



**The Corporation of the Township of Huron-Kinloss**  
**Committee of the Whole Meeting Minutes**

Date: May 2, 2022  
Time: 7:00 pm  
Location: Electronic Meeting

Members Present Don Murray, Deputy Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor  
Jim Hanna, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor

Staff Present Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer  
Chris Cleave, Fire Chief  
John Yungblut, Director of Public Works  
Matt Farrell, Building & Planning Manager/ CBO

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**1. Call to Order**

Deputy Mayor Murray called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

None noted

**3. Delegations**

**4. Staff Reports**

**4.1 April 2022 Monthly Building Report BLDG-2022-05-10**

**Resolution No.: 373**

**Moved by:** Lillian Abbott  
**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2022-05-10 prepared by Matt Farrell, Building and Planning Manager/CBO

**Carried**

**4.2 April 2022 By-Law Enforcement Status Report BLE-2022-05-10**

**Resolution No.:** 374

**Moved by:** Jim Hanna  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2022-05-10 prepared by Heather Falconer, By-Law Enforcement Officer.

**Carried**

**4.3 Fire & Emergency Services Monthly Activities Report – April 2022  
FIRE-2022-05-14**

**Resolution No.:** 375

**Moved by:** Carl Sloetjes  
**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2022-05-14 prepared by Chris Cleave, Fire Chief / CEMC.

**Carried**

**4.4 Ontario Regulation 343/22 Firefighter Certification FIRE-2022-05-15**

**Resolution No.:** 376

**Moved by:** Jeff Elliott  
**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-05-15 prepared by Chris Cleave, Fire Chief / CEMC.

**Carried**

**4.5 Bruce Beach Municipal Drain Phase I– Tribunal Hearing and Construction Update (6), Bruce Beach Municipal Drain – Phase II (3) DRAIN-2022-05-6**

**Resolution No.:** 377

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-05-6 prepared by Emily Dance, Clerk.

**Carried**

**4.6 May 2022 Treasury Status Report TR-2022-05-34**

**Resolution No.:** 378

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

That Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR-2022-05-34 prepared by Jodi MacArthur, Treasurer; AND FURTHER directs staff to proceed with a Request for Proposals for Banking Services.

**Carried**

**4.7 2022 Parks and Facilities Update CS-2022-05-32**

**Resolution No.:** 379

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-05-32 prepared by Matt McClinchey, Parks and Facilities Supervisor.

**Carried**

**4.8 Seasonal Washrooms CS-2022-05-33**

**Resolution No.:** 380

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2022-05-33 prepared by Mike Fair, Director of Community Services, and authorizes the seasonal washrooms agreement with Bluewater Sanitation Inc.

**Carried**

**4.9 Directors Status Report Programs CS-2022-05-34**

**Resolution No.:** 381

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-05-34 prepared by Mike Fair, Director of Community Services.

**Carried**

**4.10 Director May 2022 Status Report CS-2022-05-35**

**Resolution No.:** 382

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-05-35 prepared by Mike Fair, Director of Community Services.

**Carried**

**4.11 Transportation May 2022 PW-2022-05-27**

A discussion was held regarding the Spring Road Tour. It was noted that the Spring Road Tour is an important way for Council to see the conditions of roads following spring frost. It was confirmed that due to the ongoing health concerns with the COVID-19 pandemic that there would not be a Road Tour this year. Next year the tour would take place tentatively at the end of March first of April.

**Resolution No.:** 383

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-05-37, prepared by John Yungblut, Director of Public Works.

**Carried**

#### **4.12 2022 Bridge Inspection Report PW-2022-05-32**

A discussion was held regarding the bridge study and the need to continue to invest in maintaining bridges in the Township.

**Resolution No.:** 384

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2022-05-36 prepared by John Yungblut, Director of Public Works AND adopts the 2021 Bridge Inspection Report as prepared by B.M. Ross and Associates Ltd. AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

#### **4.13 Tandem Truck RFQ PW-2022-05-33**

**Resolution No.:** 385

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2022-04-33 prepared by John Yungblut,

Director of Public Works AND grants pre-budget approval in the acceptance of the quotation from Viking-Cives Ltd. in the amount of \$354,250 plus HST for the purchase of one (1) tandem plow truck AND grants and exemption from the Purchasing and Procurement Policy AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.14 H66 Rehabilitation PW--2022-05-34**

**Resolution No.:** 386

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2022-05-34 prepared by John Yungblut, Director of Public Works AND accepts Part 1 and Part 3 of the tender from Vandriel Excavating Inc. in the amount of \$366,161.82 plus HST for the rehabilitation of structure H66 AND FURTHER authorizes the appropriate by-law coming forward

**Carried**

**4.15 Landfill Fence RFQ 2022 PW-2022-05-35**

**Resolution No.:** 387

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2022-05-35 prepared by John Yungblut, Director of Public Works AND accepts the tender from Royal Fence Limited in the amount of \$167,530.00 plus HST for the construction of chain link fencing at the Huron Landfill AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.16 Waste Management May 2022 PW-2022-05-38**

**Resolution No.:** 388

**Moved by:** Lillian Abbott  
**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW-2022-05-38, prepared by John Yungblut, Director of Public Works.

**Carried**

**4.17 Water and Wastewater May 2022 PW-2022-05-39**

**Resolution No.:** 389

**Moved by:** Jim Hanna  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW-2022-05-39, prepared by John Yungblut, Director of Public Works.

**Carried**

**4.18 May 2022 Status Update, Manager, Strategic Initiatives BED-2022-05-23**

**Resolution No.:** 390

**Moved by:** Carl Sloetjes  
**Seconded by:** Lillian Abbott

THAT the Township of Huron-Kinloss hereby receives for information report number BED-2022-05-23, prepared by Michelle Goetz, Manager, Strategic Initiatives.

**Carried**

**4.19 Business and Economic Officer May Status report BED-2022-05-24**

**Resolution No.:** 391

**Moved by:** Jeff Elliott  
**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED-2022-05-24 prepared by Amy Irwin, Business and Economic Officer.

**Carried**

**4.20 April 2022, The Hub Status Report BED-2022-05-25**

**Resolution No.:** 392

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED-2022-05-25 prepared by Lauren Eby, Business Development Coordinator.

**Carried**

**4.21 The Hub's Fees BED-2022-05-26**

**Resolution No.:** 393

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number BED-2022-05-26 prepared by Lauren Eby, Business Development Coordinator and approves the rental fees for HUB private office space AND FURTHER authorizes the appropriate By-law coming forward.

**Carried**

**4.22 Growth and Servicing Master Plan Consultation Plan CAO-2022-05-13**

**Resolution No.:** 394

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number CAO-2022-05-13, prepared by Mary Rose Walden, Chief Administrative Officer.

**Carried**

**4.23 May 2022 Ripley Industrial Park CAO-2022-5-14**

**Resolution No.:** 395

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number CAO-2022-05-14, prepared by Mary Rose Walden, CAO and authorizes MTE Consultants Inc. to complete a Phase I Environmental Site Assessment for the Ripley Industrial Park.

**Carried**

**4.24 NWMO Site Selection May 2022 Update CAO-2022-05-15**

**Resolution No.:** 396

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2022-05-15, prepared by Elyse Dewar, Project Coordinator

**Carried**

**4.25 Deeming – Plan 112 Lot 6 and 7 (Somerville Street – Lucknow) CLK-2022-05-43**

**Resolution No.:** 397

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK-2022-05-43 prepared by Emily Dance, Clerk AND authorizes Lot 6 and 7 Registered Plan 112 to not be lots in a registered plan AND FURTHER authorizes the appropriate By-law coming forward.

**Carried**

**4.26 Township of Huron-Kinloss Refreshment Vehicle By-Law Proposed Amendment CLK-2022-05-40**

**Resolution No.:** 398

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2022-05-40 prepared by Emily Dance, Clerk and Kelly Lush, Deputy Clerk AND authorizes amending the Refreshment Vehicle By-Law AND FURTHER authorizes the appropriate By-Laws coming forward.

