



**The Corporation of the Township of Huron-Kinloss**  
**Council Meeting Minutes**

Date: March 21, 2022  
Time: 7:00 pm  
Location: Electronic Meeting

Members Present Don Murray, Deputy Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor  
Jim Hanna, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer  
John Yungblut, Director of Public Works, present for associated department report

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**1. Call to Order**

Deputy Mayor Don Murray called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

None noted

**3. Adoption of the Minutes**

**Resolution No.:** 246

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Council hereby adopts the February 18, 2022 Council Meeting (Budget) Minutes, the February 22, Council Meeting Minutes and the March 7, 2022 Committee of the Whole Meeting Minutes as presented.

Carried

#### **4. Delegations**

##### **4.1 Canadian Union of Postal Workers**

Derek Richmond of the Canadian Union of Postal Workers introduced the Delivering Community Power Campaign highlighting Canada Post's service expansion.

He explained the Delivering Community Power Campaign reimagines post offices to be the hub for rural communities. These hubs could provide space for non-profit organizations, and an Office Depot kiosk with broadband internet, printer/scanner, photocopier so the community like youth, seniors can utilize the resources. Mr. Richmond explained these hubs could also provide much needed financial services, hunting/fishing licenses, space for service Ontario, tourist information, library vending machines, space for farmer markets, and local art.

He requested on behalf of the Canadian Union of Postal Workers, Council endorse the Delivering Community Power Resolution to support to retain, enhance and expand rural postal services.

Council brought forward comments regarding post office staff's ability to support the initiatives at the unionized retail outlets and if the expansion would negatively impact the depots. Council noted that the current library system does offer some of the proposed services there is a variety of good delivery services in the area and questioned if there is an opportunity to bring back the rural post offices.

##### **Resolution No.: 247**

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby directs the Clerk to bring forward the motion of the Canadian Union of Postal Workers for consideration at the April 4 Committee of the Whole Meeting.

Carried

## **5. Financial Reports**

### **5.1 February 2022 Accounts TR2022-03-25**

A question was posed on the Bogdanovic payment. The Treasurer will confirm and report back to Council.

**Resolution No.:** 248

Moved by: Carl Sloetjes

Seconded by: Ed McGugan

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the February 2022 accounts in the amount of \$2,134,370.82.

Carried

### **5.2 Revenue and Expenditure Reports to February 28, 2022 TR-2022-03-26**

**Resolution No.:** 249

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditures reports to February 28, 2022 prepared by Jodi MacArthur, Treasurer.

Carried

### **5.3 March 2022 Accounts TR-2022-03-28**

**Resolution No.:** 250

Moved by: Jeff Elliott

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby authorizes payment of the March 2022 accounts in the amount of \$599,840.93

Carried

## 6. Staff Reports

### 6.1 Vaccination Policy (2) FIRE-2022-03-10

Council had a discussion on the vaccination policy. Comments were made in support of keeping a vaccination policy and the reasons the policy was first developed. Concerns were raised on the requirements of new employees as a condition of employment providing proof of full vaccination, which is different from current staff requirements. Council noted that there were no employees laid off due to vaccination status and requiring vaccination for new employees is a way to protect current staff.

Council supported amending the vaccination policy to remove the requirement for new employees as a condition of their employment to provide proof of full vaccination and confirmed that the vaccination policy would still come back in 90-days.

**Resolution No.:** 251

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby approves Report FIRE-2022-03-10 prepared by Chris Cleave, Fire Chief AND direct staff to remove the clause in the vaccination policy that requires new employees as a condition of their employment with the Township of Huron-Kinloss to provide proof of full vaccination AND FURTHER that the amending By-Law be brought forward to the April 20, 2022 Council Meeting.

Carried

### 6.2 Boiler Beach Road Traffic Study RFP PW-2022-03-25

**Resolution No.:** 252

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Council hereby approves Report Number PW-2022-03-25, prepared by John Yungblut, Director of Public Works AND accepts the proposal from BT Engineering Inc. for engineering services related to the investigation of various road design concepts on Boiler Beach Road in the amount of \$36,935.00 plus HST

AND FURTHER authorizes the appropriate by-law comes forward on tonight's agenda.

Carried

**6.3 Minutes of Settlement TR-2022-03-27**

**Resolution No.:** 253

Moved by: Lillian Abbott

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby receives for information Report TR-2022-03-27 as prepared by Phyllis Hunter, Taxation/Revenue Clerk.

Carried

**6.4 Emergency Management Update (36) CLK-2022-03-27**

**Resolution No.:** 254

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby receives for information Report CLK-2022-03-27 prepared by Emily Dance, Clerk.

