



Staff Report

Report Title: Facility Requests to Waive Fees

Prepared By: Mike Fair

Department: Community Services

Date: Sep. 21, 2020

Report Number: CS-2020-09-38

File Number:

600 Facilities

Attachments:

Recommendation:

That the Township of Huron-Kinloss Council hereby approves Report Number CS2020-09-38 prepared by Mike Fair, Director of Community Services AND authorizes waiving the fee for the Ripley Lions September 28th 2020 event AND FURTHER authorizes waiving the fees for the Lucknow Book Club until their safe return to Lucknow Library, AND FURTHER authorizes AA meetings a 50% cost reduction in the Point Clark Community Centre fees for 2020 and 2021 which can then be revisited in 2022.

Background:

Staff have received two requests to waive fees in recent weeks.

The Ripley Lions have requested that the Social Room fee (\$90.00 plus HST) be waived for the Beef on a Bun Fall Fair Event on September 25th, 2020.

The Lucknow Book Club representative Jane Nielson has requested the fee (15.93 plus HST per hour) be waived for the basement of the Lucknow Town Hall. The book club has traditionally met in the Library back room, however social distancing protocols prohibit their group from meeting in that space. The monthly meetings cost would have been \$30.00

The Point Clark AA group is looking for weekly meeting space (\$30.00 per meeting) since many spaces are limited due to pandemic restrictions. Staff has suggested to the group a 50% reduction in fees for 2020, and the group will revisit with staff in 2021 if other options are not available. The group is appreciative for any relief at this time.

Discussion:

Staff understands the normal practices and circumstances for facility usage rentals has changed. Staff recommends the fees be waived or reduced under the circumstances.

Financial Impacts:

The financial impacts will be minor; however, staff will report to the Treasurer for the Safe Restart Emergency Funding consideration which is to help municipalities with their operating pressures.

Strategic Alignment / Link:

We are a prosperous community that continues to grow in a sustainable manner

We are a spirited community that takes pride in calling Huron-Kinloss home and welcoming others.

By maintaining a sense of connection and cohesion with each other

We are an accessible community that offers opportunities for everyone.

By having amenities and services nearby

By being open and transparent

Respectfully Submitted By:

Mike Fair, Director of Community Services

Approved By:

Mary Rose Walden, Chief Administrative Officer