



Staff Report

Report Title: Canadian Red Cross Training Partner Agreement

Prepared By: Chris Cleave, Fire Chief

Department: Fire & Emergency Services

Date: Jul. 4, 2022

Report Number: FIRE-2022-07-23

File Number: C11-FIRE-22

Attachments:

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-07-23 prepared by Chris Cleave, Fire Chief AND approves entering into an agreement with The Canadian Red Cross for the provision of First Aid, CPR, AED and Medical First Responder training AND FURTHER authorizes the appropriate by-law coming forward.

Background:

Red Cross Training Partners may be large or small businesses, community or municipal organizations, corporations, or other organizations that have an agreement with the Red Cross to deliver Canadian Red Cross First Aid, CPR, AED and Medical First Responder training programs and courses to their employees.

Training Partners deliver training in adherence with Red Cross Program Standards, policies, and guidelines, and use the learner and instructional tools and resources developed by the Red Cross.

Discussion:

Red Cross First Aid courses meet all federal and provincial worker safety and insurance boards requirements and the Canadian Standards Association (CSA) Standard Z1210-17 First Aid training for the workplace – Curriculum and quality management for training agencies.

The benefits of the Township of Huron-Kinloss entering into the training partner agreement with the Canadian Red Cross include:

- Access to all curriculum and training materials for the First Aid, CPR, AED, Medical First Responder and Mental Health First Aid training programs.
- Access to a secure, online registration tool and course management system for managing information related to our courses, participants, and Instructors – we are our own administrators for all training programs.
- Cost Saving is a benefit of being a training partner: for example, a Standard First Aid Course for an employee to participate in by an external training provider can range anywhere from \$100.00-\$200.00 per person. As a training partner the cost to us for internal delivery is \$20.00 per person.
- We currently have one member of the Fire Department that is a certified Red Cross First Aid, CPR, AED, Oxygen Administration, Basic Life Support and Emergency Medical First Responder instructor and is well qualified to deliver all these programs.
- This Agreement will enhance the mandatory training of all Fire Department employees in these areas as well as it can apply to all other employees of the other Township Departments that may require any of these levels of training.

Financial Impacts:

Agreement allows for cost savings. All trainings costs are accounted for in the approved annual budgets

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

Respectfully Submitted By:

Chris Cleave, Fire Chief

Approved By:

Mary Rose Walden, Chief Administrative Officer