



**The Corporation of the Township of Huron-Kinloss**  
**Committee of the Whole Meeting Minutes**

Date: September 7, 2022  
Time: 7:00 pm  
Location: Council Chambers

Members Present Don Murray, Deputy Mayor  
Jim Hanna, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer  
Chris Cleave, Fire Chief  
John Yungblut, Director of Public Works  
Mike Fair, Director of Community Services  
Matt Farrell, Building & Planning Manager/ CBO

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**1. Call to Order**

Deputy Mayor Murray called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

None

**3. Delegations**

**4. Staff Reports**

**4.1 August 2022 Monthly Building Report BLDG-2022-09-18**

**Resolution No.:** 687

**Moved by:** Carl Sloetjes

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2022-09-18 prepared by Matt Farrell, Building and Planning Manager/CBO

**Carried**

**4.2 August 2022 Monthly By-Law Enforcement Status Report BLE-2022-09-15**

**Resolution No.:** 688

**Moved by:** Jim Hanna

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2022-09-15 prepared by Heather Falconer, By-Law Enforcement Officer.

**Carried**

**4.3 Policy for Public Access to Municipal One-Foot Reserves BLE-2022-09-16**

**Resolution No.:** 689

**Moved by:** Carl Sloetjes

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. BLE-2022-09-16 prepared by Heather Falconer, By-law Enforcement Officer AND authorizes the Policy for Public Access over Municipal One-foot Reserves.

**Carried**

**4.4 Draft Trailer By-law Consultation Report BLE-2022-09-17**

The Clerk provided the Committee with additional public comments at the meeting and noted they will be part of the public record and attached to the minutes.

**Resolution No.:** 690

**Moved by:** Jim Hanna

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLDG-2022-01-3 prepared by Matt Farrell, Manager of Building and Planning/CBO AND defers discussion on alternate methods of regulating trailers until the review of the Township's planning documents AND FURTHER directs staff to research ways to strengthen the Property Standards By-law to address derelict or unsightly trailers being located on residential properties.

**Carried**

**4.5 Fire & Emergency Services Monthly Activities Report July/August 2022 FIRE-2022-09-26**

**Resolution No.:** 691

**Moved by:** Carl Sloetjes

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-09-26 prepared by Chris Cleave, Fire Chief / CEMC

**Carried**

**4.6 Emergency Management and Health and Safety August 2022 Summary FIRE-2022-09-27**

**Resolution No.:** 692

**Moved by:** Jim Hanna

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-09-27, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

**Carried**

**4.7 Fire Prevention Program Policy Updated FIRE-2022-09-28**

**Resolution No.:** 693

**Moved by:** Carl Sloetjes

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2022-09-28 prepared by Chris Cleave, Fire Chief / CEMC AND approves the amended Fire Prevention Program Policy AND FURTHER approves the appropriate By-law coming forward.

**Carried**

**4.8 Updated Huron County Medical Tiered Response Agreement FIRE-2022-09-29**

**Resolution No.:** 694

**Moved by:** Jim Hanna

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. FIRE-2022-09-29 prepared by Chris Cleave Fire Chief AND approves an amended Huron County Medical Tiered Response Agreement AND FURTHER approves the appropriate By-law coming forward.

**Carried**

**4.9 Annual Inspection of Facility Fire and Safety Equipment FIRE-2022-09-30**

**Resolution No.:** 695

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

That The Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-09-30, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator AND approves quotes from Georgian Bay Fire & Safety Ltd. In the amount of \$2,893.70 plus HST for annual inspection services of facility and vehicle fire and safety equipment.

**Carried**

**4.10 Tile Drain Loan Application – Van Sickle 1903 Concession 2 (Huron)  
DRAIN-2022-09-15**

**Resolution No.:** 696

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report DRAIN 2022-09-15 prepared by Emily Dance, Clerk AND approves the Application for Tile Loan from Tim Van Sickle for approximately 30 acres of land to be drained at 1903 Concession 2 at a loan amount not exceeding \$45,000 AND FURTHER approves the appropriate By-law coming forward.

**Carried**

**4.11 Municipal Drain Statue Update – September 2022 DRAIN-2022-09-16**

**Resolution No.:** 697

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. DRAIN-2022-09-16 prepared by Ken McCallum, Drainage Superintendent.

**Carried**

**4.12 Bruce Beach Municipal Drain Phase I Update (9), Bruce Beach  
Municipal Drain Phase II Update (6) Bruce Beach Municipal Drain  
Extension Branch 'A' (3) DRAIN 2022-09-17**

**Resolution No.:** 698

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-09-17 prepared by Ken McCallum, Drainage Superintendent.

**Carried**

**4.13 2021 Audited Financial Statements TR-2022-09-59**

**Resolution No.:** 699

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR-2022-09-59 prepared by Jodi MacArthur, Treasurer and approves the 2021 audited financial statements as presented.

**Carried**

**4.14 Audit Proposal 2022-2024 TR-2022-09-60**

**Resolution No.:** 700

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR-2022-09-60 prepared by Jodi MacArthur, Treasurer and accepts the proposal of Seebach & Company AND appoints the firm as municipal auditors for the fiscal years of 2022 to 2024, inclusive AND FURTHER authorizes the appropriate By-Law coming forward.

