



Staff Report

Report Title: April 2021 Status Report

Prepared By: Mike Fair, Director of Community Services

Department: Community Services

Date: Apr. 7, 2021

Report Number: CS-2021-04-17

File Number: C11 CS

Attachments: Draft MOU, PCBA letter of understanding, PCBA Garden Beautification

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2021-04-17 prepared by Mike Fair, Director of Community Services AND FURTHER approves entering into a Memorandum of Understanding with the Point Clark Beach Association AND authorizes the appropriate By-Law coming forward.

Background:

April Status Report

Discussion:

Huron Shores Lions Club Signage Request

The Huron Shores Lions Club has requested to replace the Point Clark Kinsmen signs in the Point Clark Community Centre area, with Huron Shores Lions Club signage. Staff have reviewed the request and recommend approval for a worthy community service organization who has participated in great community projects.

Parks Trailer Purchase

Staff has solicited quotes from JC Welding, Ontario Trailers, and Millroad Manufacturing for a fourteen-foot aluminum trailer with a full width aluminum ramp. The lowest quote was \$4,995.50 plus HST submitted by Millroad Manufacturing. The trailer is included in the 2021 budget, and staff recommends proceeding with the purchase.

Point Clark Community Centre Generator

Sepoy wiring has been contracted to replace the generator from Point Clark Community Centre. Sepoy's relationship with Sommers generators is ideal since current municipal generators have been serviced by Sommers generators. Sepoy Wiring quoted \$8,600 plus HST to supply and install a 20KW Sommers Briggs propane/natural gas semi-automatic generator. Gas piping will be completed by another contractor. The generator is included in the 2021 budget.

Three Point Hitch Woodchipper

Community Services staff in previous years have removed limbs out of parks, and trail systems to one-ton trucks then transport to landfill. To be more efficient staff propose purchasing a three-point hitch woodchipper for the small 30 Hp Kubota tractor in an effort to reduce the number of trips to the landfill, and in turn generating wood chips for municipal use. The chipper will allow staff to drive through trails, parks, and shorelines as required for greater efficiency. Extensive staff training will provide a safe and efficient park and trail clean-up. The model 52 Wallenstein Chipper is \$3900 plus HST and expensed from the equipment budget.

Summer Student Hiring

Student positions were advertised in January and February and zoom interviews completed. The parks student hires include Zane Livingston, Maxine Trepanier, Mathew Johnson, and Cam Murray. Camp Leader hires include Eve Snobelen, Andie Lush, and Peyton Nailor. The Parks Day Camp coordinator position has yet to be filled and may be updated at the time of the meeting.

Point Clark Beach Association (PCBA) Request

Attachments include:

2021 Garden Beautification request

1992 PCBA Letter of Understanding

2021 PCBA proposed MOU

The Point Clark Beach Association (PCBA) has requested to plant and maintain flower beds at Lighthouse Park area, and possibly some painting / staining, and beach clean-up activities. The request is attached for your review. Staff has contacted the Beach Association and suggested that a Memorandum of Understanding MOU be a path forward for staff and the PCBA to have a clear understanding of commitments made. Staff included in the MOU a long-lost agreement regarding the PCBA using the Point Clark Community Centre for three or four executive meetings each year at no cost. After consulting with the municipal insurance company, the attached draft MOU clarifies the relationships between the PCBA and the municipality. Staff recommends proceeding with the MOU.

Financial Impacts:

Landscape Trailer Budget \$7 500, Actual \$4 995.50.

Generator Budget \$10 000, Actual \$8 600.

Chipper Equipment from Equipment budget, Actual \$3 900.

Student Positions included in 2021 Operating Budget.

Strategic Alignment / Link:

We are a prosperous community that continues to grow in a sustainable manner
By investing in infrastructure

We are a spirited community that takes pride in calling Huron-Kinloss home and welcoming others.
By engaging in our community

We are an accessible community that offers opportunities for everyone.
By having amenities and services nearby
By being open and transparent

We are an environmentally conscious community that are good stewards of our natural environment.
By protecting our natural assets
By using our resources wisely
By being aware and taking responsibility

Respectfully Submitted By:

Mike Fair, Director of Community Services

Approved By:

Mary Rose Walden, Chief Administrative Officer