



The Corporation of the Township of Huron-Kinloss
Committee of the Whole Meeting Minutes

Date: July 4, 2022
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Deputy Mayor
Lillian Abbott, Councillor
Jeff Elliott, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor
Jim Hanna, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer
Emily Dance, Clerk
Jodi MacArthur, Treasurer
Chris Cleave, Fire Chief
John Yungblut, Director of Public Works
Matt Farrell, Building & Planning Manager/ CBO

1. Call to Order

Deputy Mayor Murray called the meeting to order at 7:02 p.m.

2. Disclosure of Pecuniary Interest

None noted.

3. Delegations

4. Staff Reports

4.1 June 2022 Monthly Building Report BLDG-2022-07-13

Resolution No.: 558

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2022-07-13 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.2 Update on Petum Court Properties BLDG-2022-07-14

Resolution No.: 559

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG-2022-07-14 prepared by Matt Farrell, Manager of Building and Planning/CBO

Carried

4.3 Septic System Re-inspection and Part 8 Program Agreements BLDG-2022-07-15

The Committee had a discussion on the program. They expressed ongoing support for the program and its value. The Committee questioned if there are ways to revamp the program and find some savings or enter into a one-year agreement.

The Manager of Building and Planning explained that the agreement is for an additional 8-year cycle and that he could contact BM Ross to inquire if there are ways for cost savings.

The Committee directed staff to work with B.M. Ross to review the cost structure for the Septic System Re-Inspection Program and return with updated information at a future meeting.

Resolution No.: 560

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number BLDG2022-07-15 prepared by Matt Farrell, Building and Planning

Manager/CBO and directs staff to work with B.M. Ross to review the cost structure for the Septic System Re-Inspection Program and return with updated information at a future meeting.

Carried

4.4 June 2022 Monthly By-Law Enforcement Status Report BLE-2022-07-12

Resolution No.: 561

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2022-07-12 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.5 By-Law to Regulate the Parking of Trailers in Residential Areas (2) BLE-2022-07-13

Deputy Mayor Murray noted that there were several comments from the public regarding the Draft Trailer By-Law, Clerk Emily Dance read out the names of the people that submitted comments and noted that they would be attached to the minutes and form part of the public record.

The Manager of Building and Planning explained that the restrictions contained in the Draft Trailer By-Law are similar to the provisions in the Comprehensive Zoning By-Law with some modifications.

He explained that the purpose of the Draft Trailer By-Law is as a result of complaints received by By-Law Enforcement and having a stand-alone By-Law would provide a way to enforce the parking and storing of trailers in residential zones without having to go through the lengthy and costly court system.

The Committee had a discussion on the Draft Trailer By-Law as presented and had some concerns. They suggested further public consultation on the Draft Trailer By-law using the Having your Say HK engagement website.

Resolution No.: 562

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. BLE-2022-07-13 prepared by Heather Falconer, By-Law Enforcement Officer AND directs staff to undertake further public consultation on the Draft Trailer By-law.

Carried

**4.6 Emergency Management and Health and Safety June 2022 Summary
FIRE-2022-07-19**

Resolution No.: 563

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-07-19, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

Carried

4.7 Vaccination Policy (3) FIRE-2022-07-20

Resolution No.: 564

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report FIRE-2022-07-20 prepared by Chris Cleave, Fire Chief/CEMC and Mel Moulton, Emergency Services/ Health & Safety Coordinator and authorizes repealing the Township of Huron-Kinloss Vaccination Policy AND FURTHER authorizes the appropriate By-Law coming forward.

Carried

**4.8 Fire & Emergency Services Monthly Activity Report – June 2022
FIRE-2022-07-21**

Resolution No.: 565

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2022-07-21 prepared by Chris Cleave, Fire Chief.

Carried

4.9 Fire and Emergency Services Strategic Plan RFP FIRE-2022-07-22

Resolution No.: 566

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number FIRE-2022-07-22, prepared by Chris Cleave, Fire Chief AND approves the proposal of Emergency Management Group Inc. for a Fire Service Strategic Plan not exceeding \$43,940 plus HST, AND FURTHER authorizes the appropriate By-Law coming forward

Carried

4.10 Canadian Red Cross Training Partner Agreement FIRE-2022-07-23

Resolution No.: 567

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-07-23 prepared by Chris Cleave, Fire Chief AND approves entering into an agreement with The Canadian Red Cross for the provision of First Aid, CPR, AED and Medical First Responder training AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.11 Bruce Beach Municipal Drain Phase I Update (8), Bruce Beach Municipal Drain – Phase II (5), Bruce Beach Municipal Drain – Extension (1)CLK-2022-07-11

Resolution No.: 568

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-07-11 prepared by Emily Dance, Clerk.

Carried

4.12 Clark Creek Municipal Drain Update (2) DRAIN-2022-07-12

Resolution No.: 569

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-07-12 prepared by Emily Dance, Clerk

Carried

4.13 July 2022 Treasury Status Report TR-2022-07-46

Resolution No.: 570

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR-2022-07-46 prepared by Jodi MacArthur, Treasurer.

