



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Date: April 7, 2021
Time: 7:00 pm
Location: Electronic Meeting

Members Present Don Murray, Deputy Mayor
 Lillian Abbott, Councillor
 Jeff Elliott, Councillor
 Jim Hanna, Councillor
 Ed McGugan, Councillor
 Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor

Staff Present Mary Rose Walden, Chief Administrative Officer
 Emily Dance, Clerk
 Jodi MacArthur, Treasurer
 John Yungblut, Director of Public Works
 Mike Fair, Director of Community Services
 Chris Cleave, Fire Chief
 Matt Farrell, Building & Planning Manager/ CBO
 Grant Collins, Drainage Superintendent

1. Call to Order

Deputy Mayor Murray called the meeting to order at 7:00 p.m.

1.1 Addition to the Agenda

The Clerk requested that the e-mail dated April 6, 2021 from Monica Hartman that was circulated to the Committee Members prior to the meeting be added to the agenda under Item 5.1.

The Committee concurred with the addition.

2. Disclosure of Pecuniary Interest

None noted

3. Delegations

3.1 Bruce County Planning and Economic Development Annual Update

Manpreet Kaur Sangha, Economic Development Officer, Inland Hub, and Coreena Smith, Senior Planner with the County of Bruce provided the Bruce County Planning & Economic Development Annual Update.

Ms. Smith began the presentation with a review of 2020 and the priorities for 2021. Planning applications for Huron-Kinloss for 2020 were 25 down from 29 in 2021. Highlights for 2020 include Draft approval of Hellyn Development Inc with 66 to 74 new residential units, conditional approval of consent applications in Ripley to finalize the lot layout, road, and servicing requirements in the former McTavish subdivision. 2021 will include completing the Ontario Modernization Fund projects: online development applications, use technology to connect local building permit information, land use strategic plan which will include a return to the local service MOU.

Ms. Sangha discussed the economic development "macro" approach. 2020 was year 4 of the 5 year "Find Yourself in Bruce County" Economic Development Strategic Plan. In 2020 the Bruce County Economic Task Force led the creation of Support the Bruce: Business Sustainability Fund. Spruce the Bruce Pandemic response assisted 101 main street businesses in the County access grants to make the needed modifications as a result of the pandemic that included: facade improvements, outdoor patios, and takeout windows, perpendicular signs, awnings, and marketing campaigns.

For 2021 the area of focus for Ripley is community development and for Lucknow, marketing and promotions.

The Committee thanked the County for its efforts over the pandemic. A question was asked regarding the loan program. It was explained that the loans are managed by Bruce Community Futures with a maximum \$20,000 loan at 2.5% interest.

4. Staff Reports

4.1 March 2021 Monthly Report BLDG2021-04-10

Resolution No.: 214

Moved by: Jeff Elliott

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2021-04-10 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.2 March 2021 Status Report BLE2021-04-8

Resolution No.: 215

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2021-04-8 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

**4.3 Fire and Emergency Services Monthly Activities Report – March 2021
FIRE2021-04-10**

Resolution No.: 216

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2021-04-10 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

4.4 Railway Street Municipal Drain Improvement DRAIN2021-04-6

Resolution No.: 217

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number Drain 2021- 04-6 prepared by Grant Collins,

Drainage Superintendent AND appoints RJ Burnside & Associates to prepare the necessary report under Sections 8(4) and 78.

Carried

4.5 April 2021 Status Report TR-2021-04-30

Resolution No.: 218

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR-2021-04-30 prepared by Jodi MacArthur, Treasurer.

Carried

4.6 Global Covenant of Mayors (GCOM) Achievements CS2021-04-10

Resolution No.: 219

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2021-04-19 prepared by Mike Fair, Director of Community Services

Carried

4.7 Programming April 2021 CS2021-04-15

Resolution No.: 220

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2021-04-15, prepared by Maggie Young Programming & Administration.

Carried

4.8 April 2021 Status Report CS-2021-04-17

Resolution No.: 221

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2021-04-17 prepared by Mike Fair, Director of Community Services AND FURTHER approves entering into a Memorandum of Understanding with the Point Clark Beach Association AND authorizes the appropriate By-Law coming forward.

