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that cultivates opportunities and  
embraces our rural lifestyle.

We deliver services that responsibly utilize  
resources, respect our environment, and  
foster a community ready to shape its future.

## Council Meeting Minutes

Date:	August 11, 2025
Time:	7:00 pm
Location:	Council Chambers
Members Present	Don Murray, Mayor Jim Hanna, Deputy Mayor Larry Allison, Councillor Shari Flett, Councillor Scott Gibson, Councillor Ed McGugan, Councillor Carl Sloetjes, Councillor
Staff Present	Jennifer White, Clerk Jodi MacArthur, Chief Administrative Officer Christine Heinisch, Manager of Financial Services/Treasurer
Staff Absent	Brett Pollock, Manager of Building and Planning, CBO

### 1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

### 2. Committee of Adjustment

**Resolution No.:** 08/11/2025 - 01

**Moved By** Shari Flett

**Seconded By** Scott Gibson

THAT Council move into Committee of Adjustment for the purposes of considering minor variance applications;

AND FURTHER THAT Council return to the regular open meeting upon completion.

**Carried**

**3. Disclosure of Pecuniary Interest**

None disclosed.

**4. Adoption of Minutes**

Members of Council inquired about the use of "backlog" when describing discussions on the Asset Management plan. Staff confirmed this is how the item was referenced during the presentation and that a future staff report is being developed to address the specifics of which items are included and how to more accurately reflect them in updated asset management plans.

**Resolution No.:** 08/11/2025-02

**Moved By** Jim Hanna

**Seconded By** Larry Allison

THAT the minutes of the Council meeting of July 21, 2025, the Special meeting of August 6, 2025 and the Committee of the Whole meeting of August 6, 2025 be adopted as presented.

**Carried**

**5. Delegations**

No delegations received.

**6. Financial Reports**

**6.1 Previous Month Actual Accounts – July 2025, TRE-2025-36**

**Resolution No.:** 08/11/2025 - 03

**Moved By** Shari Flett

**Seconded By** Scott Gibson

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the July 2025 accounts in the amount of \$3,160,490.30.

**Carried**

**6.2 Revenue and Expenditure Reports to July 31, 2025, TRE-2025-37**

**Resolution No.:** 08/11/2025 - 04

**Moved By** Ed McGugan  
**Seconded By** Carl Sloetjes

THAT Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to July 31, 2025 prepared by Christine Heinisch, Treasurer.

**Carried**

**6.3 Accounts August 2025, TRE-2025-38**

Council requested more information on the purchase of electronic pumper truck radios. Staff confirmed these are to upgrade existing equipment to digital equipment for compatibility with the new repeater system.

**Resolution No.:** 08/11/2025 - 05

**Moved By** Larry Allison  
**Seconded By** Shari Flett

That the Township of Huron-Kinloss Council hereby authorizes payment of the August accounts in the amount of \$1,054,189.82

**Carried**

**7. Staff Report**

**7.1 Building and Planning**

**a. Holding Removal By-law -219 Lake Range Drive, BLD-2025-16**

**Resolution No.:** 08/11/2025 - 06

**Moved By** Scott Gibson  
**Seconded By** Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives Report BLD-2025-16 prepared by Brett Pollock, Manager of Planning/CBO;

AND FURTHER authorizes a by-law be brought forward as a matters arising to remove the holding zoning provision from the property described as HURON CON A PT LOT 7 RP 3R9664 PT PART 1.

**Carried**

**8. Correspondence Requiring Direction**

**8.1 Clean Energy Frontier 2025 Conference**

Staff to register members interested in attending.

**Resolution No.:** 08/11/2025 - 07

**Moved By** Carl Sloetjes

**Seconded By** Jim Hanna

That the Township of Huron-Kinloss Council receive for information item 8.1 and provide direction to staff as required.

**Carried**

**9. By-Laws and Agreements**

**9.1 Clark Creek Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 08

**Moved By** Ed McGugan

**Seconded By** Scott Gibson

THAT the "Clark Creek Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-82.

**Carried**

**9.2 Clifford Johnston Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 09

**Moved By** Scott Gibson

**Seconded By** Shari Flett

THAT the "Clifford Johnston Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-83.

**Carried**

**9.3 Guest Branch Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 10

**Moved By** Shari Flett

**Seconded By** Larry Allison

THAT the "Guest Branch Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-84.

**Carried**

**9.4 Farrish Extension Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 11

**Moved By** Jim Hanna

**Seconded By** Ed McGugan

THAT the "Farrish Extension Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-85.