Carried

4.14 2022 July Parks and Facilities Update CS-2022-07-44

Resolution No.: 571

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-07-44 prepared by Matt McClinchey, Parks and Facilities Supervisor.

Carried

4.15 Community Services July 2022 Status Report CS-2022-07-45

Resolution No.: 572

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-07-45 prepared by Mike Fair, Director of Community Services.

Carried

4.16 Community Services Programming – July Status Report CS-2022-07-46

Resolution No.: 573

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-07-46 prepared by Elyse Dewar, Administrative Assistant/Program Coordinator.

Carried

4.17 Well Inspections PW-2022-07-45

Resolution No.: 574

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-07-45, prepared by John Yungblut, Director of Public Works AND accepts the quotations from W.D. Hopper & Sons Ltd. for the video inspections of drinking wells located at Huronville, Murdoch Glen and Whitechurch in the amount of \$36,780 plus HST AND

grants an exemption to the Purchasing & Procurement Policy AND FURTHER authorizes the appropriate by-law comes forward

Carried

4.18 Waste Management July 2022 PW-2022-07-46

Resolution No.: 575

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW-2022-07-46, prepared by John Yungblut, Director of Public Works.

Carried

4.19 Transportation July 2022 PW-2022-07-47

Resolution No.: 576

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-07-47, prepared by John Yungblut, Director of Public Works

Carried

4.20 Water and Wastewater July 2022 PW-2022-07-48

Resolution No.: 577

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number PW-2022-07-48, prepared by John Yungblut, Director of Public Works.

Carried

4.21 Lakeshore Standpipe Restoration PW-2022-07-49

Resolution No.: 578

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-07-49, prepared by John Yungblut, Director of Public Works AND accepts the quotation from Greatario Engineered Storage Systems for the interior and exterior restoration to the Lakeshore Standpipe in the amount of \$141,558.00 plus HST AND grants an exemption to the Purchasing & Procurement Policy AND FURTHER authorizes the appropriate by-law coming forward

Carried

4.22 Public Works Operations and Transportation Review RFP PW-2022-07-50

Resolution No.: 579

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-07-50, prepared by John Yungblut, Director of Public Works AND accepts the proposal from Colliers Project Leaders Inc. in the amount of \$119,025.00 plus HST AND authorizes the appropriate by-law comes forward

Carried

4.23 Ripley Southwest Storm Sewer Tender PW-2022-07-53

Resolution No.: 580

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-07-53, prepared by John Yungblut, Director of Public Works AND accepts the tender from Omega Contractors Inc. in the amount of \$779,064.21 plus HST for the replacement of the Ripley Southwest Storm Sewer AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.24 July 2022 Manager of Strategic Initiatives Status Update BED-2022-07-31

Resolution No.: 581

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number BED-2022-07-31 prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

4.25 June 2022, The Hub Status Report BED-2022-07-32

Resolution No.: 582

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-07-32 prepared by Lauren Eby, Business Development Coordinator.

Carried

4.26 Business and Economic Officer July 2022 Status Report BED-2022-07-33

Resolution No.: 583

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-07-33 prepared by Amy Irwin, Business and Economic Officer.

Carried

4.27 Strategic Plan Action Plan July 2022 Update CAO-2022-07-17

Resolution No.: 584

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number CAO-2022-07-17, prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

4.28 Ripley Industrial Park CAO-2022-07-20

Resolution No.: 585

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CAO-2022-07-20 prepared by Mary Rose Walden, Chief Administrative Officer AND approves the Draft Plan of the Ripley Industrial Park in principle AND authorizes the creation of a 1-foot reserve along William Street and Block 1 AND FURTHER authorizes a 17 foot road widening to the County of Bruce AND FURTHER authorizes the appropriate By-laws coming forward.

Carried

4.29 Municipal Innovation Council Continuation CAO-2022-07-21

Resolution No.: 586

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CAO-2022-07-21 prepared by Mary Rose Walden, Chief Administrative Officer AND approves entering into an updated Memorandum of Understanding to extend participation in the Municipal Innovation Council until December 31st, 2025 (3-year extension); AND FURTHER approves the required \$22,092 annual MIC funding be funded from the Municipal Modernization Reserve AND FURTHER approves the appropriate by-law coming forward.

Carried

4.30 Nuclear Waste Management Organization Primary Significant Neighbouring Community Working Group – June 2022 Update CAO-2022-07-22

Resolution No.: 587

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2022-07-18 prepared by Mary Rose Walden, Chief Administrative Officer

Carried

4.31 NWMO Site Selection Update July 2022 CAO-2022-07-22

Resolution No.: 588

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2022-07-22, prepared by Elyse Dewar, Project Coordinator.

