



The Corporation of the Township of Huron-Kinloss
Committee of the Whole Meeting Minutes

Date: February 1, 2021
Time: 10:00 am
Location: Electronic Meeting

Members Present Mitch Twolan, Mayor
Don Murray, Deputy Mayor
Lillian Abbott, Councillor
Jeff Elliott, Councillor
Jim Hanna, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer
Emily Dance, Clerk
Jodi MacArthur, Treasurer
John Yungblut, Director of Public Works
Matt Farrell, Building & Planning Manager/ CBO
Mike Fair, Director of Community Services
Chris Cleave, Fire Chief
Heather Falconer, By-Law Enforcement Officer (participated for associated staff reports)

1. Call to Order

Mayor Twolan called the meeting to order at 10:00 a.m.

2. Disclosure of Pecuniary Interest

2.1 Mitch Twolan - Item 3.2 Lucknow Chamber of Commerce Delegation

Client (Hellyn Subdivision)

2.2 Mitch Twolan - Item 4.12 Water & Wastewater February 2021 PW-2021-02-7

Client (Hellyn Subdivision)

2.3 Mitch Twolan - Closed Session

Reason not required to be disclosed in the open minutes.

3. Delegations

3.1 Joan McLaughlin - Safety concern at intersection

Bruce Beach resident, Joan McLaughlin on behalf of Melanie & Brian Clark, Margaret Dunlop, Greta MacDonald, Heather Wall and Rosalie & Al Zettler made a presentation to the Committee with regards to safety concerns at Concession 10, Boiler Beach Road and Bruce Beach Road intersection.

She explained that Bruce Beach Road is being used year round by runners, walkers, dog walkers and cyclists. Beach use and traffic has increased due to Boiler Beach becoming rocky, she noted that this increases the chances of accidents in the area.

Ms. McLaughlin explained their risk concerns include: reduced visibility, added congestion, parking on the west side and pot holes.

She requested that in the short term that the large tree on the north east corner of the intersection on Boiler Beach be removed, hedges at 140 Boiler Beach Road be trimmed back to improve site lines, prune and reduce height of cedars and shrubs at Bruce Beach Road curve. Grass and brush is cut on the east road allowance, add a white or yellow line to indicate a separation in the road and to fill in the pot holes.

In the long term she requested that the Township commission a Traffic Study to advise how to improve safety at the intersection, create angle parking on the west side of Boiler Beach Road north to the mailboxes and repave the section of the road.

The Committee thanked Ms. McLaughlin for her presentation. They questioned if the hedge at 140 Boiler Beach Road is on public property. Director of Public Works John Yungblut confirmed that the hedge was on private property and upon inspection did not impede on the site triangle and he did not have concerns.

The Committee commented on angle parking and explained that there is a lot of work to be done on Boiler Beach road in the next few years and that staff would keep on top of the pot holes.

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the chair.

3.2 Lucknow Chamber of Commerce

Mitch Twolan declared a conflict on this item. (Client (Hellyn Subdivision))

Morten Jakobsen on behalf of the Lucknow Chamber of Commerce and himself as a recent land developer for Hellyn Subdivision addressed the Committee regarding the Lucknow Standpipe/Water Tower Replacement project.

Mr. Jakobsen raised concerns about the current condition of the Lucknow standpipe. He noted that the Township has stated that Lucknow is ready for development and with his involvement in the Hellyn Subdivision that concerns were raised over the water pressure for the subdivision.

He indicated that realtors have sent a letter with concerns on water in Lucknow and questioned if there is enough capacity and enough pressure for new development projects. He questioned what the plan is for the water tower and if there is a plan B.

The Committee explained that the Township has been steadily applying for grants for the project. They do not want to commit all the reserves to the project when they could access grant funding. They indicated that the standpipe is not condemned and they are committed to getting a new tower.

Director of Public Works, John Yungblut explained that Township staff have been working to obtain grant funding for the replacement of the standpipe in the community of Lucknow and have been turned down six times.

He explained that if the tower is taken out of service the Township can still provide water to the residents using the pumps. This is a short term solution that will also have to be used during the construction of a new tower. He explained that the it is a structurally sound tower and there is not immediate concerns. It is anticipated that without grant funding construction of the the tower is scheduled for 2023.

The Committee assured Mr. Jakobsen that the replacement is a high priority for the Township and would not continue if it was unsafe. They

understand that if grant funding is not available then they would have to go ahead on their own.

