



Staff Report

Report Title: Annual Inspection of Facility Fire and Safety Equipment

Prepared By: Mel Moulton Emergency Services/ Health & Safety Coordinator

Department: Fire & Emergency Services

Date: Sep. 7, 2022

Report Number: FIRE-2022-09-30

File Number: C11-FIRE-22

Attachments:

Recommendation:

That The Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-09-30, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator AND approves the quote of Georgian Bay Fire & Safety Ltd. in the amount of \$2,893.70 plus HST for annual inspection services of facility and vehicle fire and safety equipment.

Background:

As per the fire code annual inspection of all fire extinguishers, emergency lighting, alarm systems and fire suppression equipment is required. In past years each department was responsible for arranging inspections of their areas. The Emergency Services/Health & Safety Coordinator has assumed this task for all departments and compiled a list of all items to be inspected in 32 buildings and 37 vehicles.

Discussion:

Staff requested quotes to inspect all facility and vehicle fire extinguishers, emergency lighting, fire alarms and kitchen fire suppression equipment. Georgian Bay Fire & Safety Ltd. has completed annual inspections for the Township of Huron-Kinloss in past years with reliable service and competitive pricing. Staff is recommending the Township of Huron-Kinloss continue services with Georgian Bay Fire & Safety Ltd.

Supplier	Amount
Georgian Bay Fire & Safety Ltd.	\$2,893.70+HST
Troy Life & Fire Safety Ltd.	\$6,300.00+HST

Financial Impacts:

Additional costs may be incurred for any repairs required. Costs are included in the Operating Budget.

Strategic Alignment / Link:

We are an accessible community by being open and transparent.

Respectfully Submitted By:

Mel Moulton, Emergency Services/ Health & Safety Coordinator

Approved By:

Mary Rose Walden, Chief Administrative Officer