

## **Municipal Innovation Council Minutes**

January 29, 2025, 1:00 p.m.

Virtual

### **Members**

Kara Van Myall, CAO, Town of Saugeen Shores - absent  
Jodi MacArthur, CAO, Township of Huron-Kinloss  
Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine  
Leanne Martin, CAO, Municipality of South Bruce  
Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula- Chair  
Emily Dance, CAO, Municipality of Arran-Elderslie – Secretary  
Christine MacDonald, CAO, Bruce County

### **1. Call to Order**

The meeting was called to order at 1:06 p.m.

By consensus of the group, Peggy Van Mierlo-West was appointed as Chair for the meeting

### **2. Adoption of the Minutes**

Adoption of the January 15, 2025, Meeting Minutes

Motion: MIC 2025-05

Moved by: Leanne Martin

Seconded by: Jillene Bellchamber-Glazier

That the MIC hereby adopts the January 15, 2025, Municipal Innovation Council Meeting Minutes as presented.

Carried

### **3. MIC Next Steps**

#### **3.1 Meeting Schedule - Arran-Elderslie**

Wednesday February 12, 2025	1:00 pm virtual
Wednesday February 26, 2025	1:00 pm virtual
Wednesday March 12, 2025	1:00 pm virtual
Wednesday March 26, 2025	1:00 pm virtual

#### **3.2 Resource Reallocation – Saugeen Shores**

No further update

#### **3.3 Documentation and Reporting – Northern Bruce Peninsula**

The 2024-year end report is complete. The Director is finishing up the five-year report, to be sent to the County of Bruce for graphic design and illustrations tentatively by the end of the week.

#### **3.4 Wind Down of Projects - Northern Bruce Peninsula**

Project	Budget/Funding	Lead
Smart Beach I	Bruce County will provide further financial details at the February meeting. A resolution will be required to transfer any remaining funds for the project to Kincardine.	Kincardine will continue with the project.
Smart Beach II	No funding from the MIC will be included in the project.	Saugeen Shores will lead the project. Kincardine may need to be involved as it relates to the funding for Dr. Hauser.
Joint Information Technology Group	No funding from the MIC will be included in the project	County of Bruce will lead the project and invite all lower-tier municipalities in the County of Bruce to participate.
Fleet Electrification	No formal contract signed with Georgian College. The MIC will be responsible for any expenses to date.	Project will be dissolved. MNBP will contact Georgian College to notify of project cancellation.
Annual Report / 5 year Report	\$1,200 will remain in the MIC budget if the report will be outsourced for printing.	Director to forward to County
MIC Website		Project to be dissolved
AI- Office Efficiency		Project to be dissolved
Tourism Management	No funding from the MIC will be included in the project	MNBP may consider to continue with the project outside the MIC. The County will forward details to EcDev if it may fit with current initiatives.
Communication Platform		Project to be dissolved
Taxi and Ride Share	No funding from the MIC will be included in the project	Saugeen Shores may consider continuance of the project outside the MIC.

### 3.5 **Legal and Administrative Closure** *County of Bruce*

No further update

### 3.6 **Formal Communications** *County of Bruce*

County of Bruce Communications Team has provided a rough timeline:

- Tentative release of year end report and five-year report February 7, 2025, provide to Council February 10, 2025. (Depend on receipt of report from the Director)
- Correspondence to partners – February 14-28, 2025. Peggy to provide list of partners to Christine.
- Press Release – first part of March

- Members to circulate the press release – mid March

Motion: MIC 2025-06

Moved by: Christine MacDonald

Seconded by: Jillene Bellchamber-Glazier

THAT the MIC hereby receives the verbal updates as provided.

Carried

**4. Closed Session**

Not required

**5. Adjournment**

Motion: MIC 2025-07

Moved by: Leanne Martin

Seconded by: Jodi MacArthur

That the MIC hereby adjourns at 1:35 p.m.

Carried

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Chairperson

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Secretary