



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Municipal Drain Tender Results – Sutton Drain

Date: Apr. 8, 2026

Report Number: DRA-2026-08

Department: Drainage

File Number: C11 DRA 26

Prepared By: Landon Hunter – Drainage Superintendent

Attachments: none

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives for information Report DRA-2026-08 prepared by Landon Hunter, Drainage Superintendent;

AND FURTHER THAT Staff bring forward a by-law to award the construction of drainage works to Robinson Farm Drainage Ltd. in the amount of \$177,978.00 exclusive of applicable taxes.

Background:

The Township of Huron-Kinloss Council appointed Headway Engineering to prepare a Report following the request for Improvements under Section 78 of the Drainage Act signed by landowners located within the watershed of the Sutton Municipal Drain.

Council provisionally adopted this report on the 2nd of February 2026, having fulfilled the requirements of the Drainage Act, 1990. The report provides the basis for construction and maintenance of drainage works and determines assessment schedules for these improvement works. Having completed the required public consultations and completing the appeals period, the project was tendered for construction.

Discussion/Analysis/Overview:

Tender documents were sent out directly to drainage contractors and posted to the municipal website with a closing date of April 7, 2026 at 12:00 Noon. Multiple tenders were received, and the lowest three results are as follows:

<u>Bidder</u>	<u>Bid Amount</u>	<u>Completion Date</u>
Robinson Farm Drainage Ltd.	\$177,978.00	December 12, 2026
Ron H. Williams Drainage Inc.	\$ 201,362.00	October 2026
TAS Excavating & Rentals Ltd.	\$ 216,790.20	December 31, 2026

*The bid from Ron H. Williams Drainage Ltd. was submitted as \$197,512.00, however a \$3,850 discrepancy was discovered in their calculations. The discrepancy would not have changed the order of the results.

The Engineer's estimate for this project was **\$230,000** (Plus HST).

Based on this review, the bid from Robinson Farm Drainage Ltd. in the amount of **\$177,978** (Plus HST) is the lowest price tendered and meets all of the requirements stipulated in the tender documents. Likewise, it is our recommendation to award the contract for construction of the above noted drain to **Robinson Farm Drainage Ltd.**

There are three options for Council to consider:

Option 1 – Award the tender to the lowest bidder.

Option 2 – Reject the tenders and re-tender the project.

Option 3 – Reject the tenders and stop the proceedings of the project.

Staff and the Project Engineer are recommending that Council award the tender to the lowest bidder.

Financial Impacts:

The Financial Impacts to the Township are provided in the Engineer's report.

Performance Measurement:

Strategic Area:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input checked="" type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Protect, promote and restore our natural environment

Respectfully Submitted By:

Landon Hunter, Drainage Superintendent

Report Approved By:

Jodi MacArthur, Chief Administrative Officer