



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Water and Wastewater Capacity Allocation Policy

Date: Jun. 2, 2025

Report Number: CAO-2025-12

Department: CAO

File Number: C11 2025

Prepared By: Jodi MacArthur, Chief Administrative Officer

Attachments: Draft Allocation Policy

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2025-12 prepared by Jodi MacArthur, Chief Administrative Officer;

AND FURTHER approves the water and wastewater capacity allocation policy;

AND FURTHER authorizes the appropriate by-law come forward.

Background:

As outlined in the Township's [Growth and Servicing Master Plan](#) adopted in 2023 and [subsequent update](#) in 2024, the Township's water and wastewater capacity must be carefully monitored to ensure sustainability of existing infrastructure and plan for future expansion at the appropriate time. To achieve this, it was recommended that the Township consider implementing a capacity allocation policy to develop a consistent approach to managing a finite resource.

Discussion/Analysis/Overview:

After extensive review of other municipal policies and consultation with Bruce County Planning and B.M. Ross and Associates, staff have developed the draft policy for Council's consideration. In addition to implementing the policy, we will continue to monitor the reserve capacity for water and wastewater systems and particularly in the case of the Ripley and Lucknow wastewater systems, use the information to ensure the timing of expansion projects aligns with projected growth.

Financial Impacts:

There are no direct financial impacts associated with implementation of the policy.

Performance Measurement:

Water and wastewater system reserve capacity measured in Equivalent Residential Units (ERUs)

Strategic Area:

☐ Embrace a thriving rural lifestyle

☒ Prepare for Inclusive Growth

☒ Enhance Municipal Service Delivery

☒ Ensure Financial Stability

Strategic Goal: Ensure municipal systems support future growth

Respectfully Submitted By:

Jodi MacArthur, Chief Administrative Officer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer