



The Corporation of the Township of Huron-Kinloss
Council Meeting Minutes

Date: May 16, 2022
Time: 7:00 pm
Location: Electronic Meeting

Members Present Mitch Twolan, Mayor
Don Murray, Deputy Mayor
Lillian Abbott, Councillor
Jeff Elliott, Councillor
Jim Hanna, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer
Emily Dance, Clerk
Jodi MacArthur, Treasurer
John Yungblut, Director of Public Works
Mike Fair, Director of Community Services

1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

2.1 Disclosure of Pecuniary Interest - Mayor Twolan

8.1 By-Law No. 2021-85 being the Bruce Beach Municipal Drain Phase 1 By-Law - Client

2.2 Disclosure of Pecuniary Interest - Mayor Twolan

8.3 By-Law No. 2022-75 being the Zoning Amendment By-Law - Z-2022-016 Hopper - Client

2.3 Disclosure of Pecuniary Interest - Mayor Twolan

8.4 By-Law No. 2022-76 being the Zoning Amendment By-Law - Rick Smith Farms Limited Z-2022-028 - Client

2.4 Disclosure of Pecuniary Interest - Councillor Hanna

8.4 By-Law No. 2022-76 being the Zoning Amendment By-Law - Rick Smith Farms Limited Z-2022-028 - Family member to purchase new lot.

3. Adoption of the Minutes

3.1 May 9, 2022 Township of Huron-Kinloss Council Meeting Minutes

Resolution No.: 423

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby adopts the May 9, 2022 Township of Huron-Kinloss Council Meeting Minutes as presented.

Carried

4. Delegations

5. Financial Reports

5.1 April 2022 Accounts TR-2022-05-35

Resolution No.: 424

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the April 2022 accounts in the amount of \$1,483,136.03.

Carried

5.2 Revenue and Expenditure Reports to April 30, 2022 TR-2022-05-36

Resolution No.: 425

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to April 30, 2022 prepared by Jodi MacArthur, Treasurer.

Carried

5.3 May 2022 Accounts TR-2022-05-40

Resolution No.: 426

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby authorizes payment of the May 2022 accounts in the amount of \$752,206.88.

Carried

6. Staff Reports

**6.1 Petition for Drainage Works – Gaunt – Laidlaw Municipal Drain
DRAIN-2022-05-07**

Resolution No.: 427

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN 2022-05-7 prepared by Emily Dance, Clerk, and accepts the petition of Michael & Tina Metske and Harvey and Sarah Martin for an improvement and extension for the Gaunt-Laidlaw Municipal Drain AND appoints Neal Morris of K Smart and Associates to address the concerns of the petitioners.

Carried

**6.2 Petition for Drainage Works – Vandiepenbeek Municipal Drain
Branch 'B' DRAIN-2022-05-08**

Resolution No.: 428

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN 2022-05-8 prepared by Emily Dance, Clerk, and accepts the petition of Bruce and Mary Scott for an improvement to the Van

Diepenbeek Municipal Drain Branch 'B' AND appoints Stephen Brickman of Headway Engineering to address the concerns of the petitioners.

Carried

6.3 Petition for Drainage Works – Ripley Storm Drain DRAIN-2022-05-9

Resolution No.: 429

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves Report Number DRAIN 2022-05-9 prepared by Emily Dance, Clerk, and accepts the petition of John Yungblut, Director of Public Works to incorporate the Ripley Storm Drain as a municipal Drain AND appoints Ed DeLay of RJ Burnside Engineering to address the concerns of the petitioner.

Carried

6.4 Statement of Investments 2021 2022-TR-05-37

Resolution No.: 430

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR-2022-05-37 prepared by Jodi MacArthur, Treasurer.

Carried

6.5 Minutes of Settlement May 16, 2022 TR-2022-05-39

Resolution No.: 431

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receive for information Report TR-2022-05-39 as prepared by Phyllis Hunter, Taxation/Revenue Clerk

Carried

6.6 2022-2023 Municipal Insurance Program TR-2022-05-41

Resolution No.: 432

Moved by: Don Murray

Seconded by: Lillian Abbott

That Township of Huron-Kinloss Council hereby receives Report Number TR-2022-05-41 prepared by Jodi MacArthur, Treasurer and accepts the proposal of Intact Public Entities in the amount of \$298,591.00 plus applicable taxes for the 2022-2023 municipal insurance program and the quote of CFC Underwriting Ltd. In the amount of \$9,250.00 plus applicable taxes for cyber insurance and further that the appropriate by-law be brought forward on this evening's agenda.

Carried

6.7 Parks and Recreation Master Plan Recommendation CS-2022-05-36

Resolution No.: 433

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby approves report number CS-2022-05-36, prepared by Mike Fair, Director of Community Services AND approves the proposal from prc Solutions for the development of the Parks and Recreation Master Plan, not exceeding \$58,893.75 + HST AND FURTHER authorizes the appropriate By-Law coming forward.

Carried

6.8 Ripley-Huron Community Centre Revitalization Project CS-2022-05-37

Resolution No.: 434

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CS-2022-05-37 prepared by Mike Fair, Director of Community Services and approves the following under the Ripley Huron Community Centre Revitalization Project:

1. Tender of Domm Construction for the design and build of the front entrance, dressing rooms and extra storage room in the amount of \$477,000.00 plus HST.
2. Quotation of Bluewater Contract for the supply and installation of flooring in the amount of \$40,000.00 plus HST
3. Quotation of Morgan's Roofing for supply and installation of a roof in the amount of \$100,461.87 plus HST.

AND FURTHER authorizes the appropriate By-Laws coming forward on tonight's agenda

Carried

6.9 Refreshment Vehicle Application – Fry Booth 2022 CLK-2022-05-44

Resolution No.: 435

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves Report Number CLK2022-05-44 prepared by Kelly Lush, Deputy Clerk AND grants an exemption to the Refreshment Vehicle By-Law for Karen Booth, to permit The Fry Booth to be located at Fisherman's Cove Tent and Trailer park for the 2022 season.

Carried

6.10 Information on the Table May 16, 2022 CLK-2022-05-46

Resolution No.: 436

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-05-46 prepared by Kelly Lush, Deputy Clerk.

Carried

6.11 Emergency Management Policies and Emergency Management Update (39) CLK-2022-05-47

Council had a discussion on returning to in-person meetings. It was decided that Committee and Council meetings would remain virtual for the month of June 2022.

Resolution No.: 437

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby approves Report CLK-2022-05-47 prepared by Chris Cleave, Fire Chief and Emily Dance, Clerk AND approves amending the Emergency Management Policies By-Law AND FURTHER authorizes the appropriate By-Law come forward on tonight's agenda.

Carried

7. Correspondence Requiring Direction

7.1 Kincardine Nimrod Club Open House

Deputy Mayor Murray to attend.

7.2 2022 Healthy Communities Conference

7.3 Garden Party Invitation - Platinum Jubilee of Her Majesty Queen Elizabeth II

7.4 Municipal Innovative Council Invitation

7.5 Motion to Receive

Resolution No.: 438

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 7.

Carried

8. By-Laws and Agreements

8.1 By-Law No. 2021-85 being the Bruce Beach Municipal Drain Phase 1 By-Law

Mitch Twolan declared a conflict on this item. (8.1 By-Law No. 2021-85 being the Bruce Beach Municipal Drain Phase 1 By-Law - Client)

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

Resolution No.: 439

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2021-85 being the Bruce Beach Municipal Drain Phase 1 By-Law be read a third time and enacted this 16th day of May, 2022.

Carried

8.2 By-Law No. 2022-74 being the Sutton Municipal Drain, 2021 Actual Cost Apportionment By-Law

Resolution No.: 440

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-74 being the Sutton Municipal Drain, 2021 Actual Cost Apportionment By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.3 By-Law No. 2022-75 being the Zoning Amendment By-law – Z-2022-016 Hopper

Mitch Twolan declared a conflict on this item. (8.3 By-Law No. 2022-75 being the Zoning Amendment By-Law - Z-2022-016 Hopper - Client)

Resolution No.: 441

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT By-Law No. 2022-75 being the Zoning Amendment Z-2022-016 Hopper By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.4 By-Law No. 2022-76 being the Zoning Amendment By-Law – Rick Smith Farms Limited Z-2022-028

Mitch Twolan declared a conflict on this item. (8.4 By-Law No. 2022-76 being the Zoning Amendment By-Law - Rick Smith Farms Limited Z-2022-028 - Client)

Jim Hanna declared a conflict on this item. (8.4 By-Law No. 2022-76 being the Zoning Amendment By-Law - Rick Smith Farms Limited Z-2022-028 - Family member to purchase new lot.)

Councillor Hanna left the meeting.

Resolution No.: 442

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-76 being the Zoning Amendment Rick Smith Farms Limited Z-2022-028 By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.5 By-Law No. 2022-77 being the Zoning Amendment By-Law – Voskamp Z-2021-090

Mayor Twolan returned to the meeting and resumed the Chair.

Resolution No.: 443

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-77 being the Zoning Amendment- Voscamp By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.6 By-Law No. 2022-78 being the Accept Quote for Seasonal Washrooms 2022 By-Law

Resolution No.: 444

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-78 being the Accept Quote for Seasonal Washrooms By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.7 By-Law No. 2022-79 being the Adopt Bridge Inspection Report 2021 By-Law

Councillor Hanna returned to the meeting.