**Carried**

**4.15 2022 September Parks and Facilities Update CS-2022-09-51**

**Resolution No.:** 701

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-09-51 prepared by Matt McClinchey, Parks and Facilities Supervisor.

**Carried**

**4.16 Easement for Natural Gas – Ripley-Huron Community Centre CS-2022-09-52**

**Resolution No.:** 702

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-09-52 prepared by Mike Fair, Director of Community Services AND approves amending the easement across 9 Queen Street to include natural gas and utilities AND FURTHER approves the appropriate By-Law coming forward.

**Carried**

**4.17 September 2022 Community Services Status Report CS-2022-09-53**

The Director of Community Services noted that the Women in Carpentry building is being installed this fall and not the spring as originally intended. Therefore the required cement pad was not included in the current budget; however, there are sufficient funds available in the current budget to cover the expense.

**Resolution No.:** 703

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-09-53 prepared by Mike Fair, Director of Community Services.

**Carried**

**4.18 Community Services Programming September 2022 Update CS-2022-09-54**

**Resolution No.:** 704

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-09-54 prepared by Elyse Dewar, Administrative Assistant/Program Coordinator.

**Carried**

**4.19 2022 Whitechurch Area Winter Maintenance RFQ PW-2022-09-60**

**Resolution No.:** 705

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-09-60, prepared by John Yungblut, Director of Public Works AND accepts the quotation from Lloyd Collins Construction Ltd. at the rate of \$140.00 plus HST per hour with \$100.00 plus HST per day standby for the 2022-2023 winter season and \$150.00 plus HST per hour with \$100.00 per day standby for the 2023-2024 winter season AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.20 2022 Lucknow Winter Maintenance RFQ 2022-09-61**

**Resolution No.:** 706

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-09-61, prepared by John Yungblut, Director of Public Works AND accepts the quotation from DRR Excavating for snow removal at the Township owned gravel parking lot south of Campbell St. in Lucknow at the rate of \$120.00 plus HST per hour for the 2022-2023 winter season.

**Carried**

**4.21 Transportation September 2022 PW-2022-09-62**

A discussion was held regarding options for the reforestation of the tree line and the added costs. The Committee did not support installing a



fence, due to maintenance issues, but suggested posts could be placed to deter farming practices.

Concerns were raised about allowing the lands to be farmed following the removal of the trees. It was questioned if the Township could partner with an organization for reforestation.

Options were discussed to approach the County on installing a living snow fence east/west alternatively and requested a staff report come back with options.

**Resolution No.:** 707

**Moved by:** Carl Sloetjes

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-09-62, prepared by John Yungblut, Director of Public Works AND direct staff to research other options for reforestation including alternate areas for a living snow fence.

**Carried**

**4.22 Water Wastewater September 2022 PW-2022-09-63**

**Resolution No.:** 708

**Moved by:** Ed McGugan

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-09-63, prepared by John Yungblut, Director of Public Works

**Carried**

**4.23 Waste Management Sept 2022 PW-2022-09-64**

**Resolution No.:** 709

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW-2022-09-64, prepared by John Yungblut, Director of Public Works.

**Carried**

**4.24 Lakeshore Standpipe Restoration (2) PW-2022-09-65**

**Resolution No.:** 710

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-09-65, prepared by John Yungblut, Director of Public Works AND directs staff to proceed with the rehabilitation project without the Huron-Kinloss logo.

**Carried**

**4.25 Murdoch Glen Well Inspection PW-2022-09-66**

**Resolution No.:** 711

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-09-66 prepared by Mary Rose Walden, Chief Administrative Officer AND authorizes, ratifies and confirms replacement of the Murdoch Glen Well Pump and piping at a cost of \$17,309.00 plus HST AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.26 Point Clark Lighthouse Museum Update BED-2022-09-39**

**Resolution No.:** 712

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report No. BED-2022-09-39 prepared by Amy Irwin, Business and Economic Officer AND authorizes the disposal of surplus items at the Point Clark Lighthouse Museum not relevant to the new design and exhibits AND FURTHER authorizes an exemption to the Surplus

Equipment Policy to hold a public auction for the items with all proceeds going towards the Point Clark Lighthouse Museum Revitalization fundraising campaign.

**Carried**

**4.27 August 2022, The Hub Status Report BED-2022-09-40**

**Resolution No.:** 713

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-09-40 prepared by Lauren Eby, Business Development Coordinator.

**Carried**

**4.28 Business and Economic Officer September Status Report BED-2022-09-41**

**Resolution No.:** 714

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-09-41 prepared by Amy Irwin, Business and Economic Officer.

**Carried**

**4.29 August 2022 Manager of Strategic Initiatives Status Report BED-2022-09-42**

**Resolution No.:** 715

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number BED-2022-09-42, prepared by Michelle Goetz, Manager of Strategic Initiatives.

**Carried**

**4.30 NWMO Site Selection Update September 2022 CAO-2022-10-25**

**Resolution No.:** 716

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number , prepared by Lindsay Small, Project Coordinator.