Carried

**6.5 Information on the Table March 2, 2022 CLK-2022-03-26**

**Resolution No.:** 255

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-03-26 prepared by Kelly Lush, Deputy Clerk

Carried

**7. Correspondence Requiring Direction**

**7.1 Bluewater District School Board Annual Community Planning and Partnership Meeting being held virtually on Tuesday, April 12, 2022 at 6:00 p.m.**

**Resolution No.:** 256

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby appoints Ed McGugan to attend the Bluewater District School Board Annual Community Planning and Partnership Meeting on behalf of the Township of Huron-Kinloss.

Carried

**8. By-Laws and Agreements**

**8.1 By-Law No. 2022-31 being the 2022 Budget By-Law**

**Resolution No.:** 257

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT By-Law No. 2022-31 being the 2022 Budget By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

	<b>For</b>	<b>Against</b>
Don Murray	X	
Lillian Abbott	X	
Jeff Elliott	X	
Ed McGugan	X	
Carl Sloetjes	X	
<b>Results</b>	<b>5</b>	<b>0</b>

Carried (5 to 0)

**8.2 By-Law No. 2022-32 being the 2022 Tax Rate By-Law**

**Resolution No.: 258**

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT By-Law No. 2022-32 being the 2022 Tax Rate By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.3 By-Law No. 2022-33 being the 2022 Water and Wastewater Fees By-Law**

**Resolution No.: 259**

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT By-Law No. 2022-33 being the 2022 Water and Wastewater Fees By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.4 By-Law No. 2022-34 being the Consolidated Appointment By-Law 2022**

**Resolution No.: 260**

Moved by: Jeff Elliott

Seconded by: Ed McGugan

THAT By-Law No. 2022-34 being the Consolidated Appointment By-Law 2022 be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.5 By-Law No. 2022-35 being the Trillium Grant Ripley Huron Community Centre By-Law**

**Resolution No.: 261**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-35 being the Trillium Grant Ripley Huron Community Centre By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.6 By-Law No. 2022-36 being the Fire Dispatch Services Agreement - Towns of Tillsonburg By-Law**

**Resolution No.:** 262

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT By-Law No. 2022-36 being the Fire Dispatch Services Agreement - Town of Tillsonburg By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.7 By-Law No. 2022-37 being the Amend the Permanent Liquor Sales Licence Policy By-Law**

**Resolution No.:** 263

Moved by: Jeff Elliott

Seconded by: Ed McGugan

THAT By-Law No. 2022-37 being the Amend the Permanent Liquor Sales Licence Policy be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.8 By-Law No. 2022-38 being the Amend Algae Clean Up Policy By-Law**

**Resolution No.:** 264

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT By-Law No. 2022-38 being the Amend Algae Clean Up Policy By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.9 By-Law No. 2022-39 being the 2022 Consolidated Rates and Fees By-Law Amendment By-Law (1)**

**Resolution No.:** 265

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-39 being the 2022 Consolidated Rates and Fees Amendment By-Law (1) be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.10 By-Law No. 2022-40 being the Alcohol Risk Management Policy By-Law**

**Resolution No.:** 266

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-40 being the Alcohol Risk Management Policy By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.11 By-Law No. 2022-41 being the Gravel Processing, 2022 By-Law**

**Resolution No.:** 267

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT By-Law No. 2022-41 being the Gravel Processing 2022 By-Law be read a first, second, third time and finally passed this 21st day of March 2022.

Carried

**8.12 By-Law No. 2022-42 being the Accept Proposal Engagement Strategy By-Law**

**Resolution No.:** 268

Moved by: Carl Sloetjes

Seconded by: Ed McGugan

THAT By-Law No. 2022-42 being the accept proposal Engagement Strategy By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.13 By-Law No. 2022-43 being the Land Exchange Agreement - Hilbert/Shortreed By-Law**

**Resolution No.:** 269

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT By-Law No. 2022-43 being the Land Exchange Agreement - Hilbert/Shortreed By-Law be read a first, second, third time and finally passed this 21st day of March 2022.

Carried

**8.14 By-Law No. 2022-44 being the Road Dedication – Bruce Beach Road By-Law**

**Resolution No.:** 270

Moved by: Jeff Elliott

Seconded by: Ed McGugan

THAT By-Law No. 2022-44 being the Road Dedication – Bruce Beach Road By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.15 By-Law No. 2022-45 being the Accept Proposal - Boiler Beach Road Concepts By-Law**

**Resolution No.: 271**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-45 being the Accept Proposal of Boiler Beach Road Concepts By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.16 By-Law No. 2022-46 being the Self-Locates Service Agreement By-Law**

**Resolution No.: 272**

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT By-Law No. 2022-46 being the Self-Locates Service Agreement - Aecon Utilities By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.17 By-Law No. 2022-47 being the Pipeline Easement Agreement (Willoughby) By-Law**

**Resolution No.: 273**

Moved by: Jeff Elliott

Seconded by: Ed McGugan

THAT By-Law No. 2022-47 being the Pipeline Easement Agreement (Willoughby) By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.18 By-Law No. 2022-48 being the Pipeline Easement Agreement (Wheeler) By-Law**

**Resolution No.: 274**

Moved by: Carl Sloetjes  
Seconded by: Lillian Abbott

THAT By-Law No. 2022-48 being the Pipeline Easement Agreement (Wheeler) By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**8.19 By-Law No. 2022-49 being the Pipeline Easement Agreement (Jessie) By-Law**

**Resolution No.: 275**

Moved by: Jeff Elliott  
Seconded by: Ed McGugan

THAT By-Law No. 2022-49 being the Pipeline Easement Agreement (Jessie) By-Law be read a first, second, third time and finally passed this 21st day of March, 2022.

