



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Emergency Management June 2025

Date: Jul. 7, 2025

Report Number: FIR-2025-14

Department: Emergency Services

File Number: C11 FIR 25

Prepared By: Mel Moulton, Emergency Services and Health & Safety Coordinator-CEMC

Attachments: none

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIRE-2025-14 prepared by Mel Moulton, Emergency Services/Health & Safety Coordinator-CEMC.

AND FURTHER authorizes the Community Emergency Management Coordinator (CEMC) to issue the Special Events Permit for the Ripley Reunion when permit conditions are met.

Background:

In 2016 the Township of Huron-Kinloss Council implemented a Special Events By-Law regulating all special events within the Township of Huron-Kinloss which meet certain criteria.

This Special Events By-law requires that all organizers of special events complete an application and an Operational Emergency Response plan to be reviewed by impacted Township Departments and Staff and to be approved by the CEMC.

The Special Events By-law stipulates Special Events where more than 5,000 people are planned or anticipated to be in attendance only council has the authority to issue or refuse the permit.

This report also provides an update on emergency management and health and safety activities.

Annually municipalities are required to submit various documents to Emergency Management Ontario for review and verification of compliance with the Emergency Management and Civil Protection Act.

Discussion/Analysis/Overview:

Special Event Permit Applications

The Ripley Reunion organizers expect 5,000 spectators during the parade.

Organizers have submitted the necessary applications, noise by-law exemptions, and emergency planning documentation. Senior Staff are reviewing the emergency response plan. Staff are confident that the required information will be provided prior to the event. Staff have also organized security and safety planning meetings with the organizers and other relevant agencies in addition to a site visit when the grounds are prepared for the event.

A special event permit was issued to the Ripley & District Lions Club for the Point Clark Fireworks event.

Emergency Management Compliance

Staff received notification from the Ministry of Emergency Preparedness and Response that all 13 elements of the emergency management program were satisfied and compliance was received for 2024.

Emergency Management Training

Ontario Federation of Agriculture provided a presentation for available staff and council on June 12. A variety of topics were discussed including emergency preparedness in agricultural communities, biosecurity, avian influenza impact and prevention as well as community engagement and education opportunities.

Financial Impacts:

To comply with the Occupational Health and Safety Act, as well as Regulations under the Act, and other Acts, and to keep workers safe on the job, health and safety is an ongoing expense included in the operating budget.

Performance Measurement:

none

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Facilitate Community Well Being

Respectfully Submitted By:

Mel Moulton, Emergency Services and Health & Safety Coordinator- CEMC

Report Approved By:

Jodi MacArthur, Chief Administrative Officer