Carried

4.9 Point Clark Lighthouse Harbour Wall Update CS2021-04-18

Resolution No.: 222

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2021-04-18 prepared by Mike Fair, Director of Community Services AND FURTHER directs staff to bring forward a finished landscape recommendation and implementation plan with remaining funds within budget.

Carried

4.10 Parks and Facilities Update CS-2021-04-20

Resolution No.: 223

Moved by: Jeff Elliott

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2021-04-20 prepared by Matt McClinchey, Parks and Facilities Supervisor.

Carried

4.11 Parks Capital Huronville and Langdon Park CS2021-04-21

Resolution No.: 224

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2021-04-21 prepared by Mike Fair, Director of Community Services AND approves the Supply, installation, and safety surfacing from Play Power for \$38 796.00 plus HST AND FURTHER approves an exemption to the purchasing policy is granted due to the limited source for supply and install bidders AND FURTHER approves the appropriate By-Law coming forward.

Carried

4.12 Beach Management By-Law to Regulate Beaches CS-2021-04-23

Resolution No.: 225

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2020-04-23 prepared by Mike Fair, Director of Community Services AND approves the Beach Management By-law subject to Ministry of Natural Resources approval in principle AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.13 Grass Cutting – Lucknow Lagoons CS2021-04-26

Resolution No.: 226

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2021-04-25 prepared by John Yungblut, Director of Public Works AND authorizes an agreement renewal for the grass cutting at the Lucknow Lagoons for 2021 and 2022 with Kranenburg Services in the amount of \$100.00 per cut plus H.S.T AND FURTHER authorizes the appropriate by-law come forward.

Carried

4.14 Gravel Tender PW2021-04-24

Resolution No.: 227

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2021-04-24 prepared by John Yungblut, Director of Public Works AND accepts the tender from Johnston Bros. (Bothwell) Ltd. in the amount of \$11.18 plus HST per tonne of granular 'A' maintenance gravel AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.15 Melville Lane Road Widening PW2021-04-27

Resolution No.: 228

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2021-04-27 prepared by John Yungblut, Director of Public Works AND authorizes the purchase of a 4.5m² parcel of land from Part Lots 1, 2 & 3 Plan 100, Part 1 Plan 3R9130 Huron-Kinloss (known as 50 Queen St.) in the amount of \$800.00 plus applicable legal fees AND FURTHER authorizes the Mayor and Clerk to sign all necessary documentation to complete the purchase.

Carried

4.16 Water Wastewater April 2021 PW-2021-04-28

Resolution No.: 229

Moved by: Jim Hanna

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole receives for information Report Number PW-2021-04-28, as prepared by John Yungblut, Director of Public Works

Carried

4.17 Transportation April 2021 PW2021-04-30

Resolution No.: 230
Moved by: Jeff Elliott
Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole receives for information, Report Number PW-2021-04-30 prepared by John Yungblut, Director of Public Works

Carried

4.18 Waste Management April 2021 PW2021-04-31

Resolution No.: 231
Moved by: Ed McGugan
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW-2021-04-31, prepared by John Yungblut, Director of Public Works

Carried

4.19 Yard Waste Depots PW2021-04-29

Resolution No.: 232
Moved by: Ed McGugan
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number PW2021-04-29 prepared by John Yungblut, Director of Public Works AND authorizes staff to proceed with the construction of the yard waste disposal area on a time and materials basis AND FUTHER authorizes an exemption to the Purchasing and Procurement Policy.

Carried

4.20 Kairshea Ave Drainage PW2021-04-32

Resolution No.: 233
Moved by: Jeff Elliott
Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2021-04-32 prepared by John Yungblut,

Director of Public Works AND accepts the quote from MacLennan Kenneth Farm Drainage in the amount of \$12,740.00 plus HST for the installation of drainage tile on Kairshea Ave AND FURTHER authorizes the appropriate by-law coming forward AND FURTHER authorizes an exemption to the Purchasing and Procurement Policy.

