



## Staff Report

**Report Title: 2021 Consolidated Fees**

**Prepared By: John Yungblut, Director of Public Works**

**Department: Public Works**

**Date: Aug. 16, 2021**

**Report Number: PW-2021-08-66**

**File Number: C01 FEE21**

**Attachments:**

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**Recommendation:**

THAT the Township of Huron-Kinloss Council hereby approves Report Number PW2021-08-66, prepared by John Yungblut, Director of Public Works AND approves the changes to the consolidated fees as presented AND FURTHER authorizes the appropriate by-law come forward on tonight's agenda.

**Background:**

Township staff have reviewed a number of fees for services provided by the Township. Some fees have not been adjusted for a considerable period of time and they no longer cover the actual cost of providing the service.

**Discussion:**

The following fee changes are proposed:

<b>Description</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Blue Boxes (New or Replacement)	\$8.00	\$10.00
911 Property Signs	\$20.00 plus HST	\$30.00 plus HST
911 Property Sign Installation by Township Staff	\$20.00 plus HST	\$40.00 plus HST

The current cost of a blue box is \$8.22 per unit which does not include the cost of Township staff collecting them in Southampton and distributing them to the Township Office and the Huron Landfill. The marginal increase to \$10.00 per unit would cover these costs.

The 911 property sign fees have not increased since this program was instituted. The current cost to purchase the materials and hardware for a typical sign is currently \$28.77 plus HST per sign. The labour and equipment cost to install a sign varies depending on the location of the property, however most installations will cost between \$30.00 and \$50.00.

**Financial Impacts:**

The recommended fee increases will ensure the sustainability of these services in the future.

**Strategic Alignment / Link:**

We are an accessible community that offers opportunities for everyone by having amenities and services nearby and being open and transparent.

**Respectfully Submitted By:**

John Yungblut, Director of Public Works

**Approved By:**

Mary Rose Walden, Chief Administrative Officer