



The Corporation of the Township of Huron-Kinloss

Policy & Procedures

Section: 1.0 Facilities

Policy: Permanent Liquor Sales Licence Policy

By-Law: 2022- as amended by 2014-141, 2017-40, 2019-35, 2013-94

Date: 21 March 2022

Revision: 4

Coverage:

This policy shall cover all facilities owned and managed by the Township of Huron-Kinloss.

Policy Statement:

The Permanent Liquor Sales Licence for the Ripley-Huron Community Centre and Catering Endorsement for other Township Facilities will provide a fair and equitable process for the distribution of the proceeds from the sale of alcohol and a quality service to the community.

Legislative Authority:

Liquor Licence Act, Liquor Control Act

Contents:

1. General Municipal Policy for Liquor Licence

- a. All events where liquor is served shall do so under the Municipal Permanent Liquor Licence and abide by existing Township of Huron-Kinloss Alcohol Risk Management Policy and the Ontario Liquor License Act.
- b. The Township of Huron-Kinloss is the Licence holder and responsible for ensuring compliance with the Liquor Licence Act for all events held under the Liquor licence.

2. Special Occasion Permits (SOP's)

- a. Special Occasion Permits may be obtained by the rental group and used for the service of wine purchased or made by the rental group or individual at permitted municipal venues between 11:00am and 1:00am.
- b. Special Occasion Permits may be obtained for the Ripley Ball Field for Annual Mush Ball Tournament.

- c. Exemptions for Special Occasion Permits will be considered by Council. Application for exemption must be completed and submitted on form “Appendix B SOP Application of Municipal Alcohol Policy” to the Director of Community Services 90 days prior to event.

3. Catering Endorsement

- a. A Catering Endorsement provision is mandatory and will be operated for all other Municipal Facilities.

Catering Endorsement Locations:

Point Clark Community Centre

Ripley Fire Hall

Ripley Municipal Office

Ripley-Huron Community Centre Sports Field

Point Clark Community Centre Pavilion

Lions Park Pavilion

Whitechurch Hall

Point Clark Lighthouse Park

Lucknow Fire Hall

Lewis Park Pavilion

Lucknow Town Hall

And any other municipally owned facility that may not be listed.

4. Net Revenue Share

- a. The Township of Huron-Kinloss offers a “Net Revenue Share” opportunity for events where alcohol is served at municipal facilities. The following rules apply to all Net Revenue Share events:

- b. "Net Revenue Share" shall be defined as a total of 75% of the Net liquor sales which will be issued to the renter using the profit share price as per the recreation fees schedule.
- c. Huron-Kinloss Community Groups and Stag / Doe qualify for 85% of the Net sales (This is not transferable to other groups) using the profit share price as per the recreation fees schedule.
- d. Huron-Kinloss Community Groups are the Ripley and District Lions Club, Huron Shores Lions Club, Ripley and Lucknow Agricultural Societies, Ripley and Lucknow Horticulture Societies, Lucknow Kinsmen, Lucknow Lions Club, Lucknow Kinettes, HAWK Theatre, Lucknow and District Chamber, Lucknow and Ripley Minor Sports, Ripley Wolves, Lucknow Lancers, Ripley Classics, BBFG (Bruce Botanical Food Garden), RBC (Ripley Business Community), and any other Committees of Council.
- e. Net Revenue Share will only apply to events utilizing the profit share drink price as per the recreation fees schedule.
- f. Rental groups may sell drinks for less or have a "Private Party Agreement" with no Net Revenue Share and will be billed for the base price as per the recreation fees schedule.
- g. If the Net bar receipts is less than \$300.00 there will be no Net Revenue Share issued plus the renter will be responsible to cover the cost of the bartender.
- h. Staff Bartenders may request wages be waived to renter upon request
- i. Rental Groups may sell drinks for more that the Municipal Profit Share price. If a renter requests to sell drinks above the minimum profit share price then all proceeds above the profit share price excluding HST will be paid to the renter.

5. Ripley-Huron Community Centre Establishment Description

Establishment Licence Number: 816242

Issued to: Township of Huron-Kinloss

For: Ripley-Huron Community Centre

Address: 17 Queen St Ripley ON N0G2R0

Indoor Licensed Areas:

North Centre Section Arena Floor

- Capacity of 1541
- Main floor location

West Section Dressing Room

- Capacity of 32
- Main floor location

West Section Dressing Room

- Capacity of 32
- Main floor location

West Section Dressing Room

- Capacity of 32
- Main floor location

West Section Dressing Room

- Capacity of 32
- Main floor location

Northwest Section Wolves Room

- Capacity of 45
- Main floor location

Southwest Section Social Room

- Capacity of 106
- Main floor location

South Section Auditorium

- Capacity of 223
- Second floor location

East Section Tiered Seating

- Capacity of 192
- Main floor location