



### Staff Report

**Report Title: May 2022 Ripley Industrial Park**

**Prepared By: Mary Rose Walden, CAO**

**Department: CAO**

**Date: May. 2, 2022**

**Report Number: CAO-2022-05-14**

**File Number:**

**Attachments:**

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**Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number CAO-2022-05-14, prepared by Mary Rose Walden, CAO and authorizes MTE Consultants Inc. to complete a Phase I Environmental Site Assessment for the Ripley Industrial Park.

**Background:**

The Township applied to the Ontario Certified Site Program for the Ripley Industrial and our application was accepted. In order to complete the certification, process we are required to complete a Phase I Environmental Site Assessment.

**Discussion:**

The Team reached out to MTE Consultants Inc. for a quote and project timeline to complete this work. MTE Consultants Inc. often works with BM Ross on similar projects and BM Ross recommended them for this assessment. The cost to complete the assessment is \$4,500 + HST and would take approximately 5 weeks. 50% of this fee would be reimbursed to the Township through the Ontario Certified Program. We are hoping to engage MTE Consultants Inc. as soon as possible to complete the work. Once we've provided all the site information required for the program, we can begin working on marketing materials (that would also be reimbursed at 50% up to \$10,000).

**Financial Impacts:**

\$4,500 + HST to complete the Phase I Environmental Site Assessment (50% will be reimbursed through the Ontario Certified Site Program).

**Strategic Alignment / Link:**

The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The recommendations contribute to the goals in achieving a prosperous, spirited, vibrant and accessible community.

Projects in this report assist staff in achieving the following projects in the 2019-2023 Strategic Plan Action Plan:

- P4.1 Ripley Industrial Park

**Respectfully Submitted By:**

Mary Rose Walden, Chief Administrative Officer

**Approved By:**

Mary Rose Walden, Chief Administrative Officer