



Membership Minutes

Membership Meeting #7-2025

September 17, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Jason Moir, FRCA Parks Supervisor
Erin Gouthro, Watershed Ecologist
Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media
Greg Stewart, Donnelly Murphy Lawyers

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #79-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT a new agenda item, Chair and Members Reports, be added after the Consent Agenda.
(carried)

Motion FA #80-25

Moved by: Alvin McLellan

Seconded by: Evan Hickey

THAT the minutes from the General Membership Meeting #6-2025 held on June 18, 2025, be approved.
(carried)

4. Closed Session: Legal Matter-Macpherson Appeal

Motion FA #81-25

Moved by: Matt Duncan **Seconded by: Evan Hickey**

THAT the meeting be moved into a closed session.
(carried)

Motion FA #82-25

Moved by: Alison Lobb **Seconded by: Megan Gibson**

THAT the members accept the report provided by Greg Stewart.
(carried)

Motion FA #83-25

Moved by: Evan Hickey **Seconded by: Alvin McLellan**

THAT the meeting be moved back into an open session.
(carried)

5. Presentation on Summer Work Plan Highlights

Motion FA #84-25

Moved by: Megan Gibson **Seconded by: Alison Lobb**

THAT members accept the presentation by Jayne Thompson highlighting the summer work plan.
(carried)

6. Business Requiring Direction and or a Decision:

- a) Results of RFQ-Paving at Administration Office: Report #50-2025

Report #50-2025 was presented and the following motion was made:

Motion FA #85-25

Moved by: Alison Lobb **Seconded by: Evan Hickey**

THAT the Members award RFQ MC#25-04-CA to Melrose Paving Co. Ltd for the quoted price of \$44,091.42 plus HST.
(carried)

b) Results of RFQ-Paving at Falls Reserve Conservation Area: Report #51-2025

Report #51-2025 was presented and the following motion was made:

Motion FA #86-25

Moved by: Megan Gibson **Seconded by: Matt Ducan**

THAT the 2025 Budget for the Falls Reserve Conservation Area be amended to include the awarded RFQ MC#25-01-FRCA project amount to be purchased from FRCA Accumulated Surplus;
AND THAT the Members award RFQ MC#25-01-FRCA to Melrose Paving Co. Ltd for the quoted price of \$132,450.32 (plus HST).

(carried)

c) Request for Signage at Pioneer Conservation Area: Report #52-2025

Report #52-2025 was presented and the following motion was made:

Motion FA #87-25

Moved by: Alison Lobb **Seconded by: Evan Hickey**

THAT the members discuss the request for a sign by Disney's of Huron County Project Group as set out in Report #52-2025.

(carried)

Motion FA #88-25

Moved by: Matt Duncan **Seconded by: Ed Podniewicz**

THAT the members deny the request for a sign by Disney's of Huron County Project Group and recommend they contact the Morris-Turnberry municipality.

(carried)

Motion FA #89-25

Moved by: Andrew Fournier **Seconded by: Matt Duncan**

THAT the members direct staff to create a signage policy.

(defeated)

d) Wawanosh Campground: Report #53-2025

Report #53-2025 was presented and the following motion was made:

Motion FA #90-25

Moved by: Alvin McLellan

Seconded by: Evan Hickey

THAT the members request a staff report with options and timelines to move forward with Wawanosh Campground.

(carried)

e) AODA Policy: Report #54-2025

Report #54-2025 was presented and the following motion was made:

Motion FA #91-25

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT the Customer Service Accessibility Policy be approved;

AND THAT the Accessibility Feedback Process be approved. (carried)

7. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for June, July and August: Report #55-2025
- b) Agreements Signed: Report #56-2025
- c) 2025 Work Plan and Budget Update: Report #57-2025
- d) Correspondance:
 - i) Transfer of Conservation Authorities Program to MECP
 - ii) Resolution from the Twp. Of North Huron Re: Draft Program & Services Agreement

Motion FA #92-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT Report #55-2025, Report #57-2025 and correspondence about Resolution from the Twp. Of North Huron Re: Draft Program & Services Agreement, along with the respective motions as outlined in those reports be approved.

(carried)

Motion FA #93-25

Moved by: Megan Gibson

Seconded by: Matt Duncan

THAT Report 56-2025 be approved as outlined.

(carried)

Motion FA #94-25

Moved by: Alison Lobb

Seconded by: Alison Lobb

THAT the correspondence about Transfer of Conservation Authorities Program to MECP be accepted.
(carried)

7. Chair and Members Report:

Matt Duncan and Phil Beard will be attending a tour with MPP Lisa Thompson on September 22, 2025.

8. Succession Planning

Report #58-2025 was presented to the members.

Motion FA #95-25

Moved by: Evan Hickey

Seconded by: Matt Ducnan

THAT the Members accept Report #58-2025.

9. Adjournment: – Next Meeting Date, Wednesday, October 15, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #96-25

Moved by: Megan Gibson

Seconded by: Evan Hickey

THAT the Members Meeting be adjourned at 9:15.
(carried)



Ed McGugan
Chair

Phil Beard
General Manager / Secretary-Treasurer