



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Municipal By-Law Enforcement Status Report October 2025

Date: Nov. 3, 2025

Report Number: BLE-2025-13

Department: By-Law Enforcement

File Number: C11 BLE 25

Prepared By: Heather Falconer, Municipal By-law Enforcement Officer

Attachments: N/A

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE-2025-13, as prepared by Heather Falconer, Municipal By-Law Enforcement Officer.

Background:

To update Council on October occurrences involving Municipal By-Law Enforcement.

Discussion/Analysis/Overview:

2025 Data Chart		
Complaints	Number of Calls for Service	Annual Calls to Date
Animal Control	2	30
Property Maintenance	6	54
Parking Concerns	0	12
Beach Violations	2	19
Zoning	1	18
By-Laws Not Listed (lawn watering, noise)	2	20
Total Complaints	13	153

2025 Calls for Service to Date	153
2024 Calls for Service to Date (higher call volume due to hazardous trees infected by the ash borer disease)	230

Year to Date Issuance of Administrative Monetary Penalties, Property Maintenance Orders & Provincial Offence Certificates

2025	Issued this Month	Year to Date	Actions Taken
Administrative Monetary Penalties	3	8	Open (0) Closed (8)
Property Maintenance Order	1	9	Open (2) Closed (7)
Provincial Offence Certificate	0	8	2 Part I Tickets 6 Part II Tickets

Charges to Date

The following chart reflects the number of charges (both AMPS and Part I Tickets) issued by the By-law Department over the year

Dog - Allow dog to run at large	2
Dog – Fail to remove dog waste	1
Dog - Fail to exercise reasonable precautions with dog	2
Dog – Fail to muzzle or leash dangerous dog	1
Beach – Alter or destroy sand dunes	1
Beach – Deposit or place or allow to be placed any litter, debris, or other material	1
Beach – Construct or place any building or structure	2

Animal Control

Two separate incidents occurred pertaining to dogs found running at large. All were returned to their owners without incident.

Property Maintenance

Six complaints were received regarding yard maintenance that included:

- Dead and diseased trees posing a risk of falling,
- Grass and weeds exceeding the maximum height of fifteen centimetres,
- Debris and refuse throughout the yard,
- Derelict vehicles, and
- Dwelling unit below minimum maintenance standards.

Beach Management

A complaint was received regarding the construction of a structure on the public beach along Boiler Beach Road. Officer attended the site and ceased non-permitted activity. An Administrative Monetary Penalty was issued along with an Order to Discontinue Activity for the by-law violation. The dune alterations from the construction will be addressed by planting trees to stop any future erosion of the beach and roadway.

Wildlife Damage Compensation Program

Two applications were submitted to the Wildlife Damage Compensation Program regarding two separate occurrences on the same property.

“Fence-Viewer” Request as per *Line Fence Act, R.S.O. 1990, c. L.17*

A request was submitted for “fence-viewers” to inspect an existing fence located on private property. After talking to the fence owner and attending the site, it was determined that the fence did not meet the two requirements for a “fence-viewer” evaluation.

Financial Impacts:

There is no financial impact currently.

Strategic Area:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Facilitate Community Well Being

Respectfully Submitted By:

Heather Falconer, Municipal By-law Enforcement Officer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer