



The Corporation of the Township of Huron-Kinloss
Committee of the Whole Meeting Minutes

Date: January 18, 2021
Time: 10:00 am
Location: Electronic Meeting

Members Present Mitch Twolan, Mayor
Don Murray, Deputy Mayor
Lillian Abbott, Councillor
Jim Hanna, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Members Absent Jeff Elliott, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer
Emily Dance, Clerk
Jodi MacArthur, Treasurer
Chris Cleave, Fire Chief
John Yungblut, Director of Public Works
Mike Fair, Director of Community Services
Matt Farrell, Building & Planning Manager/ CBO
Grant Collins, Drainage Superintendent (participated for associated staff reports)
Heather Falconer, By-Law Enforcement Officer (participated for associated staff reports)
Michelle Goetz, Community Development Officer (participated for associated staff reports)
Taralyn Cronin, Business and Economic Officer (participated in associated report)

1. Call to Order

Mayor Twolan called the meeting to order at 10:00 am.

2. Disclosure of Pecuniary Interest

Mayor Twolan left the meeting when the disclosed items were being discussed

2.1 Mitch Twolan - HuronTel - Expansion of Fibre-optic Network

Item 3.1 Hurontel Delegation Member of SWIFT Board

2.2 Mitch Twolan - Ripley Industrial Park Update CAO-2021-01-4

Item 4.22 Ripley Industrial Park Update - Client

3. Delegations

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

3.1 HuronTel - Expansion of Fibre-optic Network

Mitch Twolan declared a conflict on this item. (Item 3.1 Hurontel Delegation Member of SWIFT Board)

Ryan McClinchey, General Manager of HuronTel made a presentation to the Committee regarding the HuronTel and SWIFT Network System project in Bruce County to extend Fibre-optic Network to households and businesses in the southern portions of Huron-Kinloss.

Mr. McClinchey pointed out the need to provide high speed internet to the remote areas and noted that with the pandemic there has been increased demand for both students in school and people working from home.

He reported that Hurontel was approved for funding under SWIFT in November 17, 2020 to expand rural broadband to 5,200 households across Bruce County. The contract was to deploy fibre-optic cabling along 50 kilometers of underserved areas in municipality of South Bruce and Township of Huron-Kinloss.

Mr. McClinchey explained that the construction will take place from March to December 2021 with customers being connected between fall 2021 and throughout 2022. The project will bring broadband to 128 households in the project area increasing Huron-Kinloss 50x10 Mbps fibre footprint from approximately 82% to 93%.

Mayor Twolan returned to the meeting and resumed the Chair.

3.2 Pine River Watershed Initiative Network - Request for Funding

David Grant member of the Pine River Watershed Initiative Network (PRWIN) made a presentation and provided an overview of the groups projects and programming along with the challenges and future opportunities for the PRWIN.

Mr. Grant opened the presentation and explained what the group was able to accomplish last year and the modifications made due to the COVID-19 pandemic including; two berms installed on 80 acres of farm land , four restoration sites on farmland, OPG tree planting day and the potted ash tree replacement program.

Due to the pandemic they were forced to cancel the 4H days due to safety concerns. The seedling order was cancelled for 2020; however, they will be carried over to this year with safety protocols in place this year to distribute 18,000 trees to the watershed this year.

He explained that the Directors are putting together a project with Fanshawe College to provide information on-line to see where they are with the project gaps what areas need attention.

Awards of merit to recognize the volunteers in the community for 2020 were presented to Michelle Liddle, Tryntje Eisen and Tyson and Angela Devitt.

The PRWIN was able to produce a video to exhibit the watershed and support their mandate. The video can be accessed on the PRWIN website.

Mr. Grant noted that PRWIN outreach for 2020 included replacing a Hicks Yew at Lewis Park in Ripley, assisting with the Point Clark Beach Association planning day in Point Clark and providing trees to the foraging forest located at the Bruce Botanical Food Gardens.

He disclosed that the Canada Ontario Agreement (COA) grant administered by MOECP was approved for 2021 and explained that this grant is the groups only funding source for projects in 2021. PRWIN has not been able to re-hire a Project Coordinator due to reduced resources; however, they have retained a part time contractor Tori Waugh at Conservation Ag Consulting to help with grant applications and field work.

PRWIN is hoping to have financial support of the Township going forward. These funds are required to cover costs of office in town, rent, heat, etc. They are optimistic despite the pandemic that spring planting can move forward.

The Committee thanked Mr. Grant for the presentation and recognized the hard work of the group and the direct impact on the water for the watershed and the water quality of Lake Huron. They questioned if there is an opportunity to work with BMRoss with the water monitoring if that would help reduce the groups costs.

3.3 BM Ross and Associates - Surface Water Monitoring, Septic Re-Inspection Program and Growth and Servicing Master Plan

Matt Pearson, MCIP, RPP, reported on Point Clark Surface Water Quality Monitoring and Pine River Surface Water Quality Monitoring.

He presented the annual report for the surface water monitoring program and reviewed the history of the monitoring program and monitoring site and pointed out the importance of building the baseline. He explained that the program has been in place for 19 years. The core structure stayed same; however, some monitoring sites have been modified and changed . He explained that three years ago Council requested merging the programs and changed some sites to monthly programs and added the monitoring of nutrients.

He reviewed the annual rainfall, E. coli spatial trends and concentrations, nitrate spatial trends and concentrations, total phosphorus spatial trends and concentrations and noted that the phosphorus overall have gone down.

Lisa Courtney, MSc., MCIP, RPP presented the 2020 Huron-Kinloss Septic Re-Inspection Program. She explained that the pandemic modified the program from a target of 371 to 250 households and delayed the program to start to July 2020. The homeowner letters were amended to include explanations of the health and safety guidelines to maintain social distancing and the use of personal protective equipment.

She explained that there was a steady number of inspections from July through to September with a very busy October. The risk assessment showed that 1/3 system low, 1/3 high and 1/3 medium. High risk - 40 + year, environmental hazard, medium 25-40 years old, minor repair, pumped, baffle repair etc. Low risk less than 25 years.

Ms. Courtney explained that there are 4 WPHAs in Huron-Kinloss with septic systems with 38 properties requiring inspections in 2020, 34 were inspected and 14 require inspection in 2021.

The benefits of the program were reviewed and include: finding fixable problems before they become big, expensive problems, help property owners keep their system up and running as long as they can. Support for the maintenance and upkeep and provide education why pump outs are important.

Ms. Courtney explained that the advanced treatment units (Tertiary Treatment) are included in the program. These systems are required to submit annual reports under the Building Code. There are 58 advanced treatment units in Huron-Kinloss, 34 have submitted record of annual reports, 6 have never submitted records and 11 have become delinquent in submitting records, with 7 new for 2019-2020. She explained that it is important to include these systems as they are typically used on smaller lots or where soil conditions are not suitable for a conventional system and including them is a way to tract and maintain the database of these systems.

2021 is year seven of the program. 312 inspections due in 2021, 79 past due inspections, 14 WHPA inspections.

Council questioned if there is anyway we can get the advanced system owners in compliance. Ms. Courtney explained that they contact the owner if they are still in non-compliance it is forwarded to the Chief Building Official to follow up through the Building Code Act.

Jointly Lisa Courtney and Matt Pearson provided an update on the Growth and Servicing Master Plan. They reviewed what BMRoss has done so far in the Growth and Servicing plan, growth servicing and master plan background and planning and issues. Ms. Courtney explained that on December 9, 2020 a workshop was held and questions posed to Council and Senior Staff on what do the communities look like how will they change, what is needed to make the changes.

Matt explained that master plans are long range plans that can look at integrated infrastructure systems over large geographic areas customized to suit the needs of the Township.

Phase 1 is complete and Phase 2 is the next step that will involve lookin at growth scenarios deigning and evaluating them in detail. Next step is to develop a terms of reference for a growth and serving master plan. The terms of reference will included what the plan will look liked, consultation plan, proposed budget.

Council thanked Lisa and Matt for the detailed presentation.

3.4 Motion to recess for lunch

Resolution No.: 1

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss hereby recess from the Committee of Whole Meeting for lunch AND return to session at 1:00 p.m.

Carried

4. Staff Reports

4.1 December 2020 Monthly Report BLDG-2021-01-1

Resolution No.: 2

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2021-01-1 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.2 2020 Building Year End Report BLDG-2021-01-2

Resolution No.: 3

Moved by: Jim Hanna

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2021-01-02 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.3 2020 Fire and Emergency Services Annual Report FIRE-2021-01-1

Resolution No.: 4

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2021-01-1 prepared by Chris Cleave, Fire Chief / CEMC

Carried

**4.4 Appointment of Ripley-Huron Fire Department Deputy District Chief
FIRE-2021-01-2**

Resolution No.: 5

Moved by: Lillian Abbott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2021-01-2 prepared by Chris Cleave, Fire Chief / CEMC and appoints Dean Watson as Deputy District Chief for the Township of Huron-Kinloss, Fire and Emergency Services Station # 15-0 Ripley-Huron Fire Department AND FURTHER approves the appropriate by-law coming forward on today's Council agenda.

Carried

4.5 December 2020 Status Report BLE-2021-01-1

Resolution No.: 6

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2021-01-01 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.6 Year End Status Report 2020 BLE-2021-01-2

Resolution No.: 7

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2021-01-02 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.7 Vander Hoek Tile Loan Application DRAIN-2021-01-2

Resolution No.: 8

Moved by: Jim Hanna

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number DRAIN-2021-01-2 prepared by Grant Collins, Drainage Superintendent AND authorizes the debenture and appropriate by-law to come forward.

Carried

4.8 Drainage Projects Update January 2021 DRAIN-2021-01-3

Resolution No.: 9

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN-2021-01-03 prepared by Grant Collins, Drainage Superintendent.

Carried

4.9 Financial Indicator Review 2019 TR-2021-01-1

Resolution No.: 10

Moved by: Lillian Abbott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2021-01-01 prepared by Jodi MacArthur, Treasurer.

Carried

4.10 Community Services Status Report CS-2021-01-1

Resolution No.: 11

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2021-01-1 prepared by Mike Fair, Director of Community Services.

Carried

4.11 Yard Waste Depots PW-2021-01-1

Resolution No.: 12

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2021-01-01 prepared by John Yungblut, Director of Public Works AND directs staff to bring forward a plan to establish two permanent yard waste disposal sites

Carried

4.12 Bids and Tenders Agreement PW-2021-01-2

Resolution No.: 13

Moved by: Jim Hanna

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2021-01-2, prepared by John Yungblut, Director of Public Works AND agrees to enter into a one year contract with eSolutionsGroup for the implementation of the bids&tenders platform AND authorizes the appropriate by-law come forward on today's agenda AND FURTHER authorizes an amendment to the Purchasing and Procurement Policy.

Carried

4.13 Water/Wastewater January 2021 PW-2021-01-3

Resolution No.: 14

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole receives for information Report Number PW-2021-01-3 as prepared by John Yungblut, Director of Public Works

Carried

4.14 Transportation January 2021 PW-2021-01-4

A discussion was held regarding safety and access on Boiler Beach Road. Staff was directed to investigate the option of turning Boiler Beach into a one-way road.

Resolution No.: 15

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2020-01-4 prepared by John Yungblut, Director of Public Works.

Carried

4.15 2020 Year End Report BED-2021-01-1

Resolution No.: 16

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2021-01-1 prepared by Michelle Goetz, Community Development Officer/Executive Assistant.

Carried

4.16 2020 Year End Report BED-2021-01-2

Resolution No.: 17

Moved by: Jim Hanna

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-01-2 prepared by Taralyn Cronin, Business and Economic Officer.

Carried

4.17 2021 Municipal Guide BED-2021-01-3

Resolution No.: 18

Moved by: Carl Sloetjes

Seconded by: Don Murray

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report BED-2021-01-3 prepared by Michelle Goetz, Community Development Officer AND in doing so grants pre-budget approval and authorizes entering into an agreement with FishBowl Studio for the design and printing of the 2021 Municipal Guide AND FURTHER approves the appropriate by-law coming forward on todays Council agenda.

Carried

4.18 2020 The Hub Year End Report BED 2021-01-04

Resolution No.: 19

Moved by: Lillian Abbott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-01-4 prepared by Lauren Eby, Business Development Coordinator.

Carried

4.19 NWMO Site Selection January Status Update CAO-2021-01-1

Resolution No.: 20

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2021-01-1, prepared by Elyse Dewar, Project Coordinator.

Carried

4.20 Health and Safety Quarterly Report CAO-2021-01-2

Resolution No.: 21

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2021-01-2, as prepared by Tracey Howe, Health & Safety Coordinator

Carried

4.21 Boundaries Act Application CAO-201-01-3

Resolution No.: 22

Moved by: Jim Hanna

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2021-01-03 prepared by Mary Rose Walden, Chief Administrative Officer.

Carried

4.22 Ripley Industrial Park Update CAO-2021-01-4

Mitch Twolan declared a conflict on this item. (Item 4.22 Ripley Industrial Park Update - Client)

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

Resolution No.: 23

Moved by: Carl Sloetjes

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council receives for information Report Number CAO-2021-01-04 prepared by Mary Rose Walden, Chief Administrative Officer; and approves the rezoning of 3365 Queen Street light industrial to be incorporated into the Ripley Industrial Park.

Carried

4.23 2020 Accessibility Compliance Report CLK-2021-01-1

Mayor Twolan returned to the meeting and resumed the Chair.

Resolution No.: 24

Moved by: Lillian Abbott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2020-01-1 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

4.24 2020 Marriage Commissioners Report CLK-2021-01-2

Resolution No.: 25

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-01-2 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

4.25 Emergency Management and Civil Protection Act (EMCPA) Update (12) CLK-2021-01-3

Resolution No.: 26

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2021-01-3 prepared by Emily Dance, Clerk

Carried

4.26 Legislative Update – January 2021 CLK-2021-4

Resolution No.: 27

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2021-01-4 prepared by Emily Dance, Clerk

Carried

4.27 Resolutions for Consideration January 2021 CLK-2021-01-5

Resolution No.: 28

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2021-01-05 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant AND further supports the following resolutions: 1-8.

1. THAT the Township of Huron-Kinloss Council support the City of St. Catharines requesting that Government of Ontario (Ministry of the Environment, Conservation and Parks (MOECP) amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host' municipality be empowered to render final approval for landfills within their jurisdiction; AND FURTHER directs staff forward a copy of this resolution to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, local MPP's., the Association of Ontario Municipalities (AMO) and to all Ontario municipalities.
2. THAT the Township of Huron-Kinloss Council support the Township of Howick's request to the Ministry of Agriculture, Food and Rural Affairs to amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; AND FURTHER directs staff to forward this resolution to the Minister of Agriculture, Food and Rural Affairs, Huron-Bruce MPP Lisa Thompson, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement

Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities.

3. THAT the Township of Huron-Kinloss Council support the municipality of Southwest Middlesex in their request to the Province of Ontario to work with the Federal Minister of Transportation to address municipal drainage matters and need for coordination with national railways AND FURTHER direct staff to forward this resolution to the Minister of Agriculture, Food and Rural Affairs and Housing, the Minister of Transportation, the local MP and MPP and all Ontario Municipalities.
4. THAT the Township of Huron-Kinloss Council support the municipality of Charlton and Dack in requesting the Province of Ontario review the recommendations regarding insurance premiums AND FURTHER directs staff to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and to all Ontario Municipalities.
5. THAT the Township of Huron-Kinloss Council supports the Town of Carlton Place regarding the Childcare Pandemic Recovery AND FURTHER directs staff to forward a copy of this resolution to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.
6. THAT the Township of Huron-Kinloss Council support The Township of Matachewan in requesting for a longer turn around times on future grant applications AND FURTHER direct staff to forward a copy of this resolution on the AMO and all Ontario municipalities.
7. THAT the Township of Huron-Kinloss Council support the Members of Parliament in seeking municipal support for Bill C-213, which seeks to establish a universal, publicly administered pharmacare program based on the same principles as Canada's universal health care program AND FURTHER provides for Council to sign.
8. THAT the Township of Huron-Kinloss Council supports Statistics Canada for the 2021 Census, and encourages all residents to complete their census questionnaire online at as accurate and complete census data support programs and services that benefit our community AND FURTHER directs staff to share this with the community.

Carried

4.28 Information for the Table January 2021 CLK-2021-01-6

Resolution No.: 29

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2021-01-6 prepared by Kelly Lush, Deputy Clerk.

Carried

5. Correspondence Requiring Direction

5.1 Saugeen Mobility and Regional Transit

Resolution No.: 30

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information correspondence from Randy Smith AND approves the draft response as presented.

Carried

5.2 Township of Huron-Kinloss Taxes

Resolution No.: 31

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information correspondence from Brian MacEachern AND approves the draft response as presented.

Carried

6. Information

6.1 Grey Bruce Public Health Media Releases

6.2 Bruce County Media Releases

**6.3 Minister of the Environment, Conservation and Parks
Correspondence**

6.4 Minister of Agriculture, Food and Rural Affairs Correspondence

6.5 ROMA 2021

Resolution No.: 32

Moved by: Carl Sloetjes

Seconded by: Don Murray

THAT the Township of Huron-Kinloss Committee of the Whole hereby
receives for information all items listed in Section 6.

Carried

7. Adjournment

Resolution No.: 33

Moved by: Lillian Abbott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns
at 2:42pm

Carried

Mayor

Clerk