Carried

4.21 Second Wind Agreement PW-2021-04-26

Resolution No.: 234

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2021-04-26 prepared by John Yungblut, Director of Public Works AND accepts the one year contract proposal from Second Wind Recycling in the amount of \$3,800.00 per year excluding H.S.T for the collection of extruded polystyrene at the Huron Landfill AND FURTHER authorizes the appropriate by-law comes forward.

Carried

4.22 March 2021 Project Update BED2021-04-16

Resolution No.: 235

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-04-16 prepared by Taralyn Cronin, Business and Economic Officer.

Carried

4.23 2021 April Community Development Officer Status Update BED2021-04-17

Resolution No.: 236

Moved by: Jeff Elliott

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number BED-2021-04-17 prepared by Michelle Goetz, Community Development Officer/Executive Assistant.

Carried

4.24 March 2021 The Hub Status Report BED2021-04-18

Resolution No.: 237

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2021-04-18 prepared by Lauren Eby, Business Development Coordinator.

Carried

4.25 Ice Cream Trail March 2021 Update BED202-04-19

Resolution No.: 238

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED-2021-03-11 prepared by Taralyn Cronin, Business and Economic Officer; AND FURTHER approves moving forward with the 2021 Ice Cream Trail™ as detailed in the report.

Carried

4.26 Health and Safety 1st Quarter Report 2021 CAO2021-04-15

Resolution No.: 239

Moved by: Jim Hanna

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole receives for information Report Number CAO-2021-04-15, as prepared by Tracey Howe, Administrative Assistant Public Works

Carried

4.27 2021 Compensation Review Proposal CAO2021-04-17

Resolution No.: 240

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2021-04-17 prepared by Mary Rose Walden, Chief Administrative Officer and hereby approves the twelve municipalities as included the Huron-Kinloss Proposed Market Check Comparators

Carried

4.28 NWMO Site-Selection April Status Report CAO2021-04-16

Resolution No.: 241

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2021-03-14 , prepared by Elyse Dewar, Project Coordinator

Carried

4.29 Cargo Electric Bicycle Pilot CLK2021-04-27

Resolution No.: 242

Moved by: Jim Hanna

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2021-04-27 prepared by Emily Dance, Clerk AND postpones consideration on the e-cargo bike pilot until a request is brought forward.

Carried

4.30 LPAT Decision– Minor Variance – Gammie/Elphick CLK2021-04-32

Resolution No.: 243

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2021-04-32 prepared by Emily Dance, Clerk.

Carried

4.31 Golf Cart Pilot (2) CLK2021-04-26

Resolution No.: 244

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2021-04-26 prepared by Emily Dance, Clerk AND directs staff to submit the attached comments to the Ministry of Transportation as amended in regard to the Golf Cart Pilot for Huron-Kinloss.

Carried

4.32 Ministry of Solicitor General – OPP Detachment Board CLK2021-04-30

Resolution No.: 245

Moved by: Jim Hanna

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2021-04-30 prepared by Kelly Lush, Deputy Clerk.

Carried

4.33 Community Safety and Well-Being Plan CLK2021-04-31

Resolution No.: 246

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2021-04-31 prepared by Emily Dance, Clerk

Carried

4.34 Land Exchange – Hilbert Bruce Beach Road CLK2021-04-33

Resolution No.: 247

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report CLK-2021-04-33 AND authorizes the Land Exchange between the Township of Huron-Kinloss and Matthew Hilbert AND FURTHER authorizes the appropriate By-laws coming forward.

Carried

4.35 Yard Waste Depots Resident Correspondence CLK2021-04-34

Resolution No.: 248

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2021-04-34 prepared by Kelly Lush, Deputy Clerk.

Carried

4.36 Pine River Watershed Initiative Network Water Monitoring Reports CLK2021-04-35

Resolution No.: 249

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2021-04-35 prepared by Kelly Lush, Deputy Clerk.

