

Lucknow & District Joint Recreation Board



7:00 p.m.

November 18, 2020

MINUTES

The Lucknow & District Joint Recreation Board met on the 18th day of November 2020, at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Jennifer Miltenburg	(X)
Lillian Abbott	(X)
Jim Hanna	(X)
Glen McNeil	(X)
Don Murray	(X)
Anita Snobelen	(X)

STAFF

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

OTHERS

Melissa Kosterman, Mary Rose Walden, and Emily Dance.

1.0 CALL TO ORDER

Chairperson Jennifer Miltenburg asked Glen McNeil to chair the meeting due to her weak internet connection.

Glen McNeil chaired the remainder of the meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Lucknow & District Joint Recreation Board Minutes – September 16, 2020

Moved by	Don Murray
Seconded by	Anita Snobelen

ADOPTION OF MINUTES	#1	THAT the Lucknow & District Joint Recreation Board hereby adopts the September 16, 2020 Meeting Minutes as written.	Carried.
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4.0 DELEGATIONS

4.1 7:00 p.m. – Melissa Kosterman / Dillon Consulting (On Behalf of the Township of Huron-Kinloss)

Parks & Recreation Service Delivery and Modernization Opportunities Review

We have provided the Board with a copy of the power point presentation which outlines the summary of the report details as prepared by Dillon Consulting for your information purposes. Ms. Kosterman joined the meeting via Zoom to answer any questions of the Board.

STAFF COMMENTS: None.

ACTION: None.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Winter Part Time Staff Employment

Mark Becker and Steve Bushell reviewed the applications received, contacted those chosen for interviews, perform the interviews, and proceeded to offer the part-time position to the successful applicant being Chris Plant. Chris has a few shifts completed now and is getting along well.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.2 Winter Part Time Students

Staff received six applications for the Part Time Student positions, four of which have previously been employed as part timers. Staff has offered the four previously employed applicants a position with a start date to be determined and all have accepted. Since this time, one applicant has taken employment elsewhere and informed staff that they will no longer be available. For the time being, with the unknowns of Covid-19, staff will proceed with three part-timers and review the remaining applicants later if more help is needed. Those rehired are Easton Stanley, Treyton Stanley, and Damon Murray.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.3 Hockey Programming

Huron Bruce Minor Hockey Association have adjusted to the restrictions in place due to Covid-19. On October 13th, Huron Bruce Minor Hockey started to use both the Lucknow & District Sports Complex as well as the Ripley Arena and are using a similar average weekly rental as last year. As December approaches, Minor Hockey will be preparing to start playing modified games with surrounding teams in the Grey Bruce Public Health jurisdiction such as Kincardine, Walkerton and South Bruce. For Minor Hockey teams to play modified games such as 3 on 3, team rosters will be reduced to around 10 per team, which will require more ice times to accommodate the additional teams. At the time of this report, staff is still awaiting Minor Hockey's updated ice calendar.

The Lucknow Lancer's and the Lucknow Legend's seasons have been cancelled and neither groups have intentions for a recurring ice rental this year, however plan to book periodic ice times. The Lucknow Men's Rec hockey league has started with the same amount of ice rented as in previous years.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.4 Canada Summer Jobs Grant

As the Board may recall from the February Lucknow & District Joint Recreation Board meeting, staff completed the Canada Summer Jobs Grant applying for money towards the Pool Supervisor, 3 Lifeguards, Parks and Rec Summer Student and Day Camp Leader positions. Due to Covid-19, these positions were put on hold, as well as any funds from the Canada Summer Jobs program. At this time, staff indicated that should funds become available, we would be interested in re-visiting.

In mid-October, Canada Summer Jobs reached out to confirm the continued interest. As most of the positions are summer positions, staff looked into the ability to change the positions. Canada Summer Jobs noted that if approved for the original application submitted in February, applicants would have the opportunity to modify the positions, as long as they still meet the criteria listed.

On October 30th, Canada Summer Jobs 2020 approved the funding request, and staff is now working with Canada Summer grants to see if the positions can be modified to cover an Arena Student or Students.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

Moved by Lillian Abbott
Seconded by Anita Snobelen

REVENUE/ #2 THAT the Lucknow & District Joint Recreation Board hereby accepts
EXPENDITURE the Revenue/Expenditure Report as written.
REPORT
Carried.

7.2 September 2020 Cheque Listing

Moved by Jim Hanna
Seconded by Don Murray

CHEQUE #3 THAT the Lucknow & District Joint Recreation Board hereby accepts
LISTING the September 2020 cheque listing as presented in the total amount of
\$ 18,991.01.
Carried.

7.3 October 2020 Cheque Listing

Moved by Jim Hanna
Seconded by Anita Snobelen

CHEQUE #4 THAT the Lucknow & District Joint Recreation Board hereby accepts
LISTING the October 2020 cheque listing as presented in the total amount of
\$ 100,282.76.
Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Don Murray
Seconded by Jennifer Miltenburg

ADJOURN #5 THAT the Lucknow and District Joint Recreation Board do now adjourn to
meet again on December 16, 2020 at 7:00 p.m. or at the Call of the
Chairperson.
Carried.
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