Carried

4.32 Communications Report for Second Quarter of 2022 CLK-2022-07-67

Resolution No.: 559

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. CLK-2022-07-67 prepared by Nicole Griffin, Communications Coordinator.

Carried

**4.33 Flood Hazard Identification and Mapping Program Collaboration
CLK-2022-07-61**

Resolution No.: 590

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report CLK-2022-07-61 prepared by Emily Dance, Clerk AND authorizes staff to submit interest in a collaborative application to the Flood Hazard Identification and Mapping Program with the SVCA.

Carried

**4.34 Close and Create One-Foot Reserve Kitchener, Waterloo and
Stratford Streets CLK-2022-07-68**

Resolution No.: 591

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. CLK-2022-07-68 prepared by Emily Dance Clerk AND authorizes the closing of a portion of Kitchener Street, Waterloo Street and Stratford Street being Parts 1, 2 and 3 on 3R-7171 AND create one-foot reserves AND FURTHER authorizes the appropriate By-Laws coming forward.

Carried

**4.35 Agreement Amendment for the Provision of Police Services under
the Polices Services Act CLK-2022-07-62**

Resolution No.: 592

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK-2022-07-62 prepared by Kelly Lush, Deputy Clerk AND approves entering into an amending agreement with The Minister of Community Safety and Correctional Services for the

provision of Police Services under Section 10 of the Police Services Act AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.36 Noise Exemption Request 709 Havelock Street, Lucknow CLK-2022-07-64

Resolution No.: 593

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report CLK-2022-07-64 prepared by Kelly Lush, Deputy Clerk AND grants an exemption to the Noise By-Law at 709 Havelock Street, Lucknow from July 16, 2022 at 11:00 pm to July 17, 2022 at 1:00 am for amplified sound for an anniversary party.

Carried

4.37 Resolutions for Consideration July 4, 2022 CLK-2022-07-65

Resolution No.: 594

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Town of Aurora in their support for Private Member's Bill C-233, that will raise the level of education on domestic violence and coercive control for federally appointed Judges AND further directs staff to distribute as they see fit

Carried

Resolution No.: 595

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the Town of Blue Mountains in their support for the inclusion of the

mailing addresses of voters on the voter's list be provided to candidates
AND further directs staff to distribute as they see fit

Carried

Resolution No.: 596

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the Municipality of Chatham-Kent in requesting that the Ontario Government provide financial assistance for Retirement Home accommodation costs and recognize Retirement Homes as an essential health care provider as well as subsidies for Nursing and PSW staffing and equitable resident activity levels across all health care providers AND further directs staff to distribute as they see fit.

Carried

Resolution No.: 597

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby support t.he Town of Fort Erie in requesting that both the Federal and Provincial Governments enact legislation that prevents both open and closed bidding on both rental units and residential sales and further directs staff to distribute as they see fit

Defeated

Resolution No.: 598

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the Town of Fort Erie in requesting that the Federal Government review the proposed Tax for Vacant Foreign Owned Properties framework for seasonal vacation properties to better reflect the reality of where these

properties are located and how they are used AND further directs staff to distribute as they see fit

Defeated

4.38 Pine River Water Monitoring Reports May 2022 CLK-2022-07-63

Resolution No.: 599

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-07-63 prepared by Kelly Lush, Deputy Clerk.

Carried

4.39 Information on the Table July 4, 2022 CLK-2022-07-66

Resolution No.: 600

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-07-66 prepared by Kelly Lush, Deputy Clerk

Carried

5. Correspondence Requiring Direction

5.1 Royal Canadian Legion Ripley-Huron (Ont. Branch #440)

Resolution No.: 601

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives the letter dated June 18, 2022 from the Royal Canadian Legion Ripley-Huron AND directs staff to provide the response as written.

Carried

6. Information

7. New Business/Council Reports

The Committee directed staff to inquire if a delegation with the Ministry of Transportation at the Association of Municipalities Ontario (AMO) Conference is possible regarding exemptions to the mandatory training for heavy truck licenses for agriculture drivers similar to processes in Saskatchewan.

8. Closed Session

Resolution No.: 602

Moved by: Lillian Abbott

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual, including municipal employees (personnel, hiring (2) AND pursuant to [s. 239(2)(f)] Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - SVCA violations AND FURTHER returns to open session upon completion.

Carried

9. Business Arising from the Closed Session

Resolution No.: 602

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT Deputy Mayor reported a closed meeting was held AND direction was given to staff regarding SVCA violations AND THAT the Township of Huron-Kinloss Committee of the Whole hereby accepts with regrets the resignation Emily Dance, Clerk effective October 28, 2022 AND THAT Jane Eybergen be appointed as Administrative Assistant- Public Works effective July 11, 2022 AND FURTHER THAT the appropriate By-Law be brought forward.

Carried

10. Adjournment

Resolution No.: 609

Moved by: Ed McGugan
Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns
at 9:20 p.m.

Carried

Mayor

Clerk