

The Corporation of the Township of Huron-Kinloss



BY-LAW

2022-62

Being a By-Law to Amend By-Law No. 2019-155 being the Procedural By-Law for the Township of Huron-Kinloss

WHEREAS Section 238 (2) of the Municipal Act, 2001, as amended states that every municipality and local board shall pass a procedural by-law for governing the calling, place and the proceedings of meetings;

AND WHEREAS the Corporation of the Township of Huron-Kinloss has enacted By-Law No. 2019-155 being the Procedural By-Law for the Township of Huron-Kinloss;

AND WHEREAS The Council of the Corporation of the Township of Huron-Kinloss deems it advisable to amend the Procedural By-Law regarding the notice requirements for electronic meetings, the calling of meetings, resolutions from other municipalities and other minor housekeeping items;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows:

1. That Schedule "A" to By-Law No. 2019-155 be amended as follows:

Definitions

1.22 "Electronic Meeting" shall mean a meeting called and held in full via electronic means (including, but not limited to, audio teleconference, video teleconference, or via means of the internet)

Electronic Meeting

2.5 When it is determined by the Mayor, CAO and Clerk that electronic participation will be required, the meeting shall be held entirely electronically.

2.19 e) In the event a meeting is determined to be held electronically as provided in Section 2.5 , notice shall be given no later than six (6) hours prior to the scheduled meeting time. Notice shall be provided by posting on the Township's Official Website.

Quorum

3.5 - In the case of an electronic meeting where quorum is lost due to technical difficulties, the meeting shall stand recessed temporarily for fifteen (15) mins after which time will be adjourned until the date of the next Regular Meeting or other meeting called in accordance with the provisions of this By-Law.

Calling of Meetings

2.6 January Committee of the Whole, Council Meeting regarding Planning Applications and the Regular Council Meeting will be held consecutively on the third Monday in January commencing at 10:00 a.m.

February Committee of the Whole will begin at 10:00 a.m. and the Council Meeting regarding Planning Applications normally scheduled for the second Monday of the month shall occur at 1:00 p.m. on the same day as the Committee of the Whole Meeting.

Inaugural Meeting

2.2- In accordance with The Municipal Act after a regular municipal election or a by-election, the first meeting of a new Council shall be held no later than thirty-one (31) days after its term commences and said meeting shall be held in the Council Chambers.

2.4 - That prior to the commandment of the first meeting of the newly elected Council, the Clerk in consultation with the Mayor- Elect, shall establish the seating arrangement to be used for the Term of Council, or portion thereof.

Communications to Council and/or Committee of the Whole

3.15 a) Resolutions from other Municipalities shall be provided to Committee of the Whole for consideration and support.

By-Laws

3.16 (i) - There shall be enacted a by-law at the end of each Council Meeting to confirm each recommendation contained in a Report from the Committee of the Whole and every decision of Council and in respect of each motion, resolution and other actions passed and taken by Council at the Meeting, except where the prior approval of the Ontario Land Tribunal (OLT) or any other body or agency is required.

Signature

3.25 - After the Council and Committee of the Whole Minutes have been approved by Council, they shall be signed by the Mayor, or Presiding Officer at the meeting and Clerk.

2. That all other provisions of By-law No. 2019-155, remain in full force and effect
3. That this By-law shall come into full force and effect upon its final passage.
4. This By-law may be cited as the "Township of Huron-Kinloss Procedural By-Law (2022) Amendment (3)".

READ a FIRST and SECOND TIME this 20th day of April, 2022

READ a THIRD TIME and FINALLY PASSED this 20th day of April, 2022

Mitch Twolan, Mayor

Emily Dance, Clerk