Resolution No.: 445

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-79 being the Adopt Bridge Inspection Report 2021 By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.8 By-Law No. 2022-80 being Purchase of (1) Tandem Plow Truck (Vikings-Cives Ltd.) 2022 By-Law

Resolution No.: 446

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-80 being the Purchase of (1) Tandem Plow Truck (Vikings-Cives Ltd.) By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.9 By-Law No. 2022-81 being the Vandriel Excavating Inc. Rehabilitation of Structure H66 Concession 8 By-law

Resolution No.: 447

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-81 being the being the Vandriel Excavating Inc. Rehabilitation of Structure H66 Concession 8 By-law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.10 By-Law No. 2022-82 being the Royal Fence Chain Link Fence Huron Landfill By-law

Resolution No.: 448

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-82 being the Royal Fence Chain Link Fence Huron Landfill By-law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.11 By-Law No. 2022-83 being the 2022 Consolidated Rates and Fees By-Law Amendment By-Law (2)

Resolution No.: 449

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-83 being the 2022 Consolidated Rates and Fees By-Law Amendment (2) be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.12 By-Law No. 2022-84 being the Deeming Lot 6 & 7 Plan 112 (Sommerville Street) By-Law

Resolution No.: 450

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-84 being the Deeming Lot 6 & 7 Plan 112 (Sommerville Street) By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.13 By-Law No. 2022-85 being the Refreshment Vehicle Amendment (2) By-Law

Resolution No.: 451

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No.2022-85 being the Refreshment Vehicle Amendment (2) By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.14 By-Law No. 2022-86 being the Amend Hours of Work Policy By-Law

Resolution No.: 452

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-86 being the Amend Hours of Work Policy By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.15 By-Law No. 2022-87 being the appoint Fry, Facility Custodian By-Law

Resolution No.: 453

Moved by: Don Murray
Seconded by: Lillian Abbott

THAT By-Law No. 2022-87 being the Appoint Fry, Facility Custodian By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.16 By-Law No. 2022-88 being the Appoint Johnson Payroll and Asset Management Coordinator By-Law

Resolution No.: 454

Moved by: Jeff Elliott
Seconded by: Jim Hanna

THAT By-Law No. 2022-88 being the Appoint Johnson Payroll and Asset Management Coordinator By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.17 By-Law No. 2022-89 being the Amend Emergency Management - Pandemic Policies By-Law

Resolution No.: 455

Moved by: Ed McGugan
Seconded by: Carl Sloetjes

THAT By-Law No. 2022-89 being the Amend Emergency Management - Pandemic Policies By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.18 By-Law No. 2022-90 being the Accept Tender Design and Build Front Entrance and Dressing Rooms RHCC By-Law

Resolution No.: 456

Moved by: Don Murray
Seconded by: Lillian Abbott

THAT By-Law No. 2022-90 being the Accept Tender Design and Build Front Entrance and Dressing Rooms RHCC By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.19 By-Law No. 2022-91 being the Accept Flooring Quotation Ripley-Huron Community Centre By-Law

Resolution No.: 457

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-91 being the Accept Flooring Quotation Ripley-Huron Community Centre By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.20 By-Law 2022-92 being the Accept Roof Quotation Ripley-Huron Community Centre By-Law

Resolution No.: 458

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-92 being the Accept Roof Quotation Ripley-Huron Community Centre By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.21 By-Law No. 2022-93 being the 2022-2023 Municipal Insurance Program By-Law

Resolution No.: 459

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-93 being the 2022-2023 Municipal Insurance Program By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

8.22 By-Law No. 2022-94 being the Development of Parks and Recreation Master Plan By-law

Resolution No.: 460

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-94 being the Development of Parks and Recreation Master Plan By-law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

9. Information

9.1 Integrity Commissioners Report

Resolution No.: 461

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information Integrity Commissioners Report, Clarke v. Deputy Mayor Murray, Final May 10, 2022.

Carried

9.2 Ombudsman - Closed Meeting Investigation

Resolution No.: 462

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby receives for information the Ombudsman Ontario - Huron-Kinloss May 2022 Closing Letter.

Carried

10. Township Committee Minutes Received

10.1 Lucknow and District Joint Recreation Board

10.2 Motion to Receive

Resolution No.: 463

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

Carried

11. Other Agency Minutes and Reports Received

11.1 Saugeen Mobility and Regional Transit

11.2 Drinking Water Source Protection

11.3 Motion to Receive

Resolution No.: 464

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

12. New Business/Council Reports

The CAO reported that Mark McElroy, Landfill Attendant has resigned and the recruitment process will begin to fill the position.

Deputy Mayor Murray questioned the County of Bruce project on affordable housing and if there were any comments regarding the Landlord Tenant Act. Mayor Twolan explained the "Affordable Housing 101" project was to assist developers with basic information on getting started with building affordable units. Mayor Twolan explained the cost of materials and labour makes it difficult for developers to construct affordable units.

Council directed the Clerk to request a delegation at the AMO conference with the Minister of Housing to explain the concerns landlords have with the Act which

make them hesitant to rent out vacant properties and if there is a way to find common ground.

13. Closed Session

14. Business Arising from the Closed Session

15. Confirming By-Law

15.1 By-Law No. 2022-95 being the May Confirmatory (2) By-Law

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-95 being the May Confirmatory (2) By-Law be read a first, second, third time and finally passed this 16th day of May, 2022.

Carried

16. Adjournment

Resolution No.: 466

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby adjourn at 7:49 p.m.

Carried

Mayor

Clerk