**Carried**

**4.31 Brown Subdivision – Extension of Draft Approval CLK-2022-09-81**

**Resolution No.:** 717

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2022-09-81 prepared by Emily Dance, Clerk AND recommends approval to the approval authority for the request of 1519201 Ontario Inc c/o David Brown for a Minor Revision (Red Line and Extension) for Draft Plan of Subdivision 41T-2009-02.

**Carried**

**4.32 Noise Exemption Requests – 337 Lake Range Drive / Ripley Fall Fair CLK-2022-09-82**

**Resolution No.:** 718

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK2022-09-92 prepared by Kelly Lush, Deputy Clerk AND grants an exemption to the Noise By-Law for 337 Lake Range Drive, Point Clark from 11:00 p.m. Saturday, September 24, 2022 to 1:00 a.m. on Sunday, September 25, 2022 for a private wedding ceremony and reception AND FURTHER approves and exemption to the Noise By-Law

for 17 Queen Street, Ripley on Saturday, September 24, 2022 for a fireworks display at dusk put on by the Ripley Agriculture Society for the Ripley Fall Fair SUBJECT to final approval from the Fire Chief.

**Carried**

**4.33 Information on the Table September 7, 2022 CLK-2022-09-83**

**Resolution No.:** 719

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-09-83 prepared by Kelly Lush, Deputy Clerk

**Carried**

**4.34 Deeming PLAN 749 LOT 28 PALEO PLACE; S/S [505 PALEO PL] CLK-2022-09-84**

**Resolution No.:** 720

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK-2022-09-84 prepared by Emily Dance, Clerk AND authorizes PLAN 749 LOT 28 PALEO PLACE; S/S [505 PALEO PL] to not be a lot in a registered plan AND FURTHER authorizes the appropriate By-law coming forward.

**Carried**

**4.35 Integrity Commissioner Services– Notice of Retirement and Delegation CLK-2022-09-85**

**Resolution No.:** 721

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2022-09-85 prepared by Emily Dance, Clerk AND

accepts the resignation of H.G. Elston as the Township of Huron-Kinloss Integrity Commissioner AND FURTHER appoints the Law Firm of Aird & Berlis LLP as Integrity Commissioner for the Township of Huron-Kinloss until December 31, 2023 AND FURTHER approves the appropriate By-Laws coming forward.

**Carried**

**4.36 Pine River Watershed Monitoring Reports July 2022 CLK-2022-09-86**

**Resolution No.:** 722

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-09-86 prepared by Kelly Lush, Deputy Clerk.

**Carried**

**4.37 Restricted Acts (Lame Duck) Delegation of Authority Provisions (2) CLK-2022-09-77**

**Resolution No.:** 723

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-09-77 prepared by Emily Dance, Clerk

**Carried**

**4.38 Legislative Update – September 2022 CLK-2022-09-78**

**Resolution No.:** 724

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2022-09-78 prepared by Emily

Dance, Clerk AND directs staff to provide comments on the Federal Electoral Redistribution requesting the exiting framework remain.

**Carried**

**4.39 Resolutions for Consideration September 7, 2022 CLK-2022-09-80**

**Resolution No.:** 725

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the City of Owen Sound in their request for the Ministry of Municipal Affairs and Housing study the merits of allowing the recall of municipal councillors and facilitate strengthened orientation and training for councils, boards and committees AND directs staff to distribute as they see fit.

**Defeated**

**Resolution No.:** 726

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the Town of Alymer in their request to the Federal and Provincial governments for increased funding for Health Units to develop uniform and comprehensive local responses to extreme heat and cold events.

**Defeated**

**Resolution No.:** 727

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby support the City of Brantford in their request for the Province of Ontario to investigate regulatory action and to implement legislative changes to combat money laundering in the Ontario Real Estate Market.

**Defeated**

**5. Correspondence Requiring Direction**

**6. Information**

**6.1 Strong Mayors, Building Homes Act**

**6.2 Notice of Open House and Public Meeting Concerning a Proposed Amendment to the Official Plan and Zoning By-Law Affecting the Municipality of Morris-Turnberry**

**6.3 Invitation - Jakobsen's StreamRestoration Project**

**6.4 Motion to Receive**

**Resolution No.:** 728

**Moved by:** Jim Hanna

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

**Carried**

**7. New Business/Council Reports**

The Clerk brought forward an invitation from Westario Power to attend a special event with the Hon. Todd Smith, Minister of Energy on Monday, September 12, 2022, at 1:15 pm at the Best Western Plus Walkerton Hotel and Conference Centre.

The Chief Administrative Officer asked if a member of Council would like to sit on the interview Committee for the Manager of Legislative Services/Clerk along with the Deputy Mayor and staff. It was agreed that Councillor Hanna would sit on the interview Committee.

**8. Closed Session**

**9. Business Arising from the Closed Session**



**10. Adjournment**

**Resolution No.:** 729

**Moved by:** Ed McGugan

**Seconded by:** Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns  
at 8:45 pm

**Carried**

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Mayor

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Clerk