**Carried**

**9.5 Burt Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 12

**Moved By** Shari Flett

**Seconded By** Carl Sloetjes

THAT the "Burt Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-86.

**Carried**

**9.6 Brooks Municipal Drain Maintenance (2025) By-law**

**Resolution No.:** 08/11/2025 - 13

**Moved By** Larry Allison

**Seconded By** Jim Hanna

THAT the "Brooks Municipal Drain Maintenance (2025) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-87.

**Carried**

**9.7 Raymax Subdivision Acceptance By-law**

**Resolution No.:** 08/11/2025 - 14

**Moved By** Ed McGugan

**Seconded By** Shari Flett

THAT the "Raymax Subdivision Acceptance By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-88.

**Carried**

**9.8 2025-2026 Non-Union Municipal Employee Remuneration Amendment (1) By-law**

**Resolution No.:** 08/11/2025 - 15

**Moved By** Carl Sloetjes

**Seconded By** Scott Gibson

THAT the "2025-2026 Non-Union Municipal Employee Remuneration Amendment (1) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-89.

**Carried**

**9.9 Travale as Manager of Strategic Initiatives By-law**

**Resolution No.:** 08/11/2025 - 16

**Moved By** Scott Gibson

**Seconded By** Jim Hanna

THAT the "Travale as Manager of Strategic Initiatives By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-90.

**Carried**

**9.10 Kincardine Joint Recreation Cost Sharing Agreement (2025-2030) By-law**

**Resolution No.:** 08/11/2025 - 17

**Moved By** Shari Flett

**Seconded By** Jim Hanna

THAT the "Kincardine Joint Recreation Cost Sharing Agreement (2025-2030) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No.2025-91.

**Carried**

**9.11 Lucknow Community Centre Roof (Morgans Roofing) Tender Acceptance By-law**

**Resolution No.:** 08/11/2025 - 18

**Moved By** Ed McGugan

**Seconded By** Larry Allison

THAT the "Lucknow Community Centre Roof (Morgans Roofing) Tender Acceptance By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-92.

**Carried**

**9.12 BBFG Extension Agreement 2025-2031 By-law**

**Resolution No.:** 08/11/2025 - 19

**Moved By** Carl Sloetjes

**Seconded By** Larry Allison

THAT the "BBFG Extension Agreement 2025-2031 By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-93.

**Carried**

**9.13 2025 Drain and Paving (Lavis Co. Limited) Tender Acceptance By-law**

**Resolution No.:** 08/11/2025 - 20

**Moved By** Scott Gibson

**Seconded By** Carl Sloetjes

THAT the "2025 Drain and Paving (Lavis Co. Limited) Tender Acceptance By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-94.

**Carried**

**9.14 Matters Arising**

**Resolution No.:** 08/11/2025 - 21

**Moved By** Jim Hanna

**Seconded By** Ed McGugan

THAT the "Holding Removal (219 Lake Range Drive) Zoning By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-95.

**Carried**

**10. Information**

None.

**11. Township Committee Minutes Received**

None received.

**12. Other Agency Minutes and Reports Received**

None received.

**13. New Business/ Council Reports**

Council inquired about the Fire Agreement listed on the Municipality of Kincardine agenda for the August 13, 2025 meeting. Staff will bring forward any relevant information when it is provided.

The Mayor reported on the Point Clark Beach Association Annual General Meeting attended by members of Council. The executive of the association has requested to meet with the Fire Chief and Council requested staff to report back after that meeting. Additionally, Council are requested that the public works department meet with the executive regarding 911 addressing needs.

**14. Closed Session**

**Resolution No.:** 08/11/2025 - 22

**Moved By** Larry Allison

**Seconded By** Shari Flett

THAT the Township of Huron-Kinloss Council move into closed meeting at 7:35p.m. for the purpose of considering

1) a proposed or pending acquisition or disposition of land by the municipality or local board (Ripley Industrial Park)

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Council return to regular open meeting upon completion.

**Carried**

**15. Business Arising from the Closed Session**

Council arose from closed session at 7:39 p.m. The Chair reported that direction was given to staff.

Councillor Sloetjes left at this time (7:38 p.m.)

**16. Confirming By-Law**

**Resolution No.:** 08/11/2025 - 23

**Moved By** Shari Flett

**Seconded By** Jim Hanna

THAT the "Confirmatory August By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-96.

**Carried**

**17. Adjournment**

**Resolution No.:** 08/11/2025 - 24

**Moved By** Larry Allison

**Seconded By** Scott Gibson

THAT this meeting adjourn at 7:40 p.m.

**Carried**

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Mayor

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Clerk