



## Staff Report

**Report Title: Municipal Modernization Program Intake 3**

**Prepared By: Jodi MacArthur, Treasurer**

**Department: Treasury**

**Date: Oct. 4, 2021**

**Report Number: TR-2021-10-67**

**File Number:**

**F11-MOD22**

### **Attachments:**

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### **Recommendation:**

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR-2021-10-67 prepared by Jodi MacArthur, Treasurer and authorizes the following applications to the Municipal Modernization Program Intake 3:

- Review Stream – Transportation Services Delivery Review, and
- Implementation Stream – IT Modernization Implementation Phase 2

### **Background:**

The Province recently announced the third and final intake for the Municipal Modernization Program. Once again, municipalities are eligible to apply, by October 19, 2021 under two funding streams:

Review Stream – up to 100% of the cost of a third party review

Review of municipal service delivery or administrative expenditures by an independent third party reviewer for the purpose of finding savings and efficiencies. Final report must be completed by October 31, 2022.

Implementation Stream – up to 75% of project costs (based on 0-5,000 households)

Implementation of projects that are based on demonstrated evidence of savings to be realized, include a high level work plan with project milestones, include a commitment to forecasting annual savings and other efficiency and effectiveness outcomes for at least three years and include a commitment to reporting back with actual savings after the first year. Projects must be completed by February 2023.

**Discussion:**

As our journey through the modernization of municipal services progresses, the next service that staff are recommending for review are transportation services.

The next area for modernization of service delivery that staff are recommending making an application for under the review stream are transportation services. A third party review would help establish efficiencies and prioritize improvements for the effective service delivery of our operations.

The next phase in the implementation stream of IT modernization will take recommendations from the Corporate Digital Modernization Review (in progress) combined with any outstanding IT recommendations from previous and other plans, such as the Municipal Innovation Council's review of IT infrastructure and servicing, to be incorporated into our service delivery.

**Financial Impacts:**

The estimated maximum cost of the Transportation Services Delivery Review is \$65,000, which would be 100% funded by the review stream, if approved.

The estimated cost of the IT Modernization Implementation Project – Phase 2 is \$75,000.00, which would be 75% funded by the implementation stream, if successful. The remaining 25% or \$18,750.00 would be funded from the modernization of municipal services reserve.

**Strategic Alignment / Link:**

The information contained in this report is consistent with and in keeping with the municipality's Vision & Mission.

We are a prosperous community that continues to grow in a sustainable manner by investing in infrastructure; and

We are an accessible community that offers opportunities for everyone by having amenities and services nearby and being open and transparent.

**Respectfully Submitted By:**

Jodi MacArthur, Treasurer

**Approved By:**

Mary Rose Walden, Chief Administrative Officer