4. Staff Reports

Mayor Twolan returned to the meeting and resumed the Chair.

4.1 January 2021 Monthly Report BLDG-02-3

Resolution No.: 48

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2021-02-3 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.2 Sleeping Cabin Enforcement BLDG-2021-02-4

Resolution No.: 49

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLDG2021-02-4 prepared by Matt Farrell, Building and Planning Manager/CBO AND directs staff to continue to identify the number of illegal sleeping quarters in the Township AND FURTHER directs staff to take a proactive approach to enforcement against the use of accessory buildings as sleeping quarters as outlined in the report AND FURTHER directs staff to take the necessary actions to enforce compliance AND FURTHER directs staff to schedule a one hour visioning session to discuss the issue in further detail AND FURTHER that a staff report be brought forward outlining the options for allowing sleeping quarters in accessory buildings.

Carried

4.3 Fire and Emergency Services Monthly Activities Report – February 2021 FIRE-2021-02-3

Resolution No.: 50

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2021-02-03 prepared by Chris Cleave, Fire Chief / CEMC

Carried

4.4 Ontario Fire College Closure FIRE-2021-02-4

Resolution No.: 51

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2021-02-4 prepared by Chris Cleave, Fire Chief/CEMC

Carried

4.5 January 2021 Monthly Report BLE-2021-02-3

Resolution No.: 52

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2021-02-3 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.6 Update to Structures on the Beach BLE-2021-02-4

Resolution No.: 53

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2021-02-4 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.7 Provincial Animal Welfare Services (PAWS) Act Update BLE-2021-02-5

Resolution No.: 54

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2021-02-5 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.8 Community Services– February 2021 Update CS-2021-02-2

Resolution No.: 55

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives the information provided in Report Number CS-2021-2

Carried

4.9 February 2021 Status Report CS-2021-02-3

Resolution No.: 56

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2021-02-3 prepared by Mike Fair, Director of Community Services

Carried

4.10 Whitechurch Hall CS-2021-02-4

Resolution No.: 57

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2021-02-4 prepared by Mike Fair, Director of Community Services and bring forward in the 2021 budget.

Carried

4.11 Transportation February 2021 PW-2021-02-6

Resolution No.: 58

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2020-02-6 prepared by John Yungblut, Director of Public Works.

Carried

4.12 Water & Wastewater February 2021 PW-2021-02-7

Mitch Twolan declared a conflict on this item. (Client (Hellyn Subdivision))

Mayor Twolan left the meeting, Councillor Hanna assumed the Chair for part of the discussion following Deputy Mayor Murray assumed the Chair for the remainder of the discussion.

Resolution No.: 59

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole receives for information Report Number PW-2021-02-7, as prepared by John Yungblut, Director of Public Works

Carried

4.13 Point Clark Pumping Station Transfer Switch PW-2021-02-8

Mayor Twolan returned to the meeting and resumed the Chair.

Resolution No.: 60

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2021-02-8, prepared by John Yungblut, Director of Public Works AND grants pre-budget approval in the acceptance of the quotation from Belwood Electric Ltd. in the amount of \$10,500.00 plus HST for the installation of a generator transfer switch at the Point Clark Pumping Station

Carried

4.14 Holiday Shopping Pass 2020 Results BED-2021-02-5

Resolution No.: 61

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-02-5 prepared by Taralyn Cronin, Business and Economic Officer.

Carried

4.15 January 2021 The Hub Status Report BED-2021-02-6

Resolution No.: 62

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-02-6 prepared by Lauren Eby, Business Development Coordinator.

Carried

4.16 Early Investment in Education and Skills 2021 CAO-02-5

Resolution No.: 63

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole approves report Number CAO-2021-02-05 prepared by Elyse Dewar, Project Coordinator and in doing so supports the Early Investment in Education and Skills Program.

Carried

4.17 Growth and Servicing Master Plan – Phase 2 CAO-2021-02-6

Resolution No.: 64

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2021-02-6, Growth and Servicing Master Plan – Phase 2 prepared by Mary Rose Walden , Chief Administrative Officer AND accepts the proposal from BM Ross & Associates AND FURTHER grants an exemption to the purchasing and procurement policy and pre budget approval in the amount of \$100,000.

Carried

4.18 Nuclear Waste Advisory Committee CAO-2021-02-7

Resolution No.: 65

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CAO-2021-02-7 prepared by Mary Rose Walden, Chief Administrative Officer and in so doing authorizes a by-law be brought forward dissolving the Nuclear Waste Community Advisory Committee.

