



Staff Report

Report Title: Staff Resignation

Prepared By: Mary Rose Walden

Department: CAO

Date: Sep. 9, 2020

**Report Number: CAO-2020-09-31
Reports**

File Number: 1100-Personnel

Attachments:

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2020-09-31 prepared by Mary Rose Walden, Chief Administrative Officer; AND accepts the resignation of Shari MacDonald, Landfill Attendant.

Background:

Shari MacDonald has resigned from the Landfill Attendant position effective September 4th 2020.

Discussion:

Recruitment for her replacement will begin immediately.

Financial Impacts:

N/A

Strategic Alignment / Link:

The information provided in this report is consistent with and in keeping with the Municipality's Vision and Mission. The recommendations contribute to the goals in achieving an accessible community.

Respectfully Submitted By:

Mary Rose Walden

Approved By:

Mary Rose Walden, Chief Administrative Officer