



Staff Report

Report Title: Close and Create One-Foot Reserve Kitchener, Waterloo and Stratford Streets

Prepared By: Emily Dance, Clerk

Department: Clerk

Date: Jul. 4, 2022

Report Number: CLK-2022-07-68

File Number:

T09 KIT 22

Attachments: 3R-3717, map

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CLK-2022-07-68 prepared by Emily Dance Clerk AND authorizes the closing of a portion of Kitchener Street, Waterloo Street and Stratford Street being Parts 1, 2 and 3 on 3R-7171 AND create one-foot reserves AND FURTHER authorizes the appropriate By-Laws coming forward.

Background:

On January 17, 2022 Council directed staff to move forward with finding a solution to resolve complaints received by By-Law Enforcement related to a resident using the end of Kitchener Street to park and to access the back of their property on McCormick Drive.

Upon review, staff became aware that a one-foot strips of land were surveyed at the ends of Kitchener Street (Parts 3 & 4), Stratford Street (Parts 1 & 6) and Waterloo Street (Parts 2 & 5) back in the 1980's when Kin Bruce Subdivision was developed. The one-foot reserves were not dedicated and are currently considered part of the roadways.

Discussion:

The purpose of one-foot reserves is to control access from a public road to private property. In some instances, the reserve can dictate driveway locations, or to prevent access to future development lands or future phases of development lands until certain requirements are met.

To limit access to the back of the property at the south end of Kitchener Street a By-Law will have to be enacted to permanently close the one-foot strip of land and establish Part 3 on 3R-3717 as one-foot reserve.

Staff is recommending that through this process that Waterloo Street and Stratford Street being Parts 1, 2 on 3R-3717 also be closed and dedicated as a one-foot reserve to complete the intention of the Kin-Bruce Subdivision.

The one-foot reserves on the south ends of Stratford, Waterloo and Kitchener Streets have been recently dedicated under the Bogdanovic Subdivision development.

Financial Impacts:

Legal fees associated with the registration of the By-Law.

Strategic Alignment / Link:

We are an accessible community by being open and transparent.

Respectfully Submitted By:

Emily Dance, Clerk

Approved By:

Mary Rose Walden, Chief Administrative Officer