



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Minutes

August 5, 2020

7:00 pm

Due to the COVID-19 Pandemic the Municipal Office was closed to the Public. This meeting was held using an electronic platform with electronic participation.

Mitch Twolan, Mayor	Present
Don Murray, Deputy Mayor	Present
Lillian Abbott, Councillor	Absent
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Ed McGugan, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
John Yungblut, Director Public Works	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Grant Collins, Drainage Superintendent	Present

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:03 p.m.

2 . Disclosure of Pecuniary Interest

Mayor Twolan declared a pecuniary interest on an item in closed session. General nature is not required to be reported publicly for closed session.

3 . Delegations

3.1 Crawford Heritage , Huron-Kinloss Community Septic Inspection Program

Crawford Heritage addressed the Committee and explained that he has an aquareobic septic system that is under a maintenance contact and does not agree that his system should be included in the septic inspection program. He requested a refund of \$818 for the payments he has made to date for the program. He explained that an inspector came out and did not perform the actual inspection.

Council questioned if there are still considerations under the septic program for advanced systems.

The CBO explained the standard under the building code that the owner has the system inspected on an annual basis and that a report be submitted to the Township. The CBO confirmed that the Township does want to continue to get the system inspected in addition to receiving the reports from the service contracts.

Council encouraged Mr. Heritage to submit a request during budget deliberations letter regarding the septic re-inspection program.

Staff was directed to get clarification on the past inspection on Mr. Heritage's property.

4 . Staff Reports

- 4.1 [Report number: BLDG2020-08-13](#) prepared by Matt Farrell, Building & Planning Manager/CBO
July Monthly Report

Motion No: 469

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2020-08-13 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

- 4.2 [Report number: BLE2020-08-11](#) prepared by Heather Falconer, By-Law Enforcement Officer
July Status Report

Motion No: 470

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2020-08-11 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.3 [Report number: DRAIN2020-08-7](#) prepared by Grant Collins, Drainage Superintendent
Pennell Municipal Drain

Motion No: 471

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number DRAIN2020-08-7 prepared by Grant Collins, Drainage Superintendent AND appoints Dietrich Engineering of Waterloo to address the concerns raised in the Pennell Municipal Drain petition.

Carried

- 4.4 [Report number: DRAIN2020-08-8](#) prepared by Grant Collins, Drainage Superintendent
Park Street Municipal Drain Progress

Motion No: 472

Moved by: Jim Hanna Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN2020-08-8 prepared by Grant Collins Drainage Superintendent.

Carried

- 4.5 [Report number: TR2020-08-52](#) prepared by Jodi MacArthur, Treasurer
August 2020 Status Report

Motion No: 473

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2020-08-52 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.6 [Report number: TR2020-08-53](#) prepared by Jodi MacArthur, Treasurer
Banking Services

Motion No: 474

Moved by: Ed McGugan Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2020-08-53 prepared by Jodi MacArthur, Treasurer and in so doing authorizes the Treasurer to accept the extension of banking services to July 31, 2022.

Carried

- 4.7 [Report number: TR2020-08-54](#) prepared by Jodi MacArthur, Treasurer Quote
for Lions Park Washroom Renovation

Motion No: 475

Moved by: Jeff Elliott Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2020-08-54 prepared by Jodi MacArthur, Treasurer and authorizes acceptance of the quote of John Ball Carpentry in the amount of \$8,450.00 plus HST to renovate the washrooms at Point Clark Lions Park.

Carried

- 4.8 [Report number: CS2020-08-29](#) prepared by Maggie Young, Administrative Assistant/Programming
Community Services Updates

Motion No: 476

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2020-08-29 prepared by Maggie Young, Administrative Assistant/Programming.

Carried

- 4.9 [Report number: PW2020-08-49](#) prepared by John Yungblut, Director of Public Works
Water/Wastewater

Motion No: 477

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2020-08-49 prepared by John Yungblut, Director of Public Works

Carried

- 4.10 [Report number: PW2020-08-50](#) prepared by John Yungblut, Director Public Works
Waste Management

Motion No: 478

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2020-08-50 prepared by John Yungblut, Director of Public Works

Carried

- 4.11 [Report number: PW2020-08-51](#) prepared by John Yungblut, Director Public Works
Transportation

Motion No: 479

Moved by: Ed McGugan Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2020-08-51 prepared by John Yungblut, Director of Public Works

Carried

4.12 [Report number: BED2020-08-19](#) prepared by Michelle Goetz, Community Development Officer
New Resident Attraction Strategy

Motion No: 480

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2020-08-19 prepared by Michelle Goetz, Community Development Officer AND FURTHER supports moving forward with the new resident attraction project as approved in the 2020 Economic Development Business Plan.

