



The Corporation of the Township of Huron-Kinloss

Budget Report

Report Title: By-Law Enforcement Budget 2021

Prepared By: Matt Farrell, Building & Planning Manager/CBO

Department: Building & Planning

Date: Feb. 26, 2021

Report Number: BLE-2021-02-6

File Number: F05 BUD21

Attachments: Business Plan

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives for information Report No. BLE-2021-02-6 prepared by Matt Farrell, Building & Planning Manager/CBO and approves the 2021 By-Law Enforcement Business Plan in principle.

Budget Overview:

2021 Proposed Budget

Total Net Expenditures: \$70,800.00

Compare to:	Total Net Expenditures	Difference (\$)	Difference (%)
2020 Budget	\$71,700.00	-\$900.00	-1.25%
2020 Actual	\$49,625.98	\$21,174.02	42.66%

Discussion:

By-law Enforcement remains largely reactive and complaint based driven with the exception of some proactive enforcement of existing structures on municipal property along the beach. We manage staff time in accordance to the enforcement demand.

We anticipate that more of the By-law Officer's time will be needed in supporting the Building Department this year.

Treasurer's Comments:

The By-Law Enforcement Officer also serves as a building inspector and when she performs these tasks, her time is charged directly to the building department budget. This will impact the budget compared to actuals, depending on how frequently this occurs.

Strategic Alignment / Link:

The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The recommendations contribute to our goals in achieving an accessible community by being open and transparent.

Respectfully Submitted By:

Matt Farrell, Building & Planning Manager/CBO

Approved By:

Mary Rose Walden, Chief Administrative Officer