and Safety Committee was represented during the meeting. No orders were received.

#### **Financial Impacts:**

The grant application submitted requested \$50,000.

To comply with the Occupational Health and Safety Act, as well as Regulations under the Act, and other Acts, and to keep workers safe on the job, health and safety is an ongoing expense included in the operating budget.

**Performance Measurement:**

none

**Strategic Area:**

- |   |  |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth       | <input type="checkbox"/> Ensure Financial Stability                    |

**Strategic Goal: Facilitate Community Well Being**

**Respectfully Submitted By:**

Mel Moulton, Emergency Services and Health & Safety Coordinator- CEMC

**Report Approved By:**

Jodi MacArthur, Chief Administrative Officer