Carried

4.37 Resolutions for Consideration April, 2021 CLK-2021-04-28

Resolution No.: 250

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2021-04-28 prepared by Kelly Lush Deputy Clerk/Administrative Assistant

Carried

Resolution No.: 251

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

1. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Town of Plympton-Wyoming, the City of Sarnia and Township of Lake of Bays in support of the challenges local businesses are facing with respect to the COVID Response Framework – Colour Coded Capacity Limits AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 252

Moved by: Jeff Elliott

Seconded by: Jim Hanna

2. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Township of Brock and Town of Fort Erie regarding Cannabis Licensing and Enforcement AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 253

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

3. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Town of Cochrane regarding MeeQuam

Youth Centre Closure AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 254

Moved by: Jeff Elliott

Seconded by: Lillian Abbott

4. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from Niagara Region, County of Peterborough and City of Fort Erie respecting Homelessness, Mental Health and Addiction in the Niagara Region AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 255

Moved by: Jeff Elliott

Seconded by: Jim Hanna

5. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Town of Lincoln, City of Fort Erie, regarding the Request for Support – McNally House Hospice and End of Life Care AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 256

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

6. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Town of Kingsville regarding Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms) AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 257

Moved by: Jim Hanna

Seconded by: Lillian Abbott

7. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from the Township of South Glengarry regarding the Provincial COVID-19 Vaccine Rollout AND requests the motion come forward for Council consideration.

Defeated

Resolution No.: 258

Moved by: Jeff Elliott

Seconded by: Jim Hanna

8. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the request from Niagara Region and City of Fort Erie regarding Schedule 6, Bill 197, COVID-19 Economic Recovery Act, 2020. (landfills) AND requests the motion come forward for Council consideration.

Carried

4.38 Information on the Table April 7, 2021 CLK2021-04-29

Resolution No.: 259

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2021-04-29 prepared by Kelly Lush, Deputy Clerk.

Carried

4.39 Emergency Management Update (16) CLK-2021-04-36

The Clerk gave a verbal update explaining with the changes to the COVID-19 pandemic the Municipal Emergency Control Group passed the following resolution on April 6, 2021:

THAT the MECG recommends that staff members that can work from home do so and that Council meetings remain virtual

until at least the end of September when it will be re-evaluated.

AND that the municipal administration office and the HUB be open by appointment only until further notice.

In addition, the Premier announced that the Province of Ontario would be declaring a State of Emergency and issuing a Stay at Home order commencing April 8, 2021. Staff will bring forward additional information when it becomes available.

Resolution No.: 260

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2021-04-36 prepared by Emily Dance, Clerk

Carried

5. Correspondence Requiring Direction

5.1 Resident Correspondence regarding New Lakeshore Area Waterworks Distribution Rate

Resolution No.: 261

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information correspondence from George and Helen Hewitt AND directs staff to forward the response as drafted.

Carried

5.2 Correspondence Monica Hartman April 6, 2021

The Committee received the correspondence and had no further comments or it was received and filed and the Treasurer will send a response.

6. Information

6.1 Grey Bruce Public Health Media Releases

6.2 Bruce County Media Releases

6.3 Ontario Recreation Facilities Association Correspondence

6.4 Motion to adopt information

Resolution No.: 262

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 7.

Carried

7. New Business/Council Reports

8. Closed Session

Resolution No.: 263

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(e)]. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality: Insurance Claim Bruce Beach Road [s. 239(2)(f)] Advice that is subject to solicitor-client privilege, including communications necessary for that purpose- Lucknow Community Centre Agreement [s. 239(2)(i)] Third-party information supplied in confidence to the municipality (e.g., a trade secret or scientific, technical, commercial, financial or labour relations information) AND FURTHER return to open session upon completion.

Carried

9. Business Arising from the Closed Session

Resolution No.: 269

Moved by: Jim Hanna

Seconded by: Lillian Abbott

That Deputy Mayor Murray reported a closed session meeting was held and direction was given to staff regarding Litigation or potential litigation affecting the municipality: Insurance Claim Bruce Beach Road AND advice that is subject to solicitor-client privilege, including communications necessary for that purpose-

Lucknow Community Centre Agreement AND information was received regarding Third-party information supplied in confidence to the municipality AND direction given to staff.

Carried

10. Adjournment

Resolution No.: 270

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 10:01 pm

Carried

Mayor

Clerk