Carried

4.13 [Report number: BED2020-08-20](#) prepared by Lauren Eby, Business Development Coordinator
Business Incubator Status Update

Motion No: 481

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2020-08-20 prepared by Lauren Eby, Business Development Coordinator

Carried

4.14 [Report number: BED2020-08-21](#) prepared by Nicole Griffin, Business & Economic Officer
July 2020 Project Update

Motion No: 482

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2020-08-21 prepared by Nicole Griffin, Business & Economic Officer.

Carried

4.15 [Report number: CAO2020-08-28](#) prepared by Tracey Howe, Administrative Assistant Public Works
Health & Safety Quarterly Report

Motion No: 483

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2020-08-28 prepared by Tracey Howe, Administrative Assistant Public Works/Health & Safety Coordinator

Carried

4.16 [Report number: CLK2020-08-57](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

Motion No: 484

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-08-57 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

- 4.17 [Report number: CLK2020-08-58](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Farm Property Class Tax Rate Program

Motion No: 485

Moved by: Don Murray Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-08-58 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant AND FURTHER supports the Township of Puslinch with regards to requesting that the Province of Ontario review the Farm Property Class Tax Rate Program.

Carried

- 4.18 [Report number: CLK2020-08-59](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 486

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-08-59 prepared by Kelly Lush Deputy Clerk/Administrative Assistant and further directs the following resolutions be brought forward for Council Consideration: Number 1,2,3.

Carried

- 4.19 [Report number: CLK2020-08-60](#) prepared by Emily Dance, Clerk
Emergency Management and Civil Protection Act (EMCPA) Update (8)

Motion No: 487

Moved by: Carl Sloetjes Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-08-60 prepared by Emily Dance, Clerk

Carried

- 4.20 [Report number: CLK2020-08-61](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Pine River Water Monitoring Reports

Motion No: 488

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2020-08-61 prepared by Kelly Lush, Deputy

Clerk/Administrative Assistant.

Carried

- 4.21 [Report number: CLK2020-08-63](#) prepared by Emily Dance, Clerk Bill
195 - Amendment to the Procedural By-Law

Motion No: 489

Moved by: Jeff Elliott Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2020-08-63 prepared by Emily Dance, Clerk and authorizes an amendment to the Procedural By-Law to allow for electronic participation

when it is determined by the Mayor and Clerk and CAO that electronic participation is required AND further authorizes the appropriate by-law coming forward.

Carried

- 4.22 [Report number: CLK2020-08-64](#) prepared by Emily Dance, Clerk
Encroachment Agreement - Alice Street Road Allowance

Motion No: 490

Moved by: Jim Hanna Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2020- 08-64 prepared by Emily Dance, Clerk and authorizes entering into an encroachment agreement with Murray Kraemer and Melene Popa to construct and install a private drain in the Township Road Allowance known as Alice Street subject to approval by the Saugeen Valley Conservation Authority AND FURTHER authorizes the appropriate by-law coming forward.

Carried

5 . Correspondence

5.1 Nothing Scheduled

6. Information

6.1 Grey Bruce Public Health Media Releases

- [Grey Bruce Public Health Media Releases- COVID-19](#)

6.2 Bruce County Media Release

- [Bruce County Media Releases](#)

6.3 Child Care Worker & Early Childhood Educator Appreciation Day

- [Child Care Worker & Early Childhood Educator Appreciation Day](#)

Motion No: 491

Moved by: Don Murray Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

Carried

7. New Business/Council Reports

7.1 New Business/Council Reports Action:

Deputy Mayor Murray provided a notice of motion that he would be bringing forward a request for support for the trucking industry for concerns surrounding safety during recent demonstrations and the interaction with traffic, drivers and the general public AND requested staff research options and costing to circulate motions.

8 . Closed Session

8.1 Motion to move in to Closed Session

Motion No: 492

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a closed meeting pursuant to Section 239 (k) a position, plan procedure, criteria or instruction to be applied to negotiations by or on behalf of the municipality -proposed development AND FURTHER return to open session upon completion.

Carried

Mayor Twolan left the meeting and Deputy Mayor Murray assumed the Chair.

9 . Business Arising from the Closed Session

Motion No: 496

Moved by: Jim Hanna Seconded by: Jeff Elliott

THAT Deputy Mayor Murray reported a closed meeting was held and direction was given to staff regarding instructions to be applied to negotiations by or on behalf of the municipality for a proposed development.

Carried

10 . Adjournment

Motion No: 497

Moved by: Ed McGugan Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:31 p.m.

Carried

Mayor

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please

contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com