Carried

4.19 Appeal to LPAT – Minor Variance – Gammie/Elphick CLK-2021-02-7

Resolution No.: 66

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2021-02-7 prepared by Emily Dance, Clerk.

Carried

4.20 Voting Method 2022 Municipal Election CLK-2021-02-11

Resolution No.: 67

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2021-02-11 prepared by Emily Dance, Clerk and authorizes the e-voting method (telephone/internet) for the upcoming 2022 Municipal Election.

Carried

4.21 Council Chambers - Modifications CLK-2021-02-8

Resolution No.: 68

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CLK-2021-02-8 prepared by Emily Dance, Clerk AND directs staff to obtain quotes for modifications to Council Chambers to allow for social distancing and hybrid meetings to the 2021 budget meeting AND FURTHER that staff bring forward a report outlining options to permit electronic recordings of Council Meetings.

Carried

4.22 Resolutions for Consideration February 2021 CLK-2021-02-9

Resolution No.: 69

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2021-02-9 prepared by Kelly Lush Deputy Clerk/Administrative Assistant AND directs the following resolutions be brought forward for Council Consideration: Numbers 1 and 2.

Carried

4.23 Information on the Table February 2021 CLK-2021-02-10

Resolution No.: 70
Moved by: Jeff Elliott
Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2021-01-6 prepared by Kelly Lush, Deputy Clerk.

Carried

**4.24 Emergency Management and Civil Protection Act (EMCPA) Update
(13) CLK-2021-02-12**

Resolution No.: 71
Moved by: Ed McGugan
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2021-01-12 prepared by Emily Dance, Clerk

Carried

5. Correspondence Requiring Direction

5.1 Styrofoam Recycling

Resolution No.: 72
Moved by: Don Murray
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information correspondence from Shirley Harris AND approves the draft response as presented.

Carried

6. Information

6.1 Mayor Twolan participates in Season 4 of Political Blind Date - Clean Water

6.2 NWMO welcomes new Vice President of Site Selection

6.3 EPCOR Natural Gas Service Update

- 6.4 Ontario Good Roads Association Conference - Line Up of Speakers
- 6.5 Ministry of Natural Resources and Forestry - Proposed regulation for compressed air energy storage in reservoirs
- 6.6 Ministry of Environment, Conservation and Parks - Lakeshore Drinking Water System Inspection Report
- 6.7 Ontario Stone, Sand and Gravel Association
- 6.8 Ministry of Health - Administering Vaccines
- 6.9 Public Health Grey Bruce Media Releases
- 6.10 Bruce County Media Releases
- 6.11 Motion to receive

Resolution No.: 73

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

Carried

7. Closed Session

Mitch Twolan declared a conflict on this item. (Reason not required to be disclosed in the open minutes.)

The Clerk requested consensus that an addition be made to the agenda to include an additional item in closed session pursuant to s. 239(2)(c)]. A proposed or pending acquisition or disposition of land by the municipality- Huron Road walkway.

The Committee agreed.

Resolution No.: 74

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(i)] Third-party information supplied in confidence to the municipality (e.g., a trade secret or scientific, technical,

commercial, financial or labour relations information) AND [s. 239(2)(c)]. A proposed or pending acquisition or disposition of land by the municipality- Huron Road walkway AND FURTHER return to open session upon completion.

Carried

8. Business Arising from the Closed Session

Resolution No.:

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That Mayor Twolan reported a closed meeting was held pursuant to [s. 239(2)(i)] Third-party information supplied in confidence to the municipality AND pursuant to [s. 239(2)(c)] a proposed or pending acquisition or disposition of land by the municipality- Huron Road walkway AND direction was given to staff on both items.

Carried

9. New Business/Council Reports

Deputy Mayor Murray, Councillor Abbott and Councillor McGugan attended the Rural Ontario Municipal Association (ROMA) with a delegation with Minister Mulroney regarding the use of golf carts on municipal roads. They noted that it was a successful meeting and explained that there is a current pilot project on the use of golf carts occurring on Peele Island.

Deputy Mayor Murray presented flowers and a certificate on behalf of Mayor Twolan and Council to Allan and Lucy Miller for 35 years in business for the Holyrood General Store on February 4, 2021.

10. Adjournment

Resolution No.: 78

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss hereby adjourns at 12:47 p.m.

Carried

Mayor

Clerk