Carried

**9. Information**

**9.1 Municipal Engineers Association 2022 Bursary Awards Program**

**9.2 Ontario's Energy Plan and Wind Turbines**

**9.3 Ministry of Northern Development, Mines, Natural Resources and Forestry Correspondence Floating Accommodations**

**9.4 2022 Budget - Information Release**

**9.5 Motion to receive**

**Resolution No.: 276**

Moved by: Ed McGugan  
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

Carried

**10. Township Committee Minutes Received**

**10.1 Lucknow and District Fire Board**

**Resolution No.:** 277

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss hereby receives for information all items listed in Section 10.

Carried

**11. Other Agency Minutes and Reports Received**

**11.1 Saugeen Valley Conservation Authority**

**11.2 Multi Municipal Wind Turbine Working Group**

**11.3 Motion to Receive**

**Resolution No.:** 278

Moved by: Carl Sloetjes

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

**12. New Business/Council Reports**

The Chief Administrative Officer noted that upon further review, if it is Council's intent that the amendment to the vaccine policy would allow considering students that are non-vaccinated for summer employment, a motion would be required to grant an exemption to the current policy on tonight's agenda to allow offers of employment to students prior to the April 20, 2022 meeting as it is scheduled for the student positions begin on May 2, 2022.

**Resolution No.:** 279

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby moves into discussions to reconsider item 6.1 Vaccination Policy.

Carried

### **12.1 Reconsideration of a Matter**

Upon receipt of the information related to the timing of the amendment to the vaccination policy, Council confirmed that it was their intent to have the amended vaccination policy in place to allow for un-vaccinated students to be eligible for summer positions.

#### **Resolution No.: 280**

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby grants an exemption to the Vaccination Policy for Summer Students from the requirement to provide proof of full vaccination as a condition of their employment with the Township of Huron-Kinloss.

Carried

### **12.2 New Business (Cont.)**

Councillor McGugan explained that as the Chair of the Bruce County Advisory Committee they are reviewing options for renovations to Council Chambers and wondered if there was a way to broaden the scope to allow for input from Council. It was recommended that the Committee make a delegation request at County Council.

Councillor McGugan also noted that it has been brought to his attention that the Ontario Building Code does not have regulations over the built environment which includes streetscapes, curbs, and sidewalks, and would like assurance that during construction attention is given to ensure accessibility in these projects.

## **13. Closed Session**

#### **Resolution No.: 281**

Moved by: Lillian Abbott

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby moves into a Closed Meeting pursuant to  
[s. 239(2)(b)] Personal matters about an identifiable individual, including municipal employees - Personnel issue;  
[s. 239(2)(d)] Labour relations or employee negotiations (2)- Drainage Superintendent and Heritage Coordinator  
[s. 239(2)(h)] Information supplied in confidence to the municipality by another level of government – Skills Development Fund;  
[s. 239(2)(e)]. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality- Insurance Claim  
AND FURTHER returns to open session upon completion.

Carried

#### **14. Business Arising from the Closed Session**

**Resolution No.:** 286

Moved by: Ed McGugan

Seconded by: Jeff Elliott

THAT Deputy Mayor Murray reported a closed meeting was held and direction was given to staff regarding a personnel issue AND Labour relations or employee negotiations regarding the Drainage Superintendent Position AND confidential information was received regarding another level of government related to the Skills Development Fund AND Litigation or potential litigation, regarding an Insurance Claim.

Carried

**Resolution No.:** 287

Moved by: Carl Sloetjes

Seconded by: Ed McGugan

THAT By-Law No. 2022-50 being the Heritage Coordinator Wage By-law be read a first, second, third time and finally passed this 21st day of March, 2022

Carried

#### **15. Confirming By-Law**

**15.1 By-Law No. 2022-52 being the March 2022 Confirmatory By-Law**

**Resolution No.: 288**

Moved by: Carl Sloetjes

Seconded by: Lillian Abbott

THAT By-Law No. 2022-52 being the March 2022 Confirmatory By-Law be read a first, second, third time and finally passed this 21st day of March 2022.

Carried

**16. Adjournment**

**Resolution No.: 289**

Moved by: Jeff Elliott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Council hereby adjourn at 8:40 p.m.

Carried

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Mayor

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Clerk