**Carried**

**4.27 Legislative Update – May 2022 CLK-2022-05-41**

**Resolution No.:** 399

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2022-05-41 prepared by Emily Dance, Clerk

**Carried**

**4.28 Resolutions for Consideration May 2, 2022 CLK-2022-05-39**

**Resolution No.:** 400

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

1. THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Clarington in their request to the Provincial Government to issue a cease-and-desist order on all updates to Natural Heritage System designations in official plans and zoning by-laws until a review by the province can be completed AND further directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 401

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

2. THAT the Township of Huron-Kinloss Committee of the Whole hereby support the City of Cambridge in requesting that the Province impose an immediate temporary moratorium on all new gravel applications, including expansions to existing licensed sites AND further directs staff to distribute as they see fit.

**Defeated**

**Resolution No.:** 402

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

3. THAT the Township of Huron-Kinloss Committee of the Whole hereby support the Municipality of Grey Highlands and South Bruce Peninsula in requesting that the Federal government remove or increase the \$450,000 fair market value threshold to reflect today's housing costs AND further directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 403

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

4. THAT the Township of Huron-Kinloss supports the City of St. Catharines in their response to the Ontario Housing Affordability Task Force Recommendations AND further directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 404

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

5. THAT the Township of Huron-Kinloss support the Town of Gravenhurst in their support for the sanctions which the Federal government of Canada has thus far imposed on Russia; and will:

1. Not purchase any products which can be easily traced to have originated from Russia; and
2. Insist that any future contracts for services for the Town of Gravenhurst abide by these same limitations within our municipality,  
AND further directs staff to distribute as they see fit.

**Defeated**

**4.29 Pine River Water Monitoring Reports March 2022 CLK-2022-05-42**

**Resolution No.:** 405

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-05-42 prepared by Kelly Lush, Deputy Clerk.

**Carried**

**4.30 Emergency Management Update (38) CLK-2022-05-37**

**Resolution No.:** 406

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2022-05-37 prepared by Emily Dance, Clerk.

**Carried**

**4.31 Information on the Table May 2, 2022 CLK-2022-05-38**

**Resolution No.:** 407

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-05-38 prepared by Kelly Lush, Deputy Clerk.

**Carried**

**5. Correspondence Requiring Direction**

**6. Information**

**6.1 Municipal Night at the Blyth Festival**

**6.2 Municipal Night at Kingsbridge Centre**

**6.3 County of Bruce - Agricultural Areas Bruce County OP**

**6.4 Kincardine and Community Health Care Foundation - Thank you**

**6.5 Municipal Property Assessment Corporation**

**6.6 Motion to Receive**

**Resolution No.:** 408

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

**Carried**

**7. New Business/Council Reports**

Councillor Hanna brought up a call he had received regarding a property in Point Clark with standing water. He commented that water in Point Clark is an ongoing issue and there is no easy solution.

Councillor McGugan noted he received a phone call regarding the standing traffic on Concession 6 by the landfill. The resident suggested adding a lane. Upon conversation with the Director of Public Works, it was realized that this option would come at significant costs. It was also noted that now that the brush depot is open it had relieved stopped traffic at the entrance to the landfill.

Deputy Mayor Murray brought up that the Kincardine Community Health Foundation is hosting a fundraiser "Rock with your Docs" and he received a request for Council to run a bar shift for the June 17, 2022 event. He noted that

he is very proud that two of the local doctors were born and raised in the Township and are now supporting their hospital. Further details will be given closer to the date.

**8. Closed Session**

**Resolution No.:** 409

**Moved by:** Carl Sloetjes

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual, including municipal employees (2) Facility Custodian and Payroll and Asset Coordinator AND FURTHER returns to open session upon completion.

**Carried**

**9. Business Arising from the Closed Session**

**Resolution No.:** 413

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

That Deputy Mayor Murray reported a Closed Meeting was held and direction was given to staff regarding personal matters about an identifiable individual, including municipal employees (2).

**Carried**

**Resolution No.:** 414

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby appoints Mark Fry as Facility Custodian effective May 3, 2022 AND FURTHER authorizes the appropriate By-Law coming forward.

**Carried**

**Resolution No.:** 415

**Moved by:** Lillian Abbott

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby appoints Jackie Johnson as Payroll and Asset Coordinator effective May 9, 2022 AND FURTHER authorizes the appropriate By-Law coming forward.

**Carried**

**10. Adjournment**

**Resolution No.:** 416

**Moved by:** Jeff Elliott

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:15 p.m.

**Carried**

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Mayor

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Clerk