



The Corporation of the Township of Huron-Kinloss

## Council Meeting Minutes

Date: June 20, 2022  
Time: 7:00 pm  
Location: Electronic Meeting

Members Present Mitch Twolan, Mayor  
Don Murray, Deputy Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor  
Jim Hanna, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer

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**1. Call to Order**

Mayor Twolan called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

None noted.

**2.1 Mitch Twolan - By-Law No. 2022-107 being the Zoning Amendment  
By-Law - Clancy Z-2022-055**

Client

**2.2 Mitch Twolan - By-Law No. 2022-110 being the Zoning Amendment  
By-Law - Mac Masters Z-2022-044**

Client

**3. Adoption of the Minutes**

**3.1 June 13, 2022 Township of Huron-Kinloss Council Meeting Minutes**

**Resolution No.:** 520

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby adopts the June 13, 2022 Council Meeting Minutes as presented.

Carried

**4. Delegations**

**5. Financial Reports**

**5.1 May 2022 Accounts TRE-2022-06-42**

**Resolution No.:** 521

Moved by: Jeff Elliott

Seconded by: Jim Hanna

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the May accounts in the amount of \$1,389,616.72.

Carried

**5.2 Revenue and Expenditure Reports to May 31, 2022 TR-2022-06-43**

**Resolution No.:** 522

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to May 31, 2022 prepared by Jodi MacArthur, Treasurer.

Carried

**5.3 June 2022 Accounts TR-2022-06-45**

**Resolution No.:** 523

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby authorizes payment of the June 2022 accounts in the amount of \$688,712.63.

Carried

## 6. Staff Reports

### 6.1 Emergency Management Update (40) Pandemic Policies FIRE-2022-06-18

**Resolution No.:** 524

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information Report FIRE 2022-06-18 prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator AND Emily Dance, Clerk.

Carried

### 6.2 Minutes of Settlement TR-2022-06-44

**Resolution No.:** 525

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receive for information Report TR-2022-06-44 as prepared by Phyllis Hunter, Taxation/Revenue Clerk

Carried

### 6.3 Secrets of the Back Forty BED-2022-06-30

**Resolution No.:** 526

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby approves Report Number BED-2022-06-30 prepared by Amy Irwin, Business & Economic Officer AND approves expenditures of up to the approved maximum

funding amount to implement the Tourism Strategy and Action Plan, AND FURTHER grants an exemption under Section 9 of the purchasing and procurement policy for staff to negotiate purchases while maintaining the principles of the policy, AND FURTHER accepts the quote from BC Hughes to develop a gravel cycling route and itinerary development; key components of the Tourism Action Plan recommendations, at a cost of \$16,000.00 plus HST, AND FURTHER authorizes the appropriate by-law coming forward.

Carried

**6.4 Noise Exemption Request - Lucknow Community Centre CLK-2022-06-57**

**Resolution No.:** 527

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby approves report CLK-2022-06-57 prepared by Kelly Lush, Deputy Clerk AND grants an exemption to the Noise By-Law at the Lucknow Community Centre at 694 Willoughby Street in Lucknow on Friday June 24<sup>th</sup> from 9:00 p.m. to 1:00 a.m. on Saturday, June 25<sup>th</sup> and Saturday, June 25<sup>th</sup> from 9:00 p.m. to 1:00 a.m. Sunday, June 26<sup>th</sup>.

Carried

**6.5 Information on the Table June 20, 2022 CLK-2022-06-58**

**Resolution No.:** 528

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-06-58 prepared by Kelly Lush, Deputy Clerk.

Carried

**6.6 Pine River Water Monitoring Reports April 2022 CLK-2022-06-60**

It was noted that it was brought to the Mayor's and staff's attention that a number of dead fish were found off the shores of Lake Huron adjacent to Huron Road. The information has been forwarded to the Ministry for further review.

**Resolution No.:** 529

Moved by: Don Murray

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-06-60 prepared by Kelly Lush, Deputy Clerk.

Carried

## **7. Correspondence Requiring Direction**

### **7.1 Bruce Botanical Food Gardens Annual Harvest Dinner - Request To Waive Rental Fee**

**Resolution No.:** 530

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby waives the rental fee for the Ripley-Huron Community Centre on September 8, 2022 for the Bruce Botanical Food Gardens annual fundraiser.

Carried

## **8. By-Laws and Agreements**

### **8.1 By-Law No. 2022-97 being the Accept Quote Play Power – Play Equipment Heritage and Blue Park By-law**

**Resolution No.:** 531

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-97 being the Accept Quote PlayPower - Play Equipment Heritage and Blue Park By-Law be read a first, second, third time and finally passed this 20th day of June , 2022.

Carried

**8.2 By-Law No. 2022-98 being the Consolidated Appointment 2022 By-Law**

**Resolution No.:** 532

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-98 being the Consolidated Appointment 2022 By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.3 By-Law No. 2022-99 being the Reconstruction of Victoria Street and Wheeler Street By-Law**

**Resolution No.:** 533

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-99 being the Reconstruction of Victoria Street and Wheeler Street By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.4 By-Law No. 2022-100 being the Veolia Services Agreement 2022 By-Law**

**Resolution No.:** 534

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-100 being the Veolia Services Agreement By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.5 By-Law No. 2022-101 being the Maitland Valley Service Agreement By-Law**

**Resolution No.:** 535

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-101 being the Maitland Valley Service Agreement By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.6 By-Law No. 2022-102 being the Delegate Authority to Approve Site Plans and Drawings to the Chief Administrative Officer By-Law**

**Resolution No.:** 536

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-102 being the Delegate Authority to approve Site Plans and Drawings to the Chief Administrative Officer By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.7 By-Law No. 2022-103 being the Land Use Agreement – Epcor / Gollan By-Law**

**Resolution No.:** 537

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-103 being the Land Use Agreement – Epcor / Gollan By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.8 By-Law No. 2022-104 being the Drainage Superintendent Services Agreement By-Law**

**Resolution No.: 538**

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-104 being the Drainage Superintendent Services Agreement By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.9 By-Law No. 2022-105 being the Appoint McCallum Drainage Superintendent By-Law**

**Resolution No.: 539**

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-105 being the Appoint McCallum Drainage Superintendent By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.10 By-Law No. 2022-106 being the Appoint Phelan as Administrative Assistant- Finance By -Law**

**Resolution No.: 540**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-106 being the Appoint Phelan as Administrative Assistant - Finance be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.11 By-Law No. 2022-107 being the Zoning Amendment By-Law - Clancy Z-2022-055**

Mitch Twolan declared a conflict on this item. (Client)



Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

**Resolution No.: 541**

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT By-Law No. 2022-107 being the Zoning Amendment By-Law Clancy be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.12 By-Law No. 2022-108 being the Zoning Amendment By-Law - Hoover Z-2022-045**

Mayor Twolan returned to the meeting and resumed the Chair.

**Resolution No.: 542**

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-108 being the Zoning Amendment By-Law - Hoover be read a first, second, third time and finally passed this 20th day of June , 2022.

Carried

**8.13 By-Law No. 2022-109 being the Zoning Amendment By-Law - Martin Z-2022-037**

**Resolution No.: 543**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-109 being the Zoning Amendment By-Law - Martin be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.14 By-Law No. 2022-110 being the Zoning Amendment By-Law - Mac Masters Z-2022-044**

Mitch Twolan declared a conflict on this item. (Client)

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

**Resolution No.: 544**

Moved by: Jim Hanna

Seconded by: Lillian Abbott

THAT By-Law No. 2022-110 being the Zoning Amendment By-Law - Mac Masters be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**8.15 By-Law No. 2022-111 being the Accept Quote BC Hughes for Key Components of the Tourism Action Plan By-Law**

Mayor Twolan returned to the meeting and resumed the Chair.

**Resolution No.: 545**

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 20225-111 being the Accept Quote BC Hughes for Key Components of the Tourism Action Plan By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**9. Information**

**9.1 Chief Medical Officer of Health Class Order on Masking to Expire on June 11, 2022**

**9.2 The Retention of Professional Engineers at Ontario Municipalities**

**9.3 Deputy Shadow Minister for Rural Economic Development and Rural Broadband Strategy**

**9.4 Motion to Receive**

**Resolution No.: 546**

Moved by: Ed McGugan  
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

Carried

**10. Other Agency Minutes and Reports Received**

- 10.1 Saugeen Mobility and Regional Transit**
- 10.2 Saugeen Valley Conservation Authority**
- 10.3 Maitland Valley Conservation Authority**
- 10.4 Maitland Conservation Membership**
- 10.5 Motion to Receive**

Councillor McGugan noted that around 10 years ago Maitland Valley Conservation Authority introduced an initiative to reduce the carbon footprint locally, the initiative has had great success with local businesses reducing their carbon footprint and improving efficiencies.

**Resolution No.:** 547

Moved by: Don Murray  
Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

Carried

**11. New Business/Council Reports**

None

**12. Closed Session**

**Resolution No.:** 548

Moved by: Jeff Elliott  
Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby moves into a Closed Meeting pursuant to [s. 239(2)(h)] Information supplied in confidence to the

municipality by another level of government - Tourism Action Plan AND pursuant to [s. 239(2)(d)] Labour relations or employee negotiations (2) Project Coordinator Position AND Landfill Attendant Position AND FURTHER returns to open session upon completion.

Carried

### **13. Business Arising from the Closed Session**

#### **Resolution No.: 553**

Moved by: Don Murray

Seconded by: Jim Hanna

That Mayor Twolan confirmed a Closed Meeting was held and direction given to staff regarding information supplied in confidence to the municipality by another level of government - Tourism Action Plan AND direction was given to staff to bring forward a By-Law to appoint Lindsay Small as Project Coordinator AND Tamara Hoggarth as Landfill Attendant in open session.

Carried

#### **Resolution No.: 554**

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT By-Law No. 2022-112 being the appoint Small as Project Coordinator By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

#### **Resolution No.: 555**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-113 being the appoint Hoggarth as Landfill Attendant By-Law be read a first, second and third time and finally passed this 20th day of June, 2022.

Carried

**14. Confirming By-Law**

**14.1 By-Law No. 2022-114 being the June, 2022 (2) Confirmatory By-Law**

**Resolution No.:** 556

Moved by: Don Murray

Seconded by: Lillian Abbott

THAT By-Law No. 2022-114 being the June 2022 Confirmatory (2) By-Law be read a first, second, third time and finally passed this 20th day of June, 2022.

Carried

**15. Adjournment**

**Resolution No.:** 557

Moved by: Jeff Elliott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby adjourn at 7:40 p.m.

Carried